

PERKINS TOWNSHIP TRUSTEES
REGULAR SESSION
July 11, 2023

The Perkins Township Trustees met Tuesday, July 11, 2023, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Lang, Timothy Coleman, and Jeffrey Ferrell. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved to approve the minutes of the Regular Meeting of June 27. Mr. Coleman seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Ferrell moved to approve the financial statements for the month ending June 30 and the period ending July 14, 2023. Mr. Coleman seconded the motion. All were in favor.

NEW BUSINESS

Resolution 2023-114
Adopt the 2024 Tax Budget

Mr. Ferrell moved to adopt the 2024 Tax Budget as follows:

2024 TAX BUDGET RECAP	Salaries	Other	Transfers Out	Total	12/31/24 Balance
1000 GENERAL FUND					
110 Administration	363,659	681,892		1,045,551	
120 Building & Grounds	107,500	997,919		1,105,419	
190 Community Development	366,670	497,331		864,001	
310 Lighting		21,250		21,250	
610 Parks & Recreation	175,845	211,738		387,583	
690 Recreation & Community Events	57,750	107,230		164,980	
760 Capital Outlay		225,000		225,000	
Transfers Out			107,464	107,464	
Total General Fund	1,071,424	2,742,360	107,464	3,921,248	1,602,592
2011 MOTOR VEHICLE		56,000		56,000	(38,000)
2021 GASOLINE TAX	161,238	628,586		789,824	(639,604)
2031 ROAD & BRIDGE	311,615	230,869		542,484	(101,534)
2041 CEMETERY	54,426	187,710		242,136	(241,798)
2191 POLICE LEVY	2,165,973	1,979,590		4,145,563	342,097
2192 FIRE & EMS LEVY					
220 Fire	2,600,813	2,665,501		5,266,314	
230 EMS	159,500	473,500		633,000	
Total Fire & EMS				5,899,314	(1,931,183)
2193 MVA		32,851		32,851	(32,851)
2194 ROAD RECONDITIONING		1,992,000	327,541	2,319,541	(1,119,237)
2221 DRUG LAW ENFORCEMENT		15,950		15,950	(14,981)

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2231 PERMISSIVE MOTOR VEHICLE	35,000	123,395	158,395	(48,394)
2271 ENFORCEMENT & EDUCATION		2,035	2,035	(1,727)
2274 AMERICAN RESCUE PLAN		-	-	-
2275 POLICE RECRUIT/RETAIN ARP	75,802	1,099	76,901	-
2293 DRUG USE PREVENTION GRANT	3,850	4,456	8,306	55,849
2401 STREET LIGHTING	1,500	52,575	54,075	41,962
2901 ONE OHIO OPIOID SETTLE.				9,677
2907 K-9		19,400	19,400	(10,613)
2910 POLICE CPT GRANT		-	-	0
2911 YOUTH RECREATION	5,000	123,222	128,222	(83,477)
2913 PARK DEVELOPMENT		335,000	335,000	(334,079)
3101 DEBT SERVICE 2015		79,982	79,982	1
3102 TAN DEBT SERVICE		327,550	327,550	0
4402 OPWC W STRUB ROAD		27,500	27,500	1
4901 C P - POLICE		-	-	-
4902 C P - SRTS		-	-	205,950
4903 C P - COMPLEX		-	-	-
4906 C P - SITE IMP		-	-	-
4907 C P - TAN PROJECTS		-	-	1
4909 C P - OPWC		-	-	1
4910 C P - SIDEWALKS		160,000	160,000	(159,034)
4911 C P - FIRE		-	-	-
4912 C P - PUBLIC WORKS		-	-	-
	6,646,141	12,261,131	435,005	19,342,277
				(2,498,382)

Mr. Coleman seconded the motion. Ms. Schaefer explained that the 2024 Tax Budget was compiled from the projections submitted by the various Departments. The first column represents salaries. The second included all other expenditures for each fund. The third column includes only the three required transfer for debt retirement for the Hull/Bell Avenue loan, the TAN loan, and the W. Strub OPWC loan. The total column is the total of the first three columns. The 12/31/24 Balance column is calculated by the UAN program. It projects carryovers as receiving 100% of the 2023 revenue budget and as spending 100% of the 2023 appropriation budget. Ms. Schaefer added that the purpose of preparing a tax budget is to show the needs of the Township. Mr. Ferrell said this gives the Board an idea of the actual needs for each department. Once the carryovers are included, each department will need to adjust their appropriations accordingly. Mr. Boyle noted that another Township has already had their meeting with the County Budget Commission and were asked questions regarding their need. Mr. Coleman asked the Department heads if they were okay with their individual Tax Budget. They responded that they were. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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Resolution 2023-115

Declare a Subsequent Offense at 322 Michigan Avenue

Mr. Ferrell moved to declare a subsequent offense of a nuisance condition at 322 Michigan Avenue (PPN 32-00243.000) for vegetation exceeding 6 inches in height, and order abatement pursuant to ORC 505.87. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-116

Declare Fire Department Equipment Obsolete

Mr. Ferrell moved to declare a 2012 Ford F350 with a skid unit pump and Myers plow obsolete for the Fire Department's need and authorize the disposal by the best means possible. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-117

Approve a Then & Now for Convenient Construction

Mr. Ferrell moved to approve a Then & Now purchase in the amount of \$3,100 for Convenient Construction for a rehab grant for a roof at 5008 Memphis Avenue. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-118

Approve a Then & Now for Axon for Body Cameras

Mr. Ferrell moved to approve a Then & Now purchase in the amount of \$93,660.70 for Body Cameras for the Police Department. Mr. Coleman seconded the motion. Chief Musser explained that originally this was going to be a 5-year leasing program. However, the reimbursing grant requires the payment to be closed out by September. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-119

Hire Adam Panas as Planner/Zoning Inspector

Mr. Ferrell moved to hire Aman Panas as Planner/Zoning Inspector, effective July 17, 2023, at a base rate of \$27.88. Mr. Coleman seconded the motion. Director Byington said that Adam has worked for us before. He is relocating back to the area and has his master's in public administration. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Department Reports

- Police Department – Chief Musser said that the report from the new radar speed signs was easier to digest and understand. They currently have the radar on Marshall because of the increase in traffic from the Perkins Avenue paving project.
- Fire Department – Chief Murphy reported that they have a squad out of service over the weekend.
- Public Works Department – Director Link reported that some of the Public Works' surplus items were sold on GovDeals, and some were not. He knows what the scrap value is. In a discussion with Mr. Boyle, they are going to reach out to the neighboring Townships to see if there is any interest in a surplus salt spreader. Director Link also reported that the swing and shade structures are up at Strickfaden Park. Almost immediately they were being used. He thought the Matthes-Briar paving had been completed. Mr. Coleman said he saw the contractor moving his equipment out. Mr. Ferrell said there were some issues with the approaches. Director Link will address those driveways.

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- Community Development – Director Byington reported that a non-profit was paying for the lady from a condemned house on Gilcher Court to stay at the Wolf Inn. She also updated the Board on Maui Sands. If we incur any costs on board-ups, they will not be able to be put on the tax duplicate pending the hearing. Ms. Schaefer said that the deadline for certifying assessments is September 11th for the 2024 tax bills.
- Administrator – Mr. Boyle commented that everyone had met Lori Hohler, Administrative Assistant, who started last week and is doing an excellent job. He thanked everyone who had stepped up to help during the transition period.

Notices/Correspondence

- Next Regular Meeting – July 25 @ 8:300 AM
- Maui Sands hearing – July 18th @ 9:00 AM

Fiscal Officer Comments

- Payments for the period June 28- July 11 of \$229,188.03 and included payments to: Seagate Office Products for the Fire Department office equipment; B The Builder for a rehab grant; Warwick Communication for the balance of 2023 phone system
- Annual meeting with Erie County Budget Commission -- July 26th at 9:00 am
- May Motel report, collection \$102,831.31, up 4.48%; YTD \$469,401.72, up 1.13%

Trustees' Discussion – Mr. Coleman asked if any of the departments had any fireworks issues around the 4th of July. Chief Musser said the City did, but not the Township. Chief Murphy said they had one issue, but he was not certain if it was related to the holiday.

Public Forum – None

Adjournment

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 6:25 p.m. Mr. Coleman seconded. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Meeting adjourned.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer