

**PERKINS TOWNSHIP TRUSTEES**  
**REGULAR SESSION**  
**January 23, 2024**

The Perkins Township Trustees met Tuesday, January 23, 2024, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Timothy Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:30 a.m.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

**MINUTES**

Mr. Coleman moved to approve the minutes of Regular Sessions of January 9. Mr. Lang seconded the motion. All were in favor.

**FINANCIALS**

Mr. Coleman moved to approve the financials for the period ending January 23. Mr. Lang seconded the motion. All were in favor.

**NEW BUSINESS**

**Resolution 2024-013**

**Approve Supplemental or Correcting Appropriations**

Mr. Coleman moved to approve supplemental or correcting Appropriation:

2021-330-370-0000 Payments to Other Political Subdivisions           \$ 5,000

NOTE: GIS payment to Erie County for Public Works

2275-210-190-0033 Salaries{Bonuses}   \$66,725

2275-210-190-0000 Salaries   (\$66,725)

NOTE: Reallocation of R&R Grant for Police

1000-760-710-0000 Purchase of Land   \$260,500

NOTE: Purchase of land for Fire Station

4910-760-316-0000 Engineering{Sidewalks}                                 \$3,800

NORE: Engineering cost for Perkins Avenue sidewalks – Strub to Merriweather

Mr. Lang seconded the motion. Ms. Schaefer said these were normal appropriations that were overlooked when doing the temporary appropriations. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2024-014**

**Approve Application to Erie County Community Foundation**

Mr. Coleman moved to approve an application to the Erie County Community Foundation for a grant in the amount of \$2500 for baseballs and accept it if so awarded. Mr. Lang seconded the motion. Director Bradley Link said that this was an annual grant that we apply for to provide baseballs for the program. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2024-015**

**Approve Changes in Fee Schedule for Perkins Cemetery**

Mr. Coleman moved to approve changes in Fee Schedule for the Perkins Cemetery:

	<b>RESIDENT</b>	<b>NON-RESIDENT</b>
<b>Grave Space:</b>	\$450.00	\$900.00
<b>Internment/ Opening &amp; Closing:</b>		
<i>Monday-Friday (before 3:00 p.m.)</i>		
<i>Burial:</i>	\$450.00	\$900.00
<i>Cremation Urn:</i>	\$300.00	\$500.00
<i>Infant Burial:</i>	\$200.00	\$200.00

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*Monday-Friday (3 p.m. to 5 p.m.)*

*Saturday (9 a.m. to 12 p.m.)*

<i>Burial:</i>	\$750.00	\$1,200.00
<i>Cremation Urn:</i>	\$600.00	\$800.00
<i>Infant Burial:</i>	\$200.00	\$200.00

*Sundays (9:00 a.m.-12:00 p.m.)*

<i>Burial:</i>	\$850.00	\$1,300.00
<i>Cremation Urn:</i>	\$700.00	\$900.00
<i>Infant Burial:</i>	\$200.00	\$200.00

<b>Disinterment:</b>	\$1,100.00	\$1,100.00
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*Funerals concluding after designated hours will be charged an additional fee of \$200.00 per hour.*

*No weekend burials between November 1- April 1.*

*No burials on Federal Holidays:*

*New Year's Day   Martin Luther King Jr Day   Presidents Day   Good Friday  
Memorial Day   Juneteenth(June 19)   Independence Day   Labor Day   Columbus Day  
Columbus Day   Veterans Day   Thanksgiving Day   Christmas Day*

**NOTE:**      **LESS THAN 24 HOURS NOTICE: ADD \$150.00**  
                 **LESS THAN 48 HOUR NOTICE FOR WEEKEND & HOLIDAYS:**  
                 **ADD \$250.00**

**Rules and Regulations**

Interments:

- In-ground interments on one plot will be allowed as follows and only where space allows:
  - One adult full burial and two urns, full burial must be first.
  - One adult full burial and one infant burial and one urn.
  - One infant burial plus two urns.
  - Three urns.

**Clean Up Dates: January 30<sup>th</sup> , April 30<sup>th</sup>, September 1<sup>st</sup> , November 1<sup>st</sup>**

Mr. Lang seconded the motion. Public Service Coordinator outlined some of the issues they were having with burials starting before the normal work hours, but not finishing until well after that time and receiving late notification of a burial. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2024-016**

**Proceed with Removal of Structure – 322 Michigan Avenue**

Mr. Coleman moved to proceed with the removal of an unsafe and structurally defective single-family residential structure located at 322 Michigan Avenue (PPN 32-000243.000) and certify expenses for nuisance abatement to the Erie County Auditor. Mr. Lang seconded the motion. Code Enforcement Officer Amanda McClain presented the history of this piece of property. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2024-017**

**Hire Patrick Landoll as a Part-time Inspector for Community Development**

Mr. Coleman moved to hire Patrick Landoll as a part time inspector for Community Development (as needed/per inspection) at the rate of \$70.00 per inspection. Mr. Lang seconded the motion. Director Angela Byington said that they were just adding to the pool of inspectors they can draw from. As with all inspectors they are paid per inspection and there are no benefits. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

## PERKINS TOWNSHIP TRUSTEES

### REGULAR SESSION

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#### Department Reports

**Police Department** – Captain Curran said that their report had been submitted in writing. Mr. Lang congratulated Sgt. Brent Adams for being inducted into the Perkins Schools Hall of Fame.

**Fire Department** – Chief Murphy said that Friday will be the 10-year anniversary of the death of former Perkins Firefighter Jamie Dickman and ??.

**Public Works Department** – Director Link asked the Trustees to consider a resolution to participate in an application by Margaretta Township for a grant from a brine machine. Our only commitment, if the grant were awarded, would be to purchase our own tank. The City of Sandusky has increased the cost of brine.

#### **Resolution 2024-018**

##### **Participate with Margaretta Township in an Application under the H2Ohio Chloride Reduction Grant Program**

Mr. Coleman moved to agree to participate in an application under the H2Ohio Chloride Reduction Grant Program for a brine system. Mr. Lang seconded the motion. Mr. Ommert asked what the savings would be. Director Link said that he did not know but thought it would be considerable. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Community Development** – Director Byington reported on the Town Survey Open House held last week. Thirteen residents attended. The survey time period was going to be extended and hard copies sent to those who requested them. Hard copies will also be distributed to the High School. Of the results so far, 80% were in favor of having a Town Center.

**Executive Coordinator** – Ms. Ohlemacher reminded everyone the February 1 was Ohio Township Day. There will be a Meet & Greet from 9:00-11:00 am in the meeting room. Mr. Coleman said that many people, including State legislatures, do not know what a Township is. It is important to get this information out to the public.

**Administrator** – Administrator Gary Boyle reminded the Trustees that Perkins Township was the host township for the Erie County Township Association's summer picnic on June 13th. They are working on the 2024 Road project list. Mr. Boyle said that he will be making a presentation to the Senior Fellowship group next Monday at the Erie Senior Center.

The staff meeting will be on February 6<sup>th</sup>.

The Greater Sandusky Partnership will be hosting a meeting on March 1<sup>st</sup> to talk about ODOT's funding for transportation.

#### Notices/Correspondence

- Next Regular Meeting – February 13 @ 6:00 pm

#### Fiscal Officer Comments

- Payments for the period January 9 – January 23 total \$306,980.90 and included payments to: Bureau of Workers' Compensation for True-up report; Erie Regional Planning for annual dues; Ice Miller for December legal fees; Firelands Corp Health for Fire physicals; Warwick for phone contracts; iWorkq for annual fee; and House of Payne Munitions for ammunition. The Ice Miller expenses will be refunded to us by Aligned Data.

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- Still working in Temporary mode. Hope to have all 2023 Purchase Order closed/adjustment this week. Just waiting for final 2023 invoices a few vendors
- Motel Tax report for the month of December 2023 – Collection \$74,469.24, up 4.81% from December 2022; YTD collections \$1,258,097.05, down 1.66% from 2022.
- The Trustees, Administrator, and Fiscal Officer will be in Columbus for the Ohio Township Association conference February 7-9.

**Trustees' Discussion** –

Mr. Ommert noted in the town survey there was interest in a “farmers’ market” and art display. He wondered what it would take to get something like this in Perkins. Ms. Henley said the problem with using Strickfaden was that almost every weekend in the summer it was rented. Director Link said that it might be difficult to get vendors to participate in a farmers’ market in both the city and Perkins. Ms. Henley suggested that it might be something they could do in the fall.

**Public Forum** – Incoming Fiscal Officer Alexis Koch said that it was nice getting to know everyone.

**Adjournment**

There being no further business to come before the Board at this time, Mr. Lang moved to adjourn the meeting at 9:02 a.m. Mr. Ommert seconded. Roll Call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

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Timothy Coleman, Chairman

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Diane Schaefer, Fiscal Officer