

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

November 28, 2023

The Perkins Township Trustees met Tuesday, November 28, 2023, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Lang and Timothy Coleman. Mr. Ferrell was excused. Vice-Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:30 a.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to approve the minutes of Regular Sessions of November 14. Mr. Lang seconded the motion. All were in favor.

FINANCIALS

Mr. Coleman moved to approve the financials for the period ending November 28. Mr. Lang seconded the motion. All were in favor.

PUBLIC HEARING

To consider a recommendation of the Zoning Commission to amend Article 17 General Commercial District, Article 20 Light Industrial District and Article 21 Heavy Industrial District of the Zoning Resolution related to the adoption of regulations for mini-storage buildings.

Mr. Coleman opened the hearing. Adam Panas, Planner/Zoning Inspector, gave an overview of the recommended changes. The Zoning Commission recommended the approvals.

With no other questions, Mr. Coleman moved to close the hearing.

Resolution 2023-189

Amend the Zoning Regulation – Mini-Storage Building

Mr. Coleman moved to Amend the Perkins Township Zoning Resolution Article 17 General Commercial District, Article 20 Light Industrial District, and Article 21 Heavy Industrial District by adopting regulations related to mini-storage buildings. Mr. Lang seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

Resolution 2023-190

Rescind Resolution 2023-044 – Moratorium on Mini-storage Buildings

Mr. Coleman moved to rescind Resolution 2023-044 which established a moratorium on the construction of new mini-storage buildings. Mr. Lang seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

PUBLIC MEETINGS

Mr. Coleman read a Notice of Declaration of insecure, unsafe, or structurally defective structure, and intent to demolish a single-family residential structure at 322 Michigan Avenue (PPN 32-00243.000) pursuant to ORC Section 505.86.

Code Enforcement Officer Amanda McClain presented the history of the property on which they have been working for over a year. The taxes are delinquent, but not to the degree that would cause a foreclosure. Mr. Boyle said it was unusual of owners abandoning the property in a nice neighborhood.

Resolution 2023-191

Declare Intent to Demolish – 322 Michigan Avenue

Mr. Coleman moved to declare a single-family residential structure at 322 Michigan Avenue (PPN32-00243.000) as being insecure, unsafe, or structurally deficient, and intent to demolish pursuant to ORC Section 505.86. Mr. Lang seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

November 28, 2023

Mr. Coleman read the motion to proceed with the removal of 3514 Grant Avenue. Officer McClain said this has also been ongoing for a couple of years. Officer McClain said that today there was a trailer there this morning. She would like some more time to conduct further investigation into this. Mr. Coleman moved to table the motion at this time. Mr. Lang seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion tabled.

Officer McClain gave an update on this property at 6502 Milan Road which included several inspections and search warrants.

Resolution 2023-192

Proceed with the Removal – Barn – 6502 Milan Road

Mr. Coleman moved to proceed with the removal of an unsafe and structurally defective single-family residential structure and accessory structure (barn) at 6502 Milan Road (PPN 32-00868.000), and to certify expenses related to that nuisance abatement to the County Auditor. Mr. Lang seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

NEW BUSINESS

Resolution 2023-193

Supplemental Appropriations

Mr. Coleman moved to approve the following supplemental appropriations:

1000-310-360-0000	Contracted Services	\$3,800
2401-310-360-0000	Contracted Services	\$2,000
Reason: General & Street Lighting Districts for the balance of the year		
Source: Unappropriated money in each fund		
1000-610-190-0120	Salaries – Recreation	\$7,500
Reason: Salaries for recreation employees for balance of year		
Source: Unappropriated funds		

Mr. Lang seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

Resolution 2023-194

Approve a Grant Submission for an Intern

Mr. Coleman moved to Approve the submission of a grant application to the Erie County Community Foundation under its 2024 Community Internship Program and accept the grant if so awarded. Mr. Lang seconded the motion. Director Byington said that they apply for this grant annually. Last year we did not receive an intern because they did not have enough applicants. Mr. Coleman said they have been extremely fortunate to receive quality interns in the past, including current Planner Panas. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

Resolution 2023-195

Approve the 2024 Contract for Dispatch Service

Mr. Coleman moved to approve a contract for dispatch services in 2024 with the Erie County Sheriff's Office for the Fire and Police Departments in the amount of \$148,167.00. Mr. Lang seconded the motion. Mr. Boyle said that several entities have questions as to how the fees are being calculated. This year's contract represents a zero increase. Sheriff Sigsworth has been helpful in providing information that is available to him. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

Resolution 2023-196

Approve a Then & Now – Ice Miller

Mr. Coleman moved to approve a Then & Now payment to Ice Miller for legal counsel regarding economic development in the amount of \$16,626.55. Mr. Lang seconded the motion. Mr. Boyle said that this is for legal services which will ultimately be reimbursed by the developer. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

November 28, 2023

Resolution 2023-197

Approve a Then & Now – Rob McBee

Mr. Coleman moved to approve a Then & Now payment to Rob McFee for a grant rehabilitation project in the amount of \$4,500. Mr. Lang seconded the motion. Director Byington said that the original contractor had pulled out. The owners contacted Mr. McFee to do the work. Unfortunately, the change fell through the cracks. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

Resolution 2023-198

Declare Treadmills Obsolete

Mr. Coleman moved to declare two old treadmills in the Township Wellness Center as surplus and disposed of them the best means possible. Mr. Lang seconded the motion. Sam's Club donated two new treadmills which the Township appreciates. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted.

Department Reports

Police Department – Chief Musser reviewed the community events coming up. They will be using Lake Erie Arms for their firearms qualifications. This allows them to conduct their night training in a warmer environment at a reasonable cost.

Fire Department – Chief Murphy also noted that Robert Holm and Austin Steindl received their paramedic certification recently. This training takes approximately 12 to 18 months.

Recreation – Brittany Henley reminded everyone that the Winterfest Event is Friday, December 1.

Public Works – Director Link said that the crews were getting ready for the snow season.

Community Development – Director Byington said they are working on Wind & Solar regulation; will have the results of the Town Center survey soon; and the TIF agreement in December.

Administration – Mr. Boyle said that the City's Perkins Avenue project has been completed as well as the bridge work on Perkins Avenue. This takes some of the burden off the drivers in the area. He also said that they had reached an agreement on the 2024 Health Insurance with a zero-percentage increase again this year.

Resolution 2023-199

Approve a Contract with Anthem Insurance for the 2024 Health Insurance

Mr. Coleman moved to approve the contract with Anthem Health Insurance for 2024. Mr. Lang seconded the motion. Mr. Boyle said this was a result of everyone being good consumers of health care which lowers costs. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Motion adopted

Notices/Correspondence

- Next Regular Meeting – December 12 @ 6:00 PM
- Liquor Control Notice of a new D-1 License for Rio Grande Street Tacos LLC, 4315 Milan Rd, Ste 8&9. No hearing was requested.

Fiscal Officer Comments

- Payments for the period November 15 – Nov 28 of \$480,249.22 and included payments to: Huntington National Bank for the loan payment on the Bell/Hull road property; Balconi Monuments for the Veterans' Memorial Monument; Stryker for the Lifepak 15 lease payment; Sutphen Corporation for emergency pump repairs; Ice Miller Legal Counsel for services through mid-October; Holiday Pay for Police & Fire Departments.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

November 28, 2023

- Motel Tax report through October – Receipts of \$59,731.34, a decrease of 32.54% from last year; YTO collections of \$1,095,895.76, a decrease of 4.44% from last year.
- Robert Holm and Austin Steindl will be Class B Firefighters effective November 21, at a base 53-hour rate of \$20.02

Trustees' Discussion – None

Public Forum – None

Adjournment

There being no further business to come before the Board at this time, Mr. Lang moved to adjourn the meeting at 9:10 a.m. Mr. Coleman seconded. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Vice-Chairman

Diane Schaefer, Fiscal Officer
(Administrator's notes)