

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

May 27, 2025

The Perkins Township Trustees met on Tuesday, May 27, 2025, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Tim Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:30 a.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to adopt the minutes of May 13th. Mr. Lang seconded the motion. All were in favor.

FINANCIALS

Mr. Coleman moved to approve the financials for the period ending May 23rd. Mr. Lang seconded the motion. All were in favor.

MOMENT OF SILENCE

Chairman Tim Coleman called for a moment of silence in honor of Memorial Day.

NEW BUSINESS

Resolution 2025-69

Ending employment of Laborer Joseph Kirk in the Public Works Department, effective May 24, 2025.

Mr. Coleman moved to end employment of Laborer Joseph Kirk in the Public Works Department, effective May 24, 2025. Mr. Lang seconded. Director Link advised that Mr. Kirk has been on extended leave. He is a CDL cardholder but is not cleared for unrestricted duty. He is currently out of leave time, which the union is aware. Tim Coleman stated that he appreciated his time here, it's unfortunate, but he concurred with the previous comments. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-70

Accept the resignation of Detective Timothy Alexander, effective May 31, 2025.

Mr. Coleman moved to accept the resignation of Detective Timothy Alexander, effective May 31, 2025. Mr. Lang seconded. Administrator Boyle announced that Detective Alexander has been with the Department for 27 years, this retirement is well deserved, and he will be missed by all. There will be a retirement party at Strickfaden Park on May 30th. Tim Coleman shared his thanks, Administrator Boyle shared that Detective Alexander has been an integral part of the Department across his many roles and wished him well. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-71

Hire Daniel Weyer as a part-time Laborer in the Public Works Department at the rate of \$14.00 per hour, effective May 28, 2025.

Mr. Coleman moved to hire Daniel Weyer as a part-time Laborer in the Public Works Department at the rate of \$14.00 per hour, effective, May 28, 2025. Mr. Lang seconded. Director Link shared that Mr. Weyer comes highly recommended as they have been meeting with schools and accepting applications for summer help. He is from Clyde and is a schoolteacher with considerable experience. He would be here seasonally as needed. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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Resolution 2025-72

Accept the resignation of full-time Firefighter/ EMT Tara Smith, effective May 28, 2025.

Mr. Coleman moved to accept the resignation of full-time Firefighter/ EMT Tara Smith, effective May 28, 2025. Mr. Lang seconded. Chief Murphy explained that this was a personal matter, and she would not be able to work at this time. There is hope to have her back in the future. Administrator Boyle added that the Township would re-hire her when she is clear to return to duty. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-73

Approve the schematic design stage submissions and authorize the design professional to proceed with the design development phase for the Fire Station project.

Mr. Coleman moved to approve the schematic design stage submissions and to authorize the design professional to proceed with the design development phase for the Fire Station project. Mr. Lang seconded. Administrator Boyle shared that this was a recommendation from our legal counsel, as the Board is aware of the design development hurdles and the longer than anticipated progression to final plans. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-74

Approve Amendment 2 to the consultant agreement with Colliers Engineering and Design, Inc., for additional services for the Fire Station project in the total amount of \$59,800.

Mr. Coleman moved to Approve Amendment 2 to the consultant agreement with Colliers Engineering and Design, Inc., for additional services for the Fire Station project in the total amount of \$59,800. Mr. Lang seconded. Administrator Boyle explained that this is for the additional building review and enclosure testing, etc. as identified in the submittal from Colliers. As we work through the project, additional work has been identified that is beyond Colliers original Geotech analysis. This is also a recommendation by our legal counsel. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Department Reports

Police Department – Captain Curran’s report was submitted in writing. He added that the department received a request for a MOU of Lorain county Sherrif’s Department to be involved with a four county Human Trafficking Task Force. This is with a new Sherrif who would like to establish the program, which is paid throughout the county and funded by the State. Mr. Coleman added that it is quite a recommendation to be a part of.

Resolution 2025-75

Authorize Perkins Township Police Department to participate in the HEAL task force, in conjunction with other area Police Departments.

Mr. Coleman moved to authorize Perkins Township Police Department to participate in the HEAL Task Force, in conjunction with other area Sherrif and Police Departments. Mr. Lang seconded. There was no further discussion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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Resolution 2025-76

Authorize the sale of a surplus service weapon in the amount of \$225 to Timothy Alexander.

Mr. Coleman moved to authorize the sale of a surplus service weapon in the amount of \$225 to Timothy Alexander.. Mr. Lang seconded. There was no further discussion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Fire Department – Chief Murphy’s report was submitted in writing. He added that Fire Marshal Keith Eastman will be retiring soon.

Resolution 2025-77

Accept the Resignation of Fire Marshal Keith Eastman, Effective May 31, 2025.

Mr. Coleman moved to accept the resignation of Fire Marshal Keith Eastman, effective May 31, 2025. Mr. Lang seconded. Chief Murphy shared that Keith was a great asset, a role model to employees and had done a great job in his time here. He shared his thanks and well wishes for his retirement. Mr. Coleman added that he’s worked well with local businesses. Administrator Boyle added that he’s served a large role with the Township and Department and that he appreciated Fire Marshal Eastman’s commitment and service. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Community Development – Director Blanca’s report was submitted in writing.

Public Works Department – Director Link’s report was submitted in writing. He shared that the Schiller sidewalks are complete, and residents have been contacted. Brittany Henley shared that we are three weeks through our baseball program and she’s looking forward to moving into park programming.

Administrator – Administrator Boyle stated that Bike Week has started at Mad River on Friday, in addition to Collasalcon at Kalahari. He shared that the Township will be speaking with Mad River, as they had expanded beyond the zoning permits. We would like to get ahead of it next year. Fiscal Officer Koch has sent out information regarding the Tax Budget, for Department Heads to be working on for June/July.

Administrator Boyle shared that Kyle Brooks of the Ohio Township Association has been keeping entities aware of the discussion between the House and Senate in the budget process for the end of June regarding many issues, but specifically for host communities to receive cannabis tax. He added that Senator Theresa Gavarone has been contacted on that issue. Administrator Boyle explained that there are many moving parts involved with the State’s budget process.

Mr. Lang shared his thanks for the extra work that goes into everything this time of the year, that we do a really great job. Mr. Coleman added that we’re blessed to have great employees that supersede our expectations.

Notices/Correspondence

- Next Regular Meeting – June 10, 2025, at 6:00 p.m.

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Fiscal Officer Comments

- Payments for the period of May 10th – May 23rd totaled \$444,614.48. This mostly includes standard administrative costs and routine payments. In addition, payments were made to Pelz Lettering for baseball uniforms, Convenient Construction for rehabilitation grant work with Community Development, and Colliers Engineering and Design for environmental engineering services.
- Motel Tax for the month of April totaled \$95,784.95, for context, this is down 11% from April 2024 collection, but only slightly below last year by 3%.
- Justin Galloway completed his Fire Safety Inspector Certification and will now be promoted to Class A Firefighter.

Trustees' Discussion

There was no additional discussion.

Public Forum

There was no discussion from the public.

Adjournment

Mr. Coleman moved to adjourn the Board's meeting at 8:58 a.m. Mr. Lang seconded. Roll Call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer