

## **PERKINS TOWNSHIP TRUSTEES**

### **REGULAR SESSION**

**February 11, 2025**

The Perkins Township Trustees met on Tuesday, February 11, 2025, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Tim Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

#### **AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

#### **MINUTES**

Mr. Coleman moved to adopt the minutes of January 28<sup>th</sup>. Mr. Lang seconded the motion. All were in favor.

#### **FINANCIALS**

Mr. Coleman moved to approve the financials for the period ending February 7<sup>th</sup>. Mr. Lang seconded the motion. All were in favor.

#### **NEW BUSINESS**

##### **Presentation of the Police Officer of the Year Award by Chief Musser**

Police Chief Musser explained that the Police Officer of the Year Award is given annually. This award is earned through the nominations and votes of fellow officer peers. All officers have a vote, and that this year the Department is pleased to present this award to Officer Joshua Powlesland. Chief Musser added that it was Officer Powlesland's work throughout the community and dedication to Perkins Township that earned this award. After the presentation of the Officer of the Year Award, photos were taken and congratulations exchanged.

##### **Resolution 2025-23**

##### **Authorize the execution of a five (5) year agreement with the Erie Soil & Water Conservation District**

Mr. Coleman moved to Authorize the execution of a five (5) year agreement with the Erie Soil & Water Conservation District for services related to the NPDES Small MS4 Program in the amount of \$14,500.00 for 2025; \$14,500.00 for 2026; \$15,000.00 for 2027 and 2028; and \$15,500.00 for 2029. Mr. Lang seconded. Public Works Director, Brad Link, advised that this is an extension of the program we are in now. Mr. Coleman shared his thanks to the program for small communities to come together and save the taxpayers money, as it would be more costly for the Township to do on its' own. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

##### **Resolution 2025-24**

##### **Authorize the submittal of a grant application to the MPO under the Surface Transportation Block Grant Program**

Mr. Coleman moved to Authorize the submittal of a grant application to the MPO under the Surface Transportation Block Grant Program for road improvements to Old Railroad Road and accept if so awarded. Mr. Lang seconded. Public Works Director, Brad Link, explained that Old Railroad meets the program criteria and qualifies as a certain type of road that falls into a specific category. He shared that this was a great opportunity to offset cost, as the road needs attention. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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**Resolution 2025-25**

**Authorize the submittal of a grant application under the Safe Routes to School Program**

Mr. Coleman moved to Authorize the submittal of a grant application under the Safe Routes to School Program for Matthes Avenue from Briar School to Marshall Avenue and accept if so awarded. Mr. Lang seconded. Public Works Director, Brad Link, shared that the annual Safe Routes meeting was held with stakeholders. This area was determined to be a good location. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-26**

**Authorize the submittal of a grant application under the Walmart Community Grant Program**

Mr. Coleman moved to Authorize the submittal of a grant application under the Walmart Community Grant Program in an amount not to exceed \$5,000.00 and accept if so awarded. Mr. Lang seconded. Police Chief Musser stated that the department applied 1st year towards the end of the grant program and was awarded \$1,000. This was used to outfit cruisers with traffic cones, lockout equipment, first aid. He explained that the Grant just opened now, and the Department wanted to apply sooner than later. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-27**

**Authorize the submittal of a grant application under the 2025 Ohio Division of EMS Equipment Grant Program**

Mr. Coleman moved to Authorize the submittal of a grant application under the 2025 Ohio Division of EMS Equipment Grant Program and accept if so awarded. Mr. Lang seconded. Fire Chief Murphy explained that the Department applied for and received this grant last year, as it is a reimbursement grant. It was used for minor equipment again this year. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-28**

**Approve a Then & Now Purchase Order to Bricker Graydon**

Mr. Coleman moved to Approve a Then & Now Purchase Order to Bricker Graydon in the amount of \$5,557.20 for December 2024 legal services. Mr. Lang seconded. Administrator Boyle explained that this payment would need to be a Then/Now resolution due to the amount and the timing in which services occurred. Roll call: Mr. Lang, aye; Mr. Ommert, aye; Mr. Coleman, aye. Resolution passed.

**Department Reports**

**Police Department** – Chief Musser’s report was submitted in writing.

**Fire Department** – Chief Murphy’s report was submitted in writing. He added that the Department will be conducting interviews for 5-7 open positions due to retirements and resignations.

**Community Development** – Interim Director Blanca’s report was submitted in writing.

**Public Works Department** – Director Link’s report was submitted in writing.

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**Administrator** – Administrator Boyle’s report was submitted in writing. He added that work has continued with the fire station project, with the next meeting being on the 28<sup>th</sup> to review every room in the building. Administrator Boyle shared that we are close and on track to begin, and we will be receiving a cost estimate in March.

#### **Notices/Correspondence**

- Next Regular Meeting – February 25, 2025, at 8:30 a.m.

#### **Fiscal Officer Comments**

- Payments for the period of January 27<sup>th</sup>– February 7<sup>th</sup> total \$486,422.66. This includes annual fee payments to the Erie Regional Planning Commission, Lexipol for Township policies and procedures, Intoximeters INC for Police Department Equipment, and final payment to the Erie County Engineer for the 2024 Pavement and Resurfacing Project.

#### **Trustees’ Discussion**

No further discussion by the Trustees.

#### **Public Forum**

There was no comment from the public.

#### **Adjournment**

Mr. Coleman moved to adjourn the Board’s meeting at 6:20 pm. Mr. Lang seconded. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

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Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer