

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

March 26, 2024

The Perkins Township Trustees met Tuesday, March 26, 2024, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Timothy Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:30 a.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to approve the minutes of the March 12th. Mr. Lang seconded the motion. All were in favor.

FINANCIALS

Mr. Coleman moved to approve the financials for the period ending March 26. Mr. Lang seconded the motion. All were in favor.

PUBLIC HEARING

Mr. Coleman asked Community Development Planner/Zoning Inspector Adam Panas to provide the background information for amending “Article 26 – Special Regulations” of the Perkins Township Zoning Resolution regarding wind and solar alternative energy regulations.

Mr. Coleman then moved to open the public hearing. Mr. Lang second the request. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Motion passed.

There was no one to speak in favor or against the zoning amendment.

With no further discussion, Mr. Coleman then moved to close the public hearing. Mr. Lang second the request. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Motion passed.

**Resolution 2024-047
Amend the Perkins Township Zoning Resolution
Article 26 – Special Regulations Regarding Wind
& Solar Alternative Energy Regulations**

Mr. Coleman then moved to amend the Perkins Township Zoning Resolution, “Article 26 – Special Regulations” of the Perkins Township Zoning Resolution regarding wind and solar alternative energy regulations. Mr. Lang second the motion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Motion passed.

NEW BUSINESS

**Resolution 2024-048
Approve Inter-governmental Agreement for Round 3 of the
Erie County Commissioners Infrastructural Program**

Mr. Coleman moved to approve an Inter-governmental Agreement for Round 3 of the Erie County Commissioners’ Infrastructure Program in the amount of \$136,889.45 for the Bell Avenue Resurfacing project. Mr. Lang seconded the motion. Mr. Coleman asked how soon we would get the construction estimates and bid documents. Mr. Link said that he will try to get them asap. He was going to have a meeting with Mike Rogers & Tim Lloyd to see if the County was interested in doing the project design. If not, engineer Alex Etchell would be contacted. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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March 26, 2024

Resolution 2024-049

Support Request to Vacate Hi-Line Lane

Mr. Coleman moved to support the request by Nickolos Hall to vacate a portion of Hi-Line Lane, located south of Meadow Lane, between 414 Meadow Lane and 504 Meadow Lane. Mr. Lang seconded the motion. Director Byington outlined the request to use the property for seasonal decorations and planting a garden. Mr. Hall said that he has been in contact with Oho Edison who advised he could have a fence limited to 4' in height with a 12' opening to allow them access with their trucks. Ms. Byington said Erie County Commissioners must approve the request. Once that is done, the Board will then need to pass a second resolution, which orders the portion of the road to be vacated and to pass to the abutting landowners, subject to easements. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2024-050

Accept Retirement of Captain James Johnson

Mr. Coleman moved to accept the retirement of Captain James Johnson effective April 5, 2024. Mr. Lang seconded the motion. Chief Murphy gave a brief overview of Captain Johnson's career and tentative plans. Administrator Boyle noted that Captain Johnson has been an important and valued member of the Department's Command staff. Mr. Coleman said that he will certainly be missed. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2024-051

Award Contract to Smith Paving – Stonewood Road Improvement Project

Mr. Coleman moved to award a contract to Smith Paving for the Stonewood Road Improvement Project in the amount of \$1,092,567.45. Mr. Lang seconded the motion. Director Link said that Smith Paving was the only bidder on this project. He also noted that the engineer's estimate was \$1.3 million and that they had tried to use the knowledge from the 2023 projects to try to foresee any potential paving issues. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Department Reports

Police Department - Captain Curran report that Chief Musser's report was submitted in writing.

Fire Department – Chief Murphy said that they have been reviewing new EMS billing companies and hope to have a proposal for the April meeting.

Recreation – Events Coordinator Brittany Henley reported that baseball registration was closed. They have 400 players registered with 29 sponsors.

Public Works Department – Director Link said that Omni still needs to restore lawns in the Township; however, there is no timeline yet when this will be accomplished. He reported that Cleanup Day will be April 27.

Community Development – Director Byington said they had 25 people attend the Rehabilitation Grant open house last night. They also have extended the deadline for the RFQ for the Fire Station until April 9th. Finally, they have finished the interviews for the open Code Enforcement Officer position and extended a conditional offer to a candidate.

Administrator – Administrator Boyle thanked everyone who helped with the Easter Egg Hunt on Saturday. He then reviewed several upcoming events. The regular staff meeting of April 2nd will be rescheduled due a conflict with a Human Trafficking forum at Kalahari to be held the same day.

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Mr. Ommert asked if the Department has anything on the books where they have contact with the motels throughout the year. Captain Curran outlined the activities that the Police Department has done over the years. Mr. Boyle said that they have had conversations with a multi-county Human Trafficking Task Force related to this issue.

Notices/Correspondence

- Next Regular Meeting – April 9 @ 6:00 pm

Fiscal Officer Comments

- Payments for the period March 13 – March 26 total \$354,502.29 and included payments to: DMC for the annual Office 365 billing; Gundlach Sheet Metal Works for annual maintenance agreement; K E McCartney & Associates, Inc. for the engineering of the Perkins Avenue Sidewalks.
- The February 2024 Motel Tax collections were \$84,533.76 increase of 2.51% from February 2023; YTD total \$157,372.96 decrease of 1.67% from same period in 2023.
- The 2018 Body Cam grant has finally been closed out and the advance of \$9,376 from the General Fund has been repaid.

Trustees' Discussion

Chairman Timothy Coleman then presented outgoing Fiscal Officer Diane Schaefer with a plaque for her commitment & dedication to Perkins Township during her 28 years of service. Mr. Coleman said that it was bittersweet giving this award. The recognition is more than just the plaque. There are many things you have done for the Township that have made it a better place. Many of the awards that we have won are because of your dedication to making sure all the Ts were crossed and the Is were dotted. It has been a pleasure working with you (well except for every once in a while). On behalf of Perkins Township, thank you, a big thank you. Given the events of the last month, Ms. Schaefer was very emotional, but did manage to thank everyone she has worked with over the years and was going to miss everyone.

Mr. Boyle, on behalf of the staff, thanked Ms. Schaefer for all her guidance over the years, even when they might not have agreed. But that is the job of a Fiscal Officer.

Mr. Lang said that many people think the job of Fiscal Officer is an easy job, but it is not. He said he knew how much time that she had put into the job, seeing her car here on weekends and in the evening, working on everything. We really do appreciate it.

Public Forum

Angela Clifton, Parkland Drive, voiced her concerns regarding Omni Fiber. The complaint is about them not repairing the yards and not returning phone calls. Mr. Link took her address. Mr. Coleman said that they need to do their work quicker because the OUPS flags are only good for 10 days.

Adjournment

There being no further business to come before the Board at this time, Mr. Coleman moved to adjourn the meeting at 9:12 a.m. Mr. Lang seconded. Roll Call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Chairman

Diane Schaefer, Fiscal Officer