

**REGULAR SESSION – ORGANIZATIONAL
PERKINS TOWNSHIP BOARD OF TRUSTEES**

January 9, 2024 6:00 PM
2610 Columbus Avenue, Sandusky, Ohio 44870

AGENDA

Call to Order

Pledge of Allegiance

Roll Call - Mr. Coleman, Mr. Lang, Mr. Ommert

Adopt Agenda

Approve Minutes of December 19

Approve Financial Statements – for the year of December 31, 2023 (Preliminary) and period ending January 19, 2024

NEW BUSINESS

Resolution 2024-001 Elect Board Chairman for 2024

Resolution 2024-___ Elect Board Vice-chairman for 2024

Resolution 2024-___ Designate Meeting Dates and time for Regular Session Board Meetings

Resolution 2024-___ Board to act as a Body to supervise, maintain and repair township roads

Resolution 2024-___ Authorize Fiscal Officer to request tax advances from Erie County Auditor

Resolution 2024-___ Hire/Re-Appoint Township Employees (as of 1-1-2024) per attached list:

Resolution 2024-___ Appoint Board/Committee Members per attached list

Resolution 2024-___ Adopt 2024 Fee Schedules per attached list

Resolution 2024-___ Authorize the Fiscal Officer to pay routine monthly invoices electronically when received near the due dates to avoid finance charges

Resolution 2024-___ Extend the COVID Leave Policy to December 31, 2024

Resolution 2024-___ Establish an Investments Review Board, and Appoint the Chair, Fiscal Officer and Administrator to the Board

Resolution 2024-___ Supplemental Appropriations – Correction/Omissions from Temp Appropriations

1000-610-318-0120 Training Services{Recreation}	\$ 800
1000-610-319-0120 Other Professional & Technical{Recreations}	\$ 1,100
1000-610-321-0000 Rents & Leases	\$18,000
1000-610-322-0000 Garbage & Trash	\$ 1,000
1000-610-323-0000 Repairs & Maintenance	\$10,000
1000-610-360-0000 Contracted Services	\$40,000

1000-610-360-0120 Contracted Services{Recreation}	\$ 1,000
1000-610-410-0120 Office Supplies{Recreation}	\$ 350
1000-610-420-0000 Operating Supplies	\$20,000
1000-690-319-0000 Professional & Technical	\$ 1,200
2191-210-319-0000 Professional & Technical	\$13,100
2231-330-420-0000 Operating Supplies	\$10,000
2911-690-360-0000 Contracted Services	\$15,000
Purpose: For additional appropriations missed when presenting the temporary appropriations.	
Source: Unappropriated money from corresponding Funds.	

Department Reports

- Fire Department
- Community Development
- Police Department
- Public Works Department
- Zoning
- Recreation
- Administrator

Notices/Correspondence

- Next Regular Meeting – January 23 @ 8:30 am

Fiscal Officer Comments

- Payments for the period December 13-January 12 total \$xxxx and include payments to:
- Inventories were due yesterday January 8
- We are working in Temporary Mode – Most 2024 Purchase Orders have been opened unless (1) we are waiting for updated prices or (2) there are no available funds in the line item. The final adjustments to 2023 Purchase Orders will be this week. Please be certain that all 2023 obligations are encumbered, and all 2023 invoices have been submitted for payment.
- Angelo Triana received an Associate Degree in Fire Science from the Eastern Gateway Community College on 12/17/2023 and will receive a 4% Educational Bonus
- Daniel Sharpe received an Associate Degree in Fire Science from Columbia Southern University as of 12/21/2023 and will receive a 4% Education Bonus.

Trustees Discussion

Public Forum

Adjournment

The adoption of all above resolutions and motions was in an open meeting of this Board and all deliberations of this Board and any of its committees that resulted in such formal actions were in open meetings to the public in compliance with all legal requirements including Section 121.22(G) of the Ohio Revised Code.