

## **PERKINS TOWNSHIP TRUSTEES**

### **REGULAR SESSION**

**June 13, 2023**

The Perkins Township Trustees met Tuesday, June 13, 2023, in the Township Services Facility located at 2610 Columbus Avenue. The trustees present were James Lang, Timothy Coleman, and Jeffrey Ferrell. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 6:00 p.m.

#### **AGENDA**

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

#### **MINUTES**

Mr. Ferrell moved to approve the minutes of the Regular Meeting of May 23. Mr. Coleman seconded the motion. All were in favor.

#### **FINANCIAL REPORTS**

Mr. Ferrell moved to approve the financial statements for the month ending May 31 and the period ending June 13, 2023. Mr. Coleman seconded the motion. All were in favor.

#### **PUBLIC MEETING**

**Public Meeting** to declare 2530 West Strub Road (PPN 32-02517.000) as a nuisance for vegetation and other debris. Mr. Ferrell administered the oath to anyone who wished to speak. Code Enforcement Officer Tamie Myers presented the background information on the property.

##### **Resolution 2023-097**

##### **Declare 2530 West Strub Road a Nuisance**

Mr. Ferrell moved to declare 2530 West Strub Road (PPN 32-02517.000) as a nuisance for vegetation and other debris, and order abatement pursuant to ORC 505.87. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

#### **OLD BUSINESS - Public discussion regarding Maui Sands**

Mr. Ferrell said that the parties were still working on an agreement; however, no agreement has been reached. In the meanwhile, Mr. Ferrell suggested setting a hearing date on the matter.

##### **Resolution 2023-099**

##### **Set Date for Maui Sands Hearing**

Mr. Ferrell moved to set a hearing for Tuesday, July 18, 2023, at 8:30 a.m. on the matter of securing and removing structures located at 5513 Milan Road pursuant to ORC 505.86 and Resolution 2023-049. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

#### **NEW BUSINESS**

##### **Resolution 2023-099**

##### **Declare Meeting Room Table as Surplus and Donate to Perkins Local School District**

Mr. Ferrell moved to declare the large meeting room table as surplus to the Township's needs and donate same to Perkins Local Schools. Mr. Coleman seconded the motion. Mr. Boyle said that the old table was quite old and was deteriorating. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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### **Resolution 2023-100**

#### **Declare a Subsequent Offense of Nuisance Condition at 322 Michigan Avenue**

Mr. Ferrell moved to declare a subsequent offense of nuisance condition at 322 Michigan Avenue (PPN 32-00243.000) for vegetation exceeding 8 inches in height, and order abatement pursuant to ORC 505.87. Mr. Coleman seconded the motion. Ms. Myers said the property was vacant and the owner had walked away from it. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

### **Resolution 2023-101**

#### **Approve a Fund Balance Adjustment**

Mr. Ferrell moved to Approve a Fund Balance Adjustment correcting the Maui Sands TIF refund received in 2022, resulting in the following changes:

Fund 2191 Police Levy increase of \$24,399.33

Fund 2192 Fire/EMS Levy decrease of \$48,799.05

Fund 2194 Road Reconditioning Levy increase of \$24,399.72

Mr. Coleman seconded the motion. Ms. Schaefer said that she caught her mistake when doing the refund for this year. She has talked to Chief Murphy and the decrease will come from one of his salary accounts. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

### **Resolution 2023-102**

#### **Authorize an Application for IDEP/STEP Grant**

Mr. Ferrell moved to authorize the application for the 2023/2024 IDEP/STEP grant and accept the grant if awarded. Mr. Coleman seconded the motion. Chief Musser said that they will qualify by having three (3) fatal crashes in any three consecutive years. Mr. Ferrell said that qualifying is not a good thing. Chief Musser explained the blitz periods that were required under the grant. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

### **Resolution 2023-103**

#### **Approve Supplemental Appropriations for Park Development**

Mr. Ferrell moved to approve a supplemental appropriation for park development:

2913-610-730-0000 (\$800.00)

2913-610-710-0000 \$800.00

Source: Reallocation with Park Development for closing fees

Mr. Coleman seconded the motion. Ms. Schaefer said that the actual purchase orders were approved in 2022. There were no additional amounts appropriate for this year. It will be a reallocation. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

### **Department Reports**

- Fire Department – Chief Murphy’s report had been submitted in writing.
- Police Department – Chief Musser had also submitted his report and had nothing additional.
- Public Works Department – In addition to his report, Director Link asked the Board to approve a change order for additional asphalt on Cedar Brook Lane.

### **Resolution 2023-104**

#### **Approve Change Order #2 for the Cedar Brook Paving Project**

Mr. Ferrell moved to approve change order #2 to Smith Paving for \$1,674.00 for extra for blacktop for the Cedar Brook Lane project. Mr. Coleman seconded the motion. Mr. Ferrell said the project turned out great. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Director Link also asked the Board to approve a grant for the OWPC Round 38 grant for the Searsville/Homeville areas.

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#### **Resolution 2023-105**

##### **Authorize a Grant Application under OWPC Round 38 SCIP and LTIP**

Mr. Ferrell moved to authorize a grant application under the OPWC Round 38 SCIP and LTIP and accept the grant if awarded. Mr. Coleman seconded the motion. Mr. Ferrell said that they have time to decide the projects. These areas would score higher than any other projects we have. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

- Administrator –Mr. Boyle thanked everyone for their efforts last week with Safety Town and the Bike Rodeo. Mr. Boyle said that Chief Murphy alerted him to a grant that was available.

#### **Resolution 2023-106**

##### **Authorize a Grant Application under the ARPA – Ohio Ambulance Transportation Program**

Mr. Ferrell moved to authorize a grant application under the American Rescue Plan Act – Ohio Ambulance Transportation Program. Mr. Coleman seconded the motion. Mr. Boyle said the closing date for applications was June 22. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Mr. Boyle reminded the Board of the Car Show on June 24<sup>th</sup>.

#### **Notices/Correspondence**

- Next Regular Meeting – June 27 @ 8:30 AM – 2024 Tax Budget Hearing
- The south side of W. Perkins Avenue will be closed between Campbell/Hayes for the City of Sandusky's sewer and paving projects.

#### **Fiscal Officer Comments**

- Payments for the period May 24-June 13 of \$429,956.86 and included payments to: Henderson Truck for the dump truck accessories; Strawser Construction for crack sealing; Hall Public Safety for lights for police vehicles; Erie County Engineer for the road program; Vasu for emergency radio repairs; Seagate Office Products for table & chairs.
- Motel Tax – April collections of \$99,036.32, decrease of 8.66% from last year. YTD is up only 0.23%
- 2024 Proposed budgets are due June 15<sup>th</sup>. The hearing is set for June 27<sup>th</sup> with adoption on July 11<sup>th</sup>.
- Insurance Renewal information is due June 15<sup>th</sup>.
- Annual meeting with Erie County Budget Commission set for July 26<sup>th</sup> at 9:00 am

**Trustees' Discussion** – Mr. Coleman asked if we had received notice of the work being done on the bridges over State Route 2 which we had not.

**Public Forum** – Angela Clifton, Parkland Drive, reported that the boulevard on their street had not been completed and there was a big hump from their drives. She also said that they had a big telephone pole in their back yard that was close to the creek and the creek is undermining it. Mr. Ferrell asked Director Link to look at the complaint.

Gary Eckert, Parkland, thought his property was on the agenda for a nuisance. Ms. Schaefer said that was originally on the agenda but taken off since the property had been mowed.

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**Adjournment**

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 6:30 p.m. Mr. Coleman seconded. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Meeting adjourned.

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Jeffrey Ferrell Chairman

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Diane Schaefer, Fiscal Officer