



CONTRACTOR REGISTRATION/RENEWAL APPLICATION

PERKINS TOWNSHIP BUILDING & ZONING DEPARTMENT

2610 Columbus Avenue, Sandusky, Ohio 44870

www.perkinstownship.com Telephone: 419-609-1435

All contractors working in Perkins Township doing work which is inspected under the Perkins Township Zoning Resolution or the Residential Code of Ohio and Ohio Building Code are required to register annually.

Company Name:		Doing Business as:	
Contact Name		Email:	
Company Address:		City, ST, Zip	
Telephone:	Fax:	Mobile:	
Mark the trade(s) for which you are registering: *Trades require a license issued by the State of Ohio OCILB or State Fire Marshall			
<input type="checkbox"/>	Demolition	<input type="checkbox"/>	Mechanical* (Including HVAC, Hydronic, Refrigeration)
<input type="checkbox"/>	Electrical*	<input type="checkbox"/>	Plumbing
<input type="checkbox"/>	Energy	<input type="checkbox"/>	Roofing
<input type="checkbox"/>	Excavation	<input type="checkbox"/>	Sign
<input type="checkbox"/>	Fire Protection*	<input type="checkbox"/>	Window & Doors
<input type="checkbox"/>	General	<input type="checkbox"/>	Other: (Please list trade if not listed above)
<input type="checkbox"/>	Masonry/Concrete		
The following items shall be submitted with this completed application in order to register with Perkins Township as a contractor:			
<input type="checkbox"/>	Certificate of Liability Insurance demonstrating a minimum combined bodily and property damage coverage in the amount of \$300,000. Liability insurance coverage shall be maintained in full force and effect without interruption and a copy of any policy changes including renewal forwarded to the Building and Zoning Department throughout the term of the registration. Please list Perkins Township as a certificate holder. Expiration Date :		
<input type="checkbox"/>	Proof of compliance with the State of Ohio Workers' Compensation laws, or, a typewritten, signed letter stating the reason why such Certificate is not held. Policy Number: _____ Expiration Date: _____ If not issued by the State of Ohio, list State of issuance: _____		
<input type="checkbox"/>	A copy of the current license issued by the State of Ohio pursuant to Ohio R.C. Chapter 4740 by the Ohio Construction Industry Licensing Board, or a certificate issued pursuant to Ohio R.C. 3737.65 by the Ohio Fire Marshall if you are working in one of the above noted (*) trades . Licenses which are required for commercial/industrial work must show that same license for residential work. License Holder's Name: _____ Trade: _____ License No.: _____ Expiration Date: _____		
If you are registering to work on a current or near future project – Please list the project name and address here:			
Registration fees: <input type="checkbox"/> \$100.00 - Single Trade <input type="checkbox"/> \$200.00 – Multiple Trades		How Paid: <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____ Checks should be made payable to Perkins Township <input type="checkbox"/> Credit Card - Transactions paid using a credit or debit card shall be subject to a non-refundable convenience fee equal to five percent (5%) of the amount of the transaction to be added to the total amount otherwise to be paid	
A registration certificate shall be valid for the calendar year in which it is issued and must be renewed annually thereafter. A registered Contractor shall not assign, transfer or allow any other person to use his or its registration certificate for any purpose.			
Please sign below certifying that all the information provided is true, accurate and complete to the best of your knowledge. Your signature certifies that you are the owner or have been authorized by the owner of the company to sign as agent and agree to all applicable laws of this jurisdiction.			
Signature:		Printed Name:	Date: