

## **PERKINS TOWNSHIP TRUSTEES**

### **REGULAR SESSION**

**December 12, 2023**

The Perkins Township Trustees met Tuesday, December 12, 2023, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Lang and Timothy Coleman. Mr. Ferrell was excused. Vice-Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

#### **AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

#### **MINUTES**

Mr. Coleman moved to approve the minutes of Regular Sessions of November 28. Mr. Lang seconded the motion. All were in favor.

#### **FINANCIALS**

Mr. Coleman moved to approve the financials for the month ending November 30 and the period ending December 12. Mr. Lang seconded the motion. All were in favor.

#### **NEW BUSINESS**

##### **Resolution 2023-200**

##### **Recommend Erie County Township Association Join the OTA Webinar Training Program as a Group**

Mr. Coleman moved to recommend that the Erie County Township Association join the Ohio Township Association group online seminar training program at a cost of \$195.00 per Township. Mr. Lang seconded the motion. Ms. Ohlemacher said that this would result in a saving for the Township. Ms. Schaefer had previously advised that it would be a savings of \$55 per township. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

##### **Resolution 2023-201**

##### **Approve a Then & Now Payment to the Erie County Engineer**

Mr. Coleman moved to approve a Then & Now payment to the Erie County Engineer for 2023 Road Program in the amount of \$3,311.26. Mr. Lang seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

##### **Resolution 2023-202**

##### **Approve the Regulatory Method of Filing the 2023 Annual Financial Report**

Mr. Coleman moved to approve the regulatory method of filing the 2023 Annual Financial Report. Mr. Lang seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

##### **Resolution 2023-203**

##### **Approve Annual Contract with Warwick**

Mr. Coleman moved to approve the annual contract with Warwick for phone maintenance using Option #4 Basic Standard for the Fire Department (\$2,227.49) and Administration (\$4,140.37). Mr. Lang seconded the motion. Ms. Ohlemacher clarified that the Contract for Administration included Police, Public Works, and Community Development and was prorated based on the number of phones there were in each Department. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

##### **Resolution 2023-204**

##### **Adopt the Salary Method for Payment of Trustees and Fiscal Officer**

Mr. Coleman moved to adopt the Salary Method for Payment of Trustees and Fiscal Officer. Mr. Lang seconded the motion. Mr. Coleman clarified that this was a monthly payment at the end of the month. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

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**Resolution 2023-205**

**Authorize Purchase of Health Insurance for Trustees and Fiscal Officer**

Mr. Coleman moved to authorize the purchase of health insurance for Trustees and Fiscal Officer. Mr. Lang seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

**Resolution 2023-206**

**Authorize Purchase of Life Insurance for all  
Full-time Employees, Trustees and Fiscal Officer**

Mr. Coleman moved to authorize the purchase of life insurance for all full-time employees, Trustees and Fiscal Officer. Mr. Lang seconded the motion. Ms. Ohlemacher said that there was a \$1.00 per person in this coverage for 2024. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

**Resolution 2023-207**

**Establish a Tax Incentive Review Council and Appoint Members**

Mr. Coleman moved to establish a Tax Incentive Review Council and appoint members to it. Mr. Lang seconded the motion. Director Byington said this is required under the Ohio Revised code. The members are the three Trustees, the Erie County Auditor or designee, and representative from the schools. The representative from EHOVE will be Tim Coffman and from Perkins Schools Superintendent Todd Boggs. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

**Resolution 2023-208**

**Approve Change Order #1 for the Galloway Estates Paving Project**

Mr. Coleman moved to approve Change Order #1 for the Galloway Estates Paving Project (Additional Driveway Approach Work, etc. by Smith Paving) in the Amount of \$89,588.78. Mr. Lang seconded the motion. Director Link explained the reasons for the additional costs were related to the driveway approaches, etc. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

**Resolution 2023-209**

**Authorize a Then & Now – Smith Paving**

Mr. Coleman moved to approve a Then & Now Payment in the amount of \$89,588.78 to Smith Paving for the Galloway Estates Paving Project. Mr. Lang seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

**Resolution 2023-210**

**Authorize Submission of Grant Application – Erie County Commission**

Mr. Coleman moved to authorize the submission of an application to the Erie County Commission under its annual 2024 Road Program and accept it if so awarded. Mr. Lang seconded the motion. Director Link explained how the program was administered in the first year with each Township getting \$111,111. Then the next year the grants were awarded with not all Township getting money. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

**Resolution 2023-211**

**Approve a Moratorium on Permits on Adult Use Marijuana**

Mr. Coleman moved to approve a moratorium relating to the prohibition of the issuance and processing of permits allowing retail dispensaries, cultivators, or processors of adult use marijuana. Mr. Lang seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

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### **Resolution 2023-212**

#### **Adopt Supplemental Appropriations – Police Department**

Mr. Coleman moved to adopt Supplemental Appropriations – Police

2191-221-599-0000	Other Expenses	\$700.00
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Source: Toy Drive

Mr. Lang seconded the motion. Chief Musser explained that this money was collected at the Toy Drive. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

### **Resolution 2023-213**

#### **Approve a Then & Now Payment – Vasu Communications**

Mr. Coleman moved to approve a Then & Now to Vasu Communications for \$4,376.00 for repairs to the repeater at NOMS. Mr. Lang seconded the motion. Chief Musser explained that this has been a problem since July. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

### **Department Reports**

**Police Department** – Chief Musser thanked the Public Works Department for their work on the wellness center.

**Public Works** – Director Link reminded the public that Saturday was the Santa Parade.

**Administration** – Ms. Ohlemacher said the Thorsport parade and Open House are tomorrow.

### **Notices/Correspondence**

- Next Regular Meeting – December 19 @ 8:30 AM (Reschedule of the December 26<sup>th</sup> meeting)

### **Fiscal Officer Comments**

- Payments for the period November 29 – December 15 of \$417,693.60 and included payments to: Ice Miller Legal Services for consultation on economic development; and Lucky Stone for uniforms for Police & Fire.

**Trustees' Discussion** – Mr. Coleman thanked everyone for the Winterfest celebration. It was awesome and extremely well attended.

**Public Forum** – Dick Schuster, Autumn Ridge Drive, wanted to thank Ms. Schaefer and Mr. Ferrell for their years of service to the Township. He does not know how they got voted out. They should not have been. It was chicken manure with the last-minute postcards that were sent out. He has questions about the mailings such as:

- Diane Schaefer – Hundreds and hundreds of dollars in penalties. She owed \$200, not hundreds and hundreds. He has been late and was penalized, but it is not a crime. It did not seem fair to do that at the last minute.
- Mr. Ferrell has served the Township for a long time. Mr. Schuster has not always agreed with the decisions made, but they talked about it and parted as friends despite the differences.
- Mr. Ferrell's sister-in-law has not been in political office for 4 years; his brother in 8 years. So how can they control things? How can a single Trustee control things? There are three Trustees so no one Trustee can control things. Mr. Schuster said he has noticed that the Board does not strongly disagree with each other.
- One postcard said that Mr. Ferrell voted for massive property tax increases. Do you guys have the authority to vote for tax increases? Mr. Coleman said as Township officials they did not.
- Another postcard talked about tax breaks for out-of-town millionaires with special interests. If you have an out-of-town company that wanted to develop a property, you can give them a tax break. But can you do this by yourself? Mr. Coleman explained no and that there is a process, and the Board must vote on it. He further

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explained that they must concur with EHOVE and the Perkins Local School District.

- Mr. Schuster said he did not think political parties should have influence on the local level. He asked both Mr. Coleman and Mr. Lang if they were registered Republicans or Democrats to which they acknowledged they are Republicans. So, do you know where the Erie County Republican headquarters are? The Board of Elections told him there was no such thing. Mr. Coleman explained the headquarters were usually only open during an election cycle. Wasn't this an election cycle?
- Then there were the mailers that came from the State Republican party. So, what is there about little Perkins Township that we are on the State's radar? Mr. Coleman said he did not know the how, why, when, or where. Again, this was chicken manure.
- Mr. Schuster then asked the Board to thank Mr. Ferrell and Ms. Schaefer for him. Mr. Coleman said that the minutes would reflect that.

Mr. Coleman then asked Mr. Schuster how the road resurfacing on his street turned out. . Mr. Schuster said it was great and that the Public Works Department does a great job whether it is leaf pickup or snow plowing.

#### **Adjournment**

There being no further business to come before the Board at this time, Mr. Lang moved to adjourn the meeting at 6:25 p.m. Mr. Coleman seconded. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

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Timothy Coleman, Vice-Chairman

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Diane Schaefer, Fiscal Officer  
(Digital Recording)