

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

May 13, 2025

The Perkins Township Trustees met on Tuesday, May 13, 2025, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Tim Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to adopt the minutes of May 9th. Mr. Lang seconded the motion. All were in favor.

FINANCIALS

Mr. Coleman moved to approve the financials for the period ending May 9th. Mr. Lang seconded the motion. All were in favor.

NEW BUSINESS

Public Hearing:

Declare subsequent nuisance condition and order abatement pursuant to ORC Section 505.87 for vegetation exceeding 6 inches in height on vacant property at 322 Michigan Avenue (PPN 32-00243.000).

Community Development Director, Blanca, explained that the owners have abandoned the lot, they are delinquent in taxes, and the Township has mowed the grass on their property seven times within two years. Chairman Coleman added that this seems to be a perennial problem. With no other comment, the public hearing was closed.

Resolution 2025-62

Declare a Subsequent Nuisance Condition for Tall Grass at 322 Michigan Avenue.

Mr. Coleman moved to declare a subsequent nuisance condition for tall grass at 322 Michigan Avenue and ordering abatement pursuant to ORC Section 505.87. Mr. Lang seconded. There was no further discussion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-63

Approve a Policy Related to Charges for Police Department Body Camera and Dash Camera Video Recordings.

Mr. Coleman moved to approve a policy related to charges for Police Department body camera and dash camera video recordings pursuant to ORC Section 149.43(B)(1), as amended by House Bill 315. Mr. Lang seconded. Captain Curran explained that the Department receives an overwhelming number of requests. This is such an issue statewide that House Bill 315 addressed it. Requestors are uploading footage on social media and earning income from the views. It was added that the maximum charge for video is \$75.00 per hour of footage, which we would follow. Administrator Boyle advised that this policy would come into place 30 days after Resolution, June 13th, 2025. All requests that come in after that date will be charged with the fee per this policy. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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Resolution 2025-64

**Amend the Zoning Map for Property Located at Lot 7, Dewitt Avenue
(PPN 32-03548.000).**

Mr. Coleman moved to amend the Zoning Map for property located at Lot 7, Dewitt Avenue (PPN 32-03548.000) from “C-1” Local Commercial District to “C-2” General Commercial District (tabled after a Public Hearing held on December 10, 2024). Mr. Lang seconded. Director Blanca explained that in December of 2024, 19 parcels were proposed for Zoning map amendments, as recommended by the Zoning Commission, except for lot #7 which is now zoned commercial and was proposed to change to a single resident family. Staff’s recommendation is for C-2 general commercial, as it will align with other properties along the north side of Dewitt. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-65

**Amend the Zoning Resolution Article 26 Special Regulations, Section 26.12(6)(E)(ii)
Regarding Regulations for Ground-Mounted Solar Panels.**

Mr. Coleman moved to amend the Zoning Resolution Article 26 Special Regulations, Section 26.12(6)(E)(ii) regarding regulations for ground-mounted solar panels in residential districts to provide that the maximum height for such an installation shall be the same as that for an accessory building (as previously recommended by the Zoning Commission). Mr. Lang seconded. Community Development Director Blanca shared that the 2024 zoning Resolution text amendment regarding solar panels has been reviewed and an error has been identified. The error was previously approved, providing that the maximum height is to that of fencing; this amendment should have stated that the zoning maximum height allowance is that of an accessory structure. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-66

**Approve the second amendment to Jessica Gladwell’s Schedule A per the attached,
effective May 17, 2025.**

Mr. Coleman moved to approve the second amendment to Jessica Gladwell’s Schedule A per the attached, effective May 17, 2025. Mr. Lang seconded. Community Development Director, Blanca, shared that Jessica Gladwell has taken on additional roles and responsibilities as we have only hired a part-time planner. She shared that Jessica has shown her commitment and flexibility. Administrator Boyle shared that he agreed with Director Blanca, that the Township saves costs when we can hire part-time staff but and we want to appreciate Jessica as she has stepped up. Chairman Coleman added that he appreciates Jessica as well for the great work she does. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-67

**Approve the hiring of Will Werling as an Intern with the Community Development
Department.**

Mr. Coleman moved to approve the hiring of Will Werling as an Intern with the Community Development Department effective 5/14/2025 at \$15 an hour. Mr. Lang seconded. Chairman Coleman read a brief biography and accolades, mentioning that Will graduated from Perkins High School in 2023 and is now pursuing a degree in International Studies. He has impressive extracurriculars and hobbies and will be a great intern for the Township. Administrator Boyle added that the Erie County Community Foundation provides the funding, allowing students to experience work in local government. He shared that we’ve been awarded this funding and have had great success with the program for the past 6-7 years. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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Department Reports

Police Department – Captain Curran’s report was submitted in writing.

Fire Department – Chief Murphy’s report was submitted in writing. He added that he has found buyers for the previously declared surplus items within the Department.

Resolution 2025-68

Authorize the Sale of Lifepack 15 Monitors.

Mr. Coleman moved to authorize the sale of two (2) Lifepack 15 cardiac monitors and miscellaneous equipment to the Vermilion Fire Department at a price not to exceed \$24,000.00, and the sale of one Lifepack 15 cardiac monitor and miscellaneous equipment to the Florence Township Fire Department at a price not to exceed \$10,000.00. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Community Development – Director Blanca’s report was submitted in writing.

Public Works Department – Director Link’s report was submitted in writing. He shared that crack sealing will be done throughout the Township beginning May 20th. He thanked everyone involved with Clean-Up-Day, that the turnout was great. He reminded everyone that the Fire Department/Police Department baseball game would be tomorrow at 5:30pm.

Administrator – Administrator Boyle agreed that Clean-Up-Day was a success, he thanked Director Link and all involved. He notified the Board that we should expect to receive additional information regarding the MOU for school resource officer soon. Administrator Boyle also encouraged staff to begin work on their Tax Budgets, as Fiscal Officer Koch has sent out related information.

He reminded everyone of the Memorial Day holiday, May 26th the Township building will be closed. He mentioned Bike Week is coming up, starting May 30th, that he and Captain Curran have been attending meetings with the surrounding agencies. State Highway Patrol has another commitment during that time and its motorcycle unit will not be here for Bike Week.

Notices/Correspondence

- Next Regular Meeting – May 27, 2025, at 8:30 a.m.

Fiscal Officer Comments

- Payments for the period of April 19th – May 9th total \$954,999.24. This includes payments to PFUND Superior Sales for the EMS Ambulance, CS Trucks for the Schiller sidewalk project, App Architecture for architectural and engineering services, Flynn Py & Kruse for standard legal services, and Vasu Communications for radios and equipment.
- Motel Tax for the month of March totaled \$118,607.73, this reflects a .02% decrease in the first quarter from last year, but as more hotels reopen for the season, we expect this number to climb.
- Austin Steindl will be promoted to Class A Firefighter, effective April 22, 2025.

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Trustees' Discussion

Chairman Coleman discussed the Blue-Ribbon Committee and how he, as well as Township staff, have been attending the meetings. He added that in discussion, he noticed how we as a Township have enlightened people with what we are doing. He added though, that there is more to be done, it's critical to work together, and that we should save and spend wisely.

Public Forum

Angela Clifton of 706 Parkway inquired about a property to be cleaned that she believes the State owns. She added that her husband has been mowing the property, but it is not a dump site. It was discussed that the property is owned by ODOT. Community Development Director Blanca stated that she would investigate this and follow up with Angela Clifton.

Adjournment

Mr. Coleman moved to adjourn the Board's meeting at 6:26 p.m. Mr. Lang seconded. Roll Call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer