

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

January 14, 2025

The Perkins Township Trustees met on Tuesday, January 14, 2025, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Lang, James Ommert, and Tim Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to adopt the minutes of December 23rd. Mr. Lang seconded the motion. All were in favor.

FINANCIALS

Mr. Coleman moved to approve the financials for the period ending January 11th. Mr. Lang seconded the motion. All were in favor.

NEW BUSINESS

Resolution 2025-001

Elect a Board Chairman for 2025.

Mr. Coleman opened nominations to elect a Board Chairman for 2025. Mr. Ommert seconded. Mr. Lang nominated Tim Coleman for the position of Chairman, Jim Ommert seconded. It was discussed that Tim Coleman has been doing a great job, Trustees Lang and Ommert wish for that to continue. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, abstain. Resolution passed.

Resolution 2025-002

Elect a Board Vice Chairman for 2025.

Mr. Coleman opened nominations to elect a Board Vice Chairman for 2025. Mr. Lang seconded. Mr. Lang nominated Jim Ommert for the position of Vice Chairman, Tim Coleman seconded. Jim Ommert agreed. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ommert, abstain. Resolution passed.

Resolution 2025-003

Hire Quintin Von Der Lieth as a Full-Time Patrol Officer

Mr. Coleman moved to hire Quintin Von Der Lieth as a Full-Time Patrol Officer, Class C, effective January 15, 2025. Mr. Lang seconded. Police Chief Musser began by stating a brief biography of Von Der Lieth. He graduated from Avon Lake High School in 2020 and attended Heidelberg college. He played Rugby for Notre Dame Ohio, he has a degree from Walsh University in criminal justice, and he graduated from the Tri-C Police Academy in 2024. Mr. Von Der Lieth passed all his tests and screening, as mentioned by Administrator Boyle, and comes highly recommended to the Board. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed. Photos were taken to commemorate this hiring.

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Resolution 2025-004

Retire K-9 Sport, and Sell to Patrol Officer/ K-9 Handler Elizabeth Thayer for \$1.00

Mr. Coleman moved to retire K-9 Sport, and sell to Patrol Officer/ K-9 Handler Elizabeth Thayer for \$1.00. Mr. Lang seconded. Police Chief Musser announced the retirement of K-9 Sport after six years of dedication to the Township. Chief Musser added that Sport was an integral part of the team as well as at safety and community events, that this was a well deserved retirement. Chief Musser thanked K-9 Handler Thayer for her commitment to the program. Administrator Boyle added that the community supports this program, and that Sport has become part of the family, not just a work dog. Chairman Tim Coleman thanked Sport for all the years, the draw he would bring at events will be missed, but he is in good hands. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

Public Hearing: To consider a recommendation of the Zoning Commission that the text of the Zoning Resolution's Article 3 Construction of Language & Definitions be amended by adding Sections 3.130, 3.131 and 3.132 related to poker and poker clubs, and that Article 25 Supplementary District Regulations be amended by adding a new Section 22 to prohibit poker clubs in all zoning districts.

Mr. Coleman opened the Public Hearing

Interim Community Development Director, Arielle Blanca, spoke on this potential amendment. She shared that this would prohibit what Ohio Revised Code qualifies as "Games for Profit" as this has been an ongoing discussion over the past year. There were no other comments during the hearing, and Mr. Coleman closed the meeting.

Resolution 2025-005 Mr. Coleman moved to amend the text of the Zoning Resolution's Article 3 Construction of Language and Definitions by adding Section 1.130, 1.131 and 1.132 related to poker and poker clubs, and Article 25 Supplementary District Regulations by adding a new Section 22 prohibiting poker clubs in all zoning districts. Mr. Lang seconded. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ommert, abstain. Resolution passed.

Public Hearing: To consider a recommendation of the Zoning Commission that the text of the Zoning Resolution's Article 3 Construction of Language and Definitions Sections 3.108, 3.109, 3.110 and 3.111 be amended by removing reference to "medical marijuana;" that Article 17 General Commercial District Section 17.2 (14) be amended by removing reference to "medical marijuana" and simply referring to "marijuana dispensaries," and by adding a new Subsection 17.2(14) (f) indicating that no more than two (2) marijuana dispensaries are permitted within the Township at any time; and that Article 25 Supplementary District Regulations, Section 25.21 be amended to delete reference to "medical marijuana."

Mr. Coleman opened the Public Hearing

Interim Community Development Director, Arielle Blanca, spoke on this potential amendment. She explained that this amendment would combine existing land uses with the main goal of limiting two (2) marijuana dispensaries permitted within the Township at any time. No public comments were received, and Mr. Coleman closed the hearing.

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Resolution 2025-006 Mr. Coleman moved to amend the text of the Zoning Resolution's Article 3 Construction of Language and Definitions by amending Sections 3.108, 3.109, 3.109, 3.110 and 3.111 by removing reference to "medical marijuana;" that Article 17 General Commercial District Section 17.2(14) be amended by removing reference to "medical marijuana" and simply referencing "marijuana dispensaries" and adding a new Subsection 17.2(14)(f) noting that no more than two (2) marijuana dispensaries are permitted within the Township at any time; and by amending Article 25 Supplementary District Regulations, Section 21 by deleting reference to "medical marijuana. Mr. Lang seconded. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ommert, abstain. Resolution passed.

Resolution 2025-007

Designate Meeting Dates and Times for Regular Session Board Meetings.

Mr. Coleman moved to designate meeting dates and times for Regular Session Board Meetings. Jim Lang seconded. Chairman Coleman stated that meetings have been held the second Tuesday of the month at 6:00pm, and the fourth Tuesday of the month at 8:30am. It was discussed and agreed upon to continue with the same schedule. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-008

Board to Act as a Body to Supervise, Maintain, and Repair Township Roads.

Mr. Coleman moved to have the Board to act as a body to supervise, maintain, and repair Township roads. Mr. Lang seconded. Mr. Coleman stated that this is an annually renewed authorization. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-009

Authorize the Fiscal Officer to Request Tax Advances

Mr. Coleman moved to authorize the Fiscal Officer to request tax advances from the Erie County Auditor Mr. Lang seconded. Administrator Boyle explained that the Township's need for the advance is noted annually by resolution per State Auditor's direction. Fiscal Officer Koch stated that she would be working with County Auditor Rick Jeffrey and John Rogers from the office to complete this advance request. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye.

Resolution 2025-010

Hire/ Re-Appoint Township Employees

Mr. Coleman moved to Hire/ Re-Appoint Township employees (as of January 1, 2025) per the attached list. Mr. Lang seconded. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ommert, abstain. Resolution passed.

Resolution 2025-011

Appoint Board/ Committee Members per the Attached List.

Mr. Coleman moved to appoint Board/ Committee Members per the attached list. Mr. Lang seconded. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-012

Adopt a 2025 Fee Schedule per the Attached List.

Mr. Coleman moved to Adopt a 2025 Fee Schedule per the Attached List. Mr. Lang seconded. Mr. Lang noted that there is no proposed increase in Township fees for 2025. Administrator Boyle confirmed that. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

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Resolution 2025-013

Authorize the Fiscal Officer to pay Routine Monthly Invoices Electronically

Mr. Coleman moved to authorize the Fiscal Officer to pay routine monthly invoices electronically prior to due dates to avoid finance charges. Mr. Lang seconded. Administrator Boyle stated that auditors have expressed us to do so annually. Fiscal Officer Koch added that this method of payment helps ensure we avoid finance charges. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-014

Approve a Then & Now Payment to the Erie County Engineer's Office

Mr. Coleman moved to approve a Then & Now Payment to the Erie County Engineer's Office in the amount of \$31,694.98 for the Bell Avenue Paving Project. Mr. Lang seconded. Administrator Boyle explained that the Then/Now payment was necessary due to the timing of the billing. Mr. Link agreed this was unanticipated. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-015

Declare various items on the Police Department's attached list as being surplus to the Township's needs

Mr. Coleman moved to declare various items on the Police Department's attached list as being surplus to the Township's needs and disposing of by the best means possible. Mr. Lang seconded. Chief Musser spoke on the fact of the Department identifying surplus items no longer needed after completing their annual inventory. Chief Musser noted that the Department would be using Gov. Deals to sell items, or to remove the items by the best means necessary. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-016

Authorize the Submittal of a Grant Application to the Erie County Community Foundation

Mr. Coleman moved to authorize the submittal of a grant application to the Erie County Community Foundation Under its 2025 Community Links Internship Program, and accept if so awarded. Mr. Lang seconded. Administrator Boyle explained that the Township has been applying annually and has been successful in years prior. He added that the goal of the Grant Application would be to hire an intern. Chairman Tim Coleman stated that the Township has been very lucky to receive this the past few years and have been thankful for it. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye.

Resolution 2025-017

Certifying Township Road Millage for 2024.

Administrator Boyle advised that the County Engineer recently submitted ODOT's "2024 Township Highway Certification" form to the Township. The Board annually certifies the same by resolution. Mr. Coleman mentioned that we do that this year as well, and moved to adopt Resolution 2025-17. Mr. Lang seconded. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

Department Reports

Police Department – Chief Musser's report was submitted in writing. He added that the Department has a meeting set up with IT to come meet and evaluate current operations. Tim Coleman added that this is an issue that needs to be resolved as digital evidence is overwhelming the system.

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Fire Department – Chief Murphy’s report was submitted in writing.

Community Development – Interim Director Blanca’s report was submitted in writing.

Public Works Department – Director Link’s report was submitted in writing, Brittany Henley added that baseball registration opened today. Mr. Coleman stated that this was a great program, Mr. Lang added that there used to be only about 100 kids, now we have over 400 participants.

Administrator – Administrator Boyle’s report was submitted in writing. He mentioned an event with Aligned Data Center at noon tomorrow. He added that House Bill 315 has been signed by the Governor and will come into effect in 90 days. The Bill addresses some Township authority issues and well as a change to the policy of releasing police camera video. There will be an option to charge a fee to receive the footage, but the report is to come. Assistant Administrator, Ashley Ohlemacher, added that the Township’s mobile application is ready to download.

Notices/Correspondence

- Next Regular Meeting – February 11, 2025, at 6:00 p.m.

Fiscal Officer Comments

- Payments for the period of January 11th – January 24th total \$293,078.42. This includes Civista Bank Health Savings Account Employer Contributions to employees, IWORKQ Systems for our annual software subscription, Erie County Sherrif’s Department for dispatch services, Belenky and Verathon for a Gear Washer and Monitor Kits and Cases for the Fire Department.
- Motel Tax payments for the month of December total \$68,958.88, with an annual total of \$1,278, 217.15. We expect to collect fees for late payments this month, those included have been notified.

Trustees’ Discussion

No further discussion by the Trustees.

Public Forum

Mitch Lumen of 515 Pennsylvania came to the meeting to share his experience with Perkins Township’s services. He stated that the Township has exceeded his expectations, especially within Public Works in regard to the leaves and snow. He said he lived in his previous community for 10 years and never received services like this, that he feels as if he’s received a lifetime of service over the last six months.

Mr. Wobser spoke about his concern with the affordable housing forums, as they seem to be requesting changes to zoning regulations to get things done. He stated that he has a lot of questions as a result.

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Chairman Coleman said that we are looking at options, this would be in the near future, and we would let people know about any meetings in advance. Currently there have been no zoning regulation changes, nothing is final. Administrator Boyle shared that staff did not feel that 500 sq. ft. homes were large enough and that staff is now looking at 800 sq. ft. places instead. There will also be feedback from Community Development, but to contact Sue Daugherty for more information.

Cathy Carter spoke about her interest in the Serving Our Senior Forums, she asked the Board if they knew when another meeting was going to be held. Chairman Tim Coleman suggested she reach out to Sue Daugherty. as she would have more information. He added that the Township will share the knowledge we have about future forums when received.

There being no further business to come before the Board at this time, Mr. Coleman moved to move into Executive Session as provided for by Section 121.22 (G) (I) to consider the employment discussed or discipline of a public employee. at 6:47 p.m. Mr. Lang seconded. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

Mr. Coleman moved to end the Executive Session at 7:12 pm. Mr. Lang seconded. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. The session ended.

Adjournment

Mr. Coleman moved to adjourn the Board's meeting at 7:13 pm. Mr. Lang seconded. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer