

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

March 28, 2023

The Perkins Township Trustees met Tuesday, March 28, 2023, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved to approve the minutes of the Regular Meetings of February 14 and February 28 and Special Meetings of February 22 and February 27. Mr. Coleman seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Ferrell moved to approve the financial statement for the period ending March 28. Mr. Coleman seconded the motion. All were in favor.

PUBLIC MEETING

The Board held a public meeting to determine whether 215 Dixie Avenue (PPN 32-02086.000) was an insecure, unsafe, or structurally deficient structure, under Section 505.86 of the ORC. The Code Enforcement Officer presented pictures and a report of the violations. There was a new electrical panel installed next to the hot water tank which does not meet code.

Resolution 2023-060

Declare 215 Dixie Avenue

Insecure, Unsafe, or Structurally Deficient Structure

Mr. Ferrell moved to declare 215 Dixie Avenue (PPN 32-02086.000) an insecure, unsafe, or structurally deficient structure under ORC 505.86. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

NEW BUSINESS

Resolution 2023-060

Approve a Then & Now Payment to Cedar Point Sports Center

Mr. Ferrell moved to approve a Then and Now payment in the amount of \$15,500 for indoor use at Cedar Point Sports Center. Mr. Coleman seconded the motion. Director Link said some of the costs were offset by Perkins schools. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-062

Approve \$50,000 Advance from the General Fund to the Road & Bridge Fund

Mr. Ferrell moved to approve a \$50,000 advance from the General Fund to the Road & Bridge Fund until we receive the first half tax settlement. Mr. Coleman seconded the motion. Ms. Schaefer said this was a cash flow issue until we receive the first half settlement. Mr. Ferrell asked if this would come back to the General Fund. Ms. Schaefer said that it would. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted

Department Reports

- Fire Department – Chief Murphy said they received a \$500 scholarship from Fraternal Order of Waterheads for training.
- Police Department – Chief Musser reported the Perkins Athletics Boosters held the Reverse Raffle and donated \$353 in tips to the K-9 Fund.

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- Recreation – Public Service Coordinator Henley reported that baseball registration is now closed. The season starts May 2nd. Registration is close to 400 with 37 teams.
- Public Works Department – Director Link stated that Buckeye Cable is continuing to install fiber optic cable in the neighborhoods. They are working to use social media to advise the neighborhoods in advance when work is going to be done. Mr. Ferrell said that the Township should be notified in advance. There was a discussion regarding the quality of work that is being done and the amount of notification that is being given. Also, there was a discussion of whether the contractor should be required to have an annual contractor's permit

Director Link requested a resolution to award a contract for the Cedar Brook Lane paving project. Alex Etchill of Contractors Design has reviewed the contract. Mr. Ferrell asked if the contract had been sent to Mr. Coppeler. Mr. Boyle said that it had not, but it was a standard contract.

Resolution 2023-063

Award Contract to Smith Paving for Cedar Brook Lane

Mr. Ferrell moved to award a contract to Smith Paving for the Cedar Brook Lane project in the amount of \$216,056.80. Mr. Coleman seconded the motion. Ms. Schaefer asked if this was the project the County was requested to fund. It was. Mr. Ferrell asked if they indicated when they would start. Mr. Link noted the start date has not been determined yet. Mr. Lang said that he had just received a letter from a resident inquiring about when the road would be paved. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

- Community Development – Director Byington said the information on the Housing Rehab program had been released. They will hold a training session in April to assist residents with completing the applications. They have also submitted an application for funds for the construction of a fire station.
- Administrator – Mr. Boyle updated the Board on several meetings he has attended or will be attending. The MPO is accepting applications for the transportation alternative program until May 12th. Mr. Boyle said they had received a request from Sandusky Transit regarding funding. Mr. Boyle had also forwarded an email from Senator Brown's office regarding funding for fire stations. Mr. Ferrell suggested that we contact Rep. Kaptur's office.

Notices/Correspondence

- Next Regular Meeting – April 11 @ 6:00 PM

Fiscal Officer Comments

- Payments for the period March 15-March 28 totaled \$635,647.89 and included payments to: Rush Truck for 2023 Cab & Chassis; Valley Ford for 2023 Ford F350; Ganley for 2023 Tahoe; On Duty for EMS tactical vests; Cedar Point Sports Park for 2022-2023 indoor season; First In for thermal imagers; Contractors Design for SRTS and miscellaneous road bid documents; Gundlach for annual testing; Sedgwick for 2023-2024 W/C group program; Sand Hill Cemetery for annual dues
- The first payment of bonuses under the Police Retention and Recruitment fund will be made on Friday
- 2023 Motel Tax report – February collections were \$84,983.25, a 6.77% increase from 2022, YTD increase of 9.76%
- I will be attending the 2023 Local Government conference virtually today and tomorrow.

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Trustees' Discussion – Mr. Ferrell asked Director Link if he had heard anything regarding the Hemminger ditch. Director Link said that ODOT has agreed to clean out the ditch along SR 2. There is either a beaver or a muskrat that is causing the drainage problem.

Public Forum - None

Adjournment

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 9:10 a.m. Mr. Coleman seconded. Roll call vote: Mr. Coleman, aye; Mr. Ferrell, aye. Meeting adjourned.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer