

## **PERKINS TOWNSHIP TRUSTEES**

### **REGULAR SESSION**

**September 26, 2023**

The Perkins Township Trustees met Tuesday, September 26, 2023, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Lang, Timothy Coleman, and Jeffrey Ferrell. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 6:00 p.m.

#### **AGENDA**

Mr. Ferrell moved to adopt the agenda as presented, deleting two nuisances, and changing the order slightly. Mr. Coleman seconded the motion. All were in favor.

#### **MINUTES**

Mr. Ferrell moved to approve the minutes of the Regular meeting of September 12. Mr. Coleman seconded the motion. All were in favor.

#### **FINANCIAL REPORTS**

Mr. Ferrell moved to approve the financial statements for the period ending September 26, 2023. Mr. Coleman seconded the motion. All were in favor.

#### **NEW BUSINESS**

##### **Resolution 2023-158**

##### **Promote Sgt. Brent Adams Lieutenant**

Mr. Ferrell moved to promote Police Sgt. Brent Adams to Lieutenant with a rate of pay of \$36.55 per hour plus a 5% Educational Bonus, effective September 12, 2023. Mr. Coleman seconded the motion. Chief Musser reviewed Sgt. Adams' history with Perkins Police Department for his entire law enforcement career starting in 2005 as a dispatcher. Chief Musser said that Sgt. Adams' professionalism, his institutional knowledge and administrative skills make him a perfect fit for the Department. With that Chief Musser recommended that Sgt. Adams be promoted to Lieutenant. Mr. Lang thanked all those in attendance. Mr. Coleman thanked everyone for being here and recalled a story from the past. Mr. Ferrell said that it was nice to see someone from the Township rise through the ranks. Ms. Schaefer said just as Brent led the Perkins football team to a championship, she was certain he would be an asset to the Chief to lead the Department in the right direction. Mr. Boyle thanked everyone for showing their support for Brent and the Department. Roll Call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye.

With that Chief Musser swore Lt. Adams into office. Lt. Adams thanked everyone for the honor.

#### **ZONING HEARING**

Application ZC2023-06 was submitted by Kara C. Groff, on behalf of Macrew Properties, LLC, to change the zoning classification and map from "R-1A"/ Single Family Residential District to "C-2"/ General Commercial District for property located at 1521 East Perkins Avenue (PPN 32-68017.000). Adam Panas, Planner/Zoning Inspector, reviewed the details of the property and the application.

Mr. Ferrell moved to open the public hearing. Mr. Coleman seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Mr. Ferrell asked if there was anyone who wished to speak in favor of the change. There were no comments from the audience.

Mr. Ferrell then asked if there was anyone who wished to speak in opposition. There was no one.

Mr. Ferrell moved to close the public hearing. Mr. Coleman seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye.

Mr. Coleman said that he agreed with the recommendation of the Zoning Commission since the change is in line with the long-range plans.

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#### **Resolution 2023-159**

##### **Approve Zoning Change – 1521 East Perkins Avenue “C-2” General Commercial**

Mr. Ferrell moved to approve the change in the Zoning Map for 1521 E. Perkins Avenue (PPN 32-68017.000) from “R-1A”/Single Family Residential to “C-2”/ General Commercial. Mr. Coleman seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion adopted and effective in 30 days.

#### **PUBLIC MEETING**

Mr. Ferrell asked Mr. Boyle to swear in anyone who wished to speak at any of the public meetings.

Notice of declaration of insecure, unsafe, or structurally defective structure and intent to demolish a one-story, single-family dwelling located at 3605 Dill Avenue (PPN 32-03686.000) pursuant to ORC Section 505.86.

Code Enforcement Officer Amanda McClain said that this case was a result of a police report. The property is owned by an LLC. The contact was Floyd Mathews. She reviewed all the areas of concern. Code Enforcement Officer Tamie Myers also reviewed her participation in the case. Chief Building Official George Poulos was also called in to review the property.

Floyd Mathews then spoke regarding the condition of the house. He said that all the issues on the inside have been corrected except for the foundation. He is having a hard time finding a mason to do the foundation work.

Ms. Myers said that she did notice that the grass had been mowed. But she noted that no permits had been pulled for any of the work. Mr. Coleman said that there is a process for correcting the situation. Mr. Ferrell stressed that this was just the intent to demolish. This gives Mr. Mathews 30 days to work out an agreement.

#### **Resolution 2023-160**

##### **Declare Intent to Demolish – 3605 Dill Avenue**

Mr. Ferrell moved to declare a single-family residential structure at 3605 Dill Avenue (PPN 32-03686.000) as being insecure, unsafe, or structurally deficient, and intent to demolish pursuant to Section 505.86 of the ORC. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion adopted.

Notice of declaration of insecure, unsafe, or structurally defective structure and intent to demolish a two-family dwelling located at 3514 Grant Avenue (PPN 32-01509.000) pursuant to ORC Section 505.86.

Code Enforcement Officer McClain reviewed the notes in this case. Officer McClain did arrange for assistance from Social Services.

Rose Harper spoke in defense of the conditions of the house. She is doing her best. But since the death of a family member, she has been not able to keep up.

Mr. Coleman asked if the available grant programs had been implemented. Officer McClain said that she had given Ms. Harper the applications, but they had not been filed. Mr. Ferrell explained the process. She had 30 days to work out an agreement.

#### **Resolution 2023-161**

##### **Declare Intent to Demolish – 3514 Grant Avenue**

Mr. Ferrell moved to declare a two-family residential structure at 3514 Grant Avenue (PPN 32-01509.000) as being insecure, unsafe, or structurally deficient, and intent to demolish pursuant to Section 505.86 of the ORC. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion adopted.

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### **NEW BUSINESS**

#### **Resolution 2023-162**

##### **Subsequent Nuisance Condition – 322 Michigan Avenue**

Mr. Ferrell moved to declare a subsequent offense of a nuisance condition for vegetation exceeding 6 inches in height at 322 Michigan Avenue (PPN 32-00243.000) and ordering abatement pursuant to Section 505.87 of the ORC. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion adopted.

#### **Resolution 2023-163**

##### **Declare Police Department Vehicles as Surplus Equipment**

Mr. Ferrell moved to declare Police Department vehicles identified as a 2003 Cadillac CTS sedan (VIN 3801) and a 2000 Ford Windstar van (VIN 1721) as being surplus to the Department's needs and authorizing disposal by the best means available. Mr. Coleman seconded the motion. Chief Musser said that one of the vehicles was the result of forfeiture. Ms. Schaefer noted that when the Cadillac is sold, we need to pay the Prosecutor's Office 30% of the sale price. Roll Call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion adopted.

#### **Resolution 2023-164**

##### **Approve Increase in Price for International 507HV**

Mr. Ferrell moved to approve the payment for the ODOT mandated price increase to our International 507HV that is on order. The new cab and chassis cost is \$98,420.00, an increase of \$9,618.00. Mr. Coleman seconded the motion. Public Works Director Link said that this was the 2024 salt truck. Roll Call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion adopted.

#### **Resolution 2023-165**

##### **Approve a Credit Card Application**

Mr. Ferrell moved to approve a credit card application for the Smart Cash Preferred Credit Card to replace the Staples Credit Card. Mr. Coleman seconded the motion. Ms. Schaefer said that this would be used only for Staples to track the purchases more easily. Roll Call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion adopted.

### **Department Reports**

**Public Work** – The paving for Galloway Estates is about ready to start.

**Administrator** – Mr. Boyle noted that the Senior Health Fair is this Thursday. Officer Stephanie McDermott has arranged for several senior health services to attend.

He also noted that there will be an emergency alert testing on all cell phones on October 4<sup>th</sup>.

### **Notices/Correspondence**

- Next Regular Meeting – October 10 @ 06:00 PM

### **Fiscal Officer Comments**

- Payments for the period September 13 - September 26 totaled \$370,964.28 and included payments to: Erie County Emergency Management Agency for dues; Sports Force Parks for umpires for the 2023 season; and Sutphen Corporation for ladder repairs.
- August Motel Tax report – Collections of \$137,886.98, down 6.76% from August 2022; YTD collections of \$955,701.65, down 1.97% from last year. Great Wolf was closed part of August.

**Trustees' Discussion** – Mr. Coleman reflected on last year at this time with the passing of Chief Donald. He thanked everyone for stepping up.

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**Public Forum** – Hal Gundlach, Lakeland Drive, asked for the Township’s help in getting FEMA to respond. Mr. Ferrell suggested contacting Marcy Kaptur and Sherrod Brown. As a result of the rain, they have a mosquito problem. The Health Department was not responding. Serving Our Seniors was able to get them to spray the yards. Then the Health Department said that the Township should take care of this. Mr. Coleman said that they do not have that authority.

Mr. Gundlach thanked the Trustees for their assistance during the recent water situation.

**Adjournment**

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 7:10 p.m. Mr. Coleman seconded. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Meeting adjourned.

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Jeffrey Ferrell, Chairman

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Diane Schaefer, Fiscal Officer