

## **PERKINS TOWNSHIP TRUSTEES**

### **REGULAR SESSION**

**June 27, 2023**

The Perkins Township Trustees met Tuesday, June 27, 2023, in the Township Services Facility located at 2610 Columbus Avenue. The trustees present were James Lang and Jeffrey Ferrell. Trustee Timothy Coleman was excused. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 8:30 a.m.

#### **AGENDA**

Mr. Ferrell moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

#### **MINUTES**

Mr. Ferrell moved to approve the minutes of the Regular Meeting of June 13. Mr. Lang seconded the motion. All were in favor.

#### **FINANCIAL REPORTS**

Mr. Ferrell moved to approve the financial statements for the period ending June 27, 2023. Mr. Lang seconded the motion. All were in favor.

#### **NEW BUSINESS**

##### **Resolution 2023-107**

##### **Hire Lori Hohler as Administrative Assistant for Administration**

Mr. Ferrell moved to hire Lori Hohler as an Administrative Assistant per attached Schedule A at \$19.00 per hour, effective July 5, 2023. Mr. Lang seconded the motion. Mr. Boyle explained that Lori comes to us with experience in accounting and we were impressed with her background and interview. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

##### **Resolution 2023-108**

##### **Approve the Addition of a Streetlight to the 3800 Block of Matthes Avenue**

Mr. Ferrell moved to approve the addition of a streetlight to the 3800 block of Matthes Avenue. Mr. Lang seconded the motion. Mr. Ferrell said that we were contacted by the people from Matthes Avenue about a safety issue. Mr. Ferrell did not want this delayed for any reason. Mr. Link said that all he needed was the account number. Ms. Schaefer confirmed that the cost was coming from the General Fund. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

##### **Resolution 2023-109**

##### **Declare a Subsequent Offense on Milan Road (PPN 32-03790.000)**

Mr. Ferrell moved to declare a subsequent offense of a nuisance condition and ordering abatement pursuant to ORC 505.87 for vegetation on real property located on Milan Road (Parcel No. 32-03790.000). Mr. Lang seconded the motion. This is the property south of Home Brew Ohio. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

##### **Resolution 2023-110**

##### **Declare a Subsequent Offense on 3407 Milan Road**

Mr. Ferrell moved to declare a subsequent offense of a nuisance condition and ordering abatement pursuant to ORC 505.87 for vegetation on real property located at 3407 Milan Road (Parcel Nos. 32-04809.002 & 32-04809.000). Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

##### **Resolution 2023-111**

##### **Declare a Subsequent Offense on 3508 Spencer Avenue**

Mr. Ferrell moved to declare a subsequent offense of a nuisance condition and ordering abatement pursuant to ORC 505.87 for vegetation on real property located at 3508 Spencer Avenue (Parcel No. 32-02325.000). Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

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#### **Department Reports**

- Police Department – Chief Musser had submitted his report last Saturday. He thanked everyone who had worked on the Motor Madness Car Show.
- Fire Department – Chief Murphy’s report had been submitted in writing. However, he asked the Board to consider the disposal of office equipment and furniture. He also advised that four officers would be leaving to meet with Engine-One to review the fire truck design elements tomorrow morning and will be back on Friday.

#### **Resolution 2023-112**

##### **Approve Disposal of Fire Department Office Equipment and Furniture**

Mr. Ferrell moved to approve the disposal of Fire Department Office Equipment in the best method available. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

- Public Works Department – Director Link said that he had talked to the County regarding the upcoming OPWC project bid cycle. He also asked the Board to accept the resignation of Robert Traut for personal reasons.

#### **Resolution 2023-113**

##### **Accept resignation of Robert Traut, Part-time Laborer**

Mr. Ferrell moved to accept the resignation of Robert Traut, as of June 28, 2023. Mr. Lang seconded the motion. Mr. Ferrell said that he seemed to be a good worker. Director Link said that he would welcome him back if things were to change. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

- Community Development – Director Byington did not have anything in addition to her report.
- Administrator – Mr. Boyle reviewed the upcoming meetings that he planned to attend. He also thanked everyone for all their work on Saturday at the charity car show. He also thanked the sponsors and community for their support.

#### **Notices/Correspondence**

- Next Regular Meeting – July 11 @ 6:00 PM
- Maui Sands hearing – July 18<sup>th</sup> @ 9:00 AM
- New C-2 Liquor permit for Home Brew Ohio LLC, 6409 Milan Road. No hearing was requested.

#### **Fiscal Officer Comments**

- Payments for the period June 14- June 27 of \$826,778.97 and included payments for the purchase of the two Didion parcels for the cemetery and the park; Strawser Construction for crack sealing; Henderson Truck Equipment for the plow; Erie County Engineer for a deposit on the 2023 Road projects; ECEDC; and Erie County Treasurer for assessments.
- Annual meeting with Erie County Budget Commission set for July 26<sup>th</sup> at 9:00 am
- Officer Paytosh became Class A as of May 8, 2023, with an hourly rate of \$29.62.

**Trustees’ Discussion** – Mr. Lang thanked everyone for their work this past weekend.

#### **PUBLIC HEARING**

Fiscal Officer Schaefer explained that the purpose of filing a tax budget was to show need. The Erie County Budget Commission has the authority to reduce tax levies if there is not a need for the millage. She explained that the UAN program presumes that you are going to receive what is included in the Revenue Budget and spend what has been adopted in the Appropriation Budget for 2023 in order to calculate the money available for next year. If a fund were appropriated at 100% for 2023, there would be no carryforward to 2024.

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With that brief explanation, Ms. Schaefer presented the 2024 Tax Budget prepared from projections submitted by the department heads as follows:

2024 TAX BUDGET RECAP	Salaries	Other	Transfers Out	Total	12/31/24 Balance
1000 GENERAL FUND					
110 Administration	363,659	681,892		1,045,551	
120 Building & Grounds	107,500	997,919		1,105,419	
190 Community Development	366,670	497,331		864,001	
310 Lighting		21,250		21,250	
610 Parks & Recreation	175,845	211,738		387,583	
690 Recreation & Community Events	57,750	107,230		164,980	
760 Capital Outlay		225,000		225,000	
Transfers Out			107,464	107,464	
Total General Fund	1,071,424	2,742,360	107,464	3,921,248	1,602,592
2011 MOTOR VEHICLE		56,000		56,000	(38,000)
2021 GASOLINE TAX	161,238	628,586		789,824	(639,604)
2031 ROAD & BRIDGE	311,615	230,869		542,484	(101,534)
2041 CEMETERY	54,426	187,710		242,136	(241,798)
2191 POLICE LEVY	2,165,973	1,979,590		4,145,563	342,097
2192 FIRE & EMS LEVY					
220 Fire	2,600,813	2,665,501		5,266,314	
230 EMS	159,500	473,500		633,000	
Total Fire & EMS				5,899,314	(1,931,183)
2193 MVA		32,851		32,851	(32,851)
2194 ROAD RECONDITIONING		1,992,000	327,541	2,319,541	(1,119,237)
2221 DRUG LAW ENFORCEMENT		15,950		15,950	(14,981)
2231 PERMISSIVE MOTOR VEHICLE	35,000	123,395		158,395	(48,394)
2271 ENFORCEMENT & EDUCATION		2,035		2,035	(1,727)
2274 AMERICAN RESCUE PLAN		-		-	-
2275 POLICE RECRUIT/RETAIN ARP	75,802	1,099		76,901	-
2293 DRUG USE PREVENTION	3,850	4,456		8,306	55,849
GRANT					
2401 STREET LIGHTING	1,500	52,575		54,075	41,962
2901 ONE OHIO OPIOID SETTLE.					9,677
2907 K-9		19,400		19,400	(10,613)
2910 POLICE CPT GRANT		-		-	0
2911 YOUTH RECREATION	5,000	123,222		128,222	(83,477)
2913 PARK DEVELOPMENT		335,000		335,000	(334,079)
3101 DEBT SERVICE 2015		79,982		79,982	1
3102 TAN DEBT SERVICE		327,550		327,550	0
4402 OPWC W STRUB ROAD		27,500		27,500	1
4901 C P - POLICE		-		-	-
4902 C P - SRTS		-		-	205,950
4903 C P - COMPLEX		-		-	-
4906 C P - SITE IMP		-		-	-
4907 C P - TAN PROJECTS		-		-	1
4909 C P - OPWC		-		-	1
4910 C P - SIDEWALKS		160,000		160,000	(159,034)
4911 C P - FIRE		-		-	-
4912 C P - PUBLIC WORKS		-		-	-
				19,342,277	
	6,646,141	12,261,131	435,005	19,342,277	(2,498,382)

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Ms. Schaefer noted that there were some salary line items have been reviewed in Administration and Community Development. Those adjustments need to be entered yet. Also, some of the special funds for the Police Department needed to be realigned and taken from their main 2191 Fund. Ms. Schaefer also explained that some funds were negative mainly because there were no funds from 2023 to carryover to 2024. These minor changes will be made to present at the July 11<sup>th</sup> meeting.

**Public Forum** – Fire Marshal Keith Eastman introduced Jeff Lucas of State Farm who presented the Department with a check for \$6,000 for their Knox Box program. Mr. Lucas said that State Farm was very pleased to be a partner in this program. Inspector Eastman said they had 23 people on their list now and with this grant they would be able to purchase 18 new boxes. Some people have been on the list for a year and a half.

Mr. Lucas said that State Farm is willing to assist with other programs within the Township. Fire Marshal Eastman said that this brings the total Knox Boxes up to around 185.

**Adjournment**

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 9:00 a.m. Mr. Lang seconded. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Meeting adjourned.

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Jeffrey Ferrell, Chairman

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Diane Schaefer, Fiscal Officer