

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

March 14, 2023

The Perkins Township Trustees met Tuesday, March 14, 2023, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved to approve the minutes of the Regular Meetings of December 27, January 10, January 24, and the Special Meeting of January 30. Mr. Coleman seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Ferrell moved to approve the financial statement for the month ending February 28 and the period ending March 14, 2023. Mr. Coleman seconded the motion. All were in favor.

PUBLIC HEARING

The Board received an application to amend the Zoning Map for parcel 32-00906.002 located at the northwest corner of Columbus Avenue and Industrial Parkway from General Commercial "C-2" to Heavy Industrial "I-2".

Planner Sparks reviewed the application. In March 2022, the property was changed from Industrial to Commercial. The property owner has found someone interested in the property. However, their use is more industrial in nature. The Comprehensive Land Use Plan calls for this property to be industrial. The property abuts the rear yard of a residential property. Some questions raised at the Zoning Commission that have been addressed include the turning radius into the property.

Mr. Ferrell asked what the discussion by the Zoning Commission was. Ms. Sparks said that they had similar questions regarding the traffic situation. The owner, Kevin Didion, said that the potential occupant would require industrial classification. Mr. Ferrell said that machine shop use was on the line between commercial and industrial. Mr. Coleman said it makes sense to change it back and allow for new business in the Township.

Resolution 2023-047

Approve Zoning Change to Heavy Industrial for

Northwest Corner of Columbus Avenue and Industrial Parkway

Mr. Ferrell moved to approve the request to amend the Zoning Map for parcel 32-00906.002 located at the northwest corner of Columbus Avenue and Industrial Parkway from General Commercial "C-2" to Heavy Industrial "I-2". Mr. Ferrell reminded Mr. Didion of the other requirement such as screening of the abutting residential property. Mr. Coleman seconded. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted, effective in 30 days.

NEW BUSINESS

Resolution 2023-048

Adopt the 2023 Permanent Appropriations

Mr. Ferrell moved to adopt the 2023 Permanent Appropriations as follows based on the program legal level of control:

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General Fund		
Administration	948,610.00	
Building/Grounds Operations	928,220.00	
Community Development	915,017.00	
General Lighting	17,000.00	
Park Operating	338,654.00	
Community Events	148,350.00	
Capital Outlay	175,000.00	
Transfers out to other funds	1,101,632.00	
Total General Fund		\$ 4,572,483.00
Motor Vehicle License	46,444.00	
Gasoline Tax	489,000.00	
Road & Bridge	454,817.00	
Cemetery	217,272.00	
Police	3,484,194.00	
Fire/EMS	5,467,166.00	
MVA Escrow	32,851.48	
Road Reconditioning	1,841,597.00	
Drug Law Enforcement	79,500.00	
Permissive Motor Vehicle	157,992.00	
Enforcement & Education	1,850.00	
Police Recruitment & Retention ARP	199,114.00	
Drug Use Prevention Grant	7,550.00	
Special Assessment — Street Lighting	43,575.00	
CPT Grant	13,284.00	
Youth Recreation	116,722.00	
Park Development	330,000.00	
Total Special Funds		\$ 12,998,728.48
Debt Service Series 2015	79,382.00	
Debt Service — Road Reconditioning TAN	326,725.00	
Total Debt Service		\$ 406,107.00
Capital Project W Strub Loan	27,500.00	
Capital Project – SRTS	51,000.00	
Capital Project – TAN	15,276.00	
Capital Projects – OPWC	5,555.00	
Capital Projects – Sidewalks	158,500.00	
Capital Projects – Fire	18,200.00	
Total Capital Projects		\$ 276,031.00
Grand Total		\$18,253,349.48

Mr. Coleman seconded the motion. Mr. Coleman asked if the department heads had had a chance to review their budgets. Ms. Schaefer said that each had caught something that she had missed. Ms. Schaefer said that she has submitted a request for an amended certificate based on the Transfers In. Once that is received the total Resources Available will be \$24,561,312. Mr. Boyle said that the budget process went very smoothly. He appreciates all the work that was done by everyone. Ms. Schaefer advised that there are some other funds that still need to be appropriated such as the ARP fund. However, if the money is not going to be spent this year, there is no need to appropriate it. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Mr. Ferrell noted that the next item on the agenda is a public meeting to consider the property at 5513 Milan Road that formerly operated as the Maui Sands Resort. The property has presented ongoing challenges to the Township since it ceased operations. Before the Board is the issue of determining whether to declare this property to be insecure, unsafe and a nuisance, and ordering the property owner to demolish and remove the business.

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Resolution 2023-049

Declare Intent to Secure/Remove Property at 5513 Milan Road

Mr. Ferrell moved to adopt a resolution providing for the securing or removal of structures located on real property at 5513 Milan Road, Sandusky, OH 44870, PPN 32-01216.000, 32-01216.001, and 32-01216.003, declared to be insecure and unsafe; and a condition to be dangerous to life and health; and a condition unfit for human habitation. Mr. Coleman seconded the motion.

Director Byington reviewed all the meetings and calls to the property. Code Enforcement Officer McClain said that after numerous attempts to reach the property manager, they executed a search warrant. Mr. Poulos then reviewed the visual inspection that was conducted which showed the roof condition, the flooding in the basement area, the electrical panel and a live extension cord running to other areas, the vandalism, and signs of people living in the structures. Chief Murphy also reviewed some of the fire hazards involved with the buildings. Mr. Coleman noted the list of violations and a letter from the Health

Department along with the numbers of calls that were received. Mr. Ferrell noted that this resolution is only notification to the owner to take care of the problem. Assistant Prosecutor Jason Hinners reviewed the timeline for the legal process. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Mr. Ferrell thanked everyone involved in this process — the Police Department, Fire Department, Community Development Code Enforcement Officers, Chief Building Official, Erie County Health Department, and the Erie County Prosecutor's Office.

Resolution 2023-050

Declare 2017 Ford Taurus Surplus

Mr. Ferrell moved declare the Police Department's 2017 Ford Taurus Police Interceptor sedan, VIN 1075 as surplus. Mr. Coleman seconded. Chief Musser said the previous resolution was for the wrong car. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-051

Approve Sale of 2017 Ford Taurus

Mr. Ferrell moved to rescind Resolution 2023-041 and approve the sale of the 2017 Ford Taurus, VIN 1075 to Ottawa County Commissioners for \$4,000. Mr. Coleman seconded the motion. Mr. Ferrell clarified that Resolution 2023-041 authorized the sale of the wrong vehicle. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye, Resolution adopted.

Resolution 2023-052

Approve Then & Now to Sand Hill Cemetery

Mr. Ferrell moved to approve a Then & Now to Sand Hill Cemetery Association in the amount of \$4,000.00 for annual fees and additional fee for Section B. Mr. Coleman seconded. Mr. Ferrell asked where Section B was. Mr. Lang said that they were repairing some headstones and that resulted in an additional cost. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-053

Approve Township Lexipol Policies & Procedures

Mr. Ferrell moved to approve the Township Lexipol policies and procedures. Mr. Coleman seconded. Mr. Boyle said that the project has taken over nine-ten months at this point. He thanked Ms. Ohlemacher for her efforts in getting this project accomplished. It will give us an up-to-date policy manual. It incorporates best practices and our own policies. It would be provided to all employees electronically which they are required to acknowledge. The Fire and Police Departments also have separate Policies and Operating

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Procedures. Mr. Ferrell said this has been a long time coming. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-054

Grant an Easement for 2611 Carbon Avenue

Mr. Ferrell moved to grant an easement for Parcel #32-01731.000 2611 Carbon Avenue for a new water service line. Mr. Coleman seconded. Director Link said that Erie County Water Department needs a nine-foot easement to connect to the dead-end service on Gilcher. Mr. Coleman noted that the easement has a space for a payment for the easement. It was agreed there would be no charge. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-055

Declare Public Works Assets as Surplus

Mr. Ferrell moved to declare Public Works assets as surplus per the attached list. Mr. Coleman seconded. Director Link said these were items on the inventory that are obsolete, broken, or no longer needed. They will put the usable items on GovDeals. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-056

Approve Wage Increases for Part-time Police Personnel

Mr. Ferrell moved to approve an increase in wages to the following part-time Police personnel, effective March 11, 2023:

Increase Ronald Kisner's wage to \$19.25 per hour

Increase Lucas Rospert's wage to \$18.50 per hour

Increase Donald Kreidler's wage to \$16.00 per hour.

Mr. Coleman seconded. Chief Musser said that Officer Kisner is a valuable asset to the Department, freeing up the other officers to handle other cases. Don Kreidler has been with the Department for three years and this brings his wage more in line with that of his other employment with the Sheriff's Office. Officer Rospert has just been released from field training. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-057

Hire Robert Traut - Part-time Public Works Laborer

Mr. Ferrell moved to hire Robert Traut as a part-time laborer in the Public Works Department at \$14.00/hour, effective March 27, 2023. Director Link said that Mr. Traut recently retired from Firelands and has many years of maintenance experience. Mr. Coleman seconded. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-058

Enter into an Agreement for the Lease/Purchase of a E-One Typhoon Custom Rescue Pumper

Mr. Ferrell moved to enter into an agreement to lease/purchase an E-One Typhoon Custom Rescue Pumper at a cost not to exceed \$825,000. Mr. Coleman seconded. Chief 1Muphy said there are several options for payment with the vendor. Proposals were received from vendors who are on the State bid list. Delivery dates range from two — four years. No decision has been made on which engine it will replace. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Department Reports

Police Department - Chief Musser also noted that his report has been filed. There were no questions.

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Fire Department - Chief Murphy noted that this report had been filed. The grass fire truck did arrive today from Valley Ford. It will not be in service for a while awaiting delivery of radios and other equipment.

Public Works Department - Director Link indicated that his report has been filed.

Community Development - Director Byington mentioned that the only thing additional she had was a moratorium on wind energy/solar energy conservation systems.

Resolution 2023-059

Moratorium on Wind Energy Conservation/Solar Energy Systems

Mr. Ferrell moved to establish a one-year moratorium on the approval of wind energy conservation and solar energy systems to provide for a review of our zoning regulations. Mr. Coleman seconded the motion. Mr. Ferrell noted that this could be extended if needed. Roll call: Mr. Lang, aye; Coleman, aye; Ferrell, aye. Resolution adopted.

Administrator - Administrator Boyle had conversation with Rep. DJ Swearingen regarding funding for fire stations. He reviewed several upcoming meetings.

Notices/ Correspondence

- Next Regular Meeting is March 28, 2023, at 8:30 a.m.

Fiscal Officer Comments

- Payments for the period March 1-March 14 totaled \$370,310.00 and included payments to: OHM for the SRTS project and Ralph's for repairs to #211 & #213
- 2023 Motel Tax report — January collections were \$75,509.05, a 13.33% increase from 2022
- The 2022 Annual Financial Report was filed on February 27, 2023

Trustees' Discussion - None

Public Forum - None

Adjournment

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 7:00 p.m. Mr. Coleman seconded. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye, aye. Meeting adjourned.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer