

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**December 27, 2022**

The Perkins Township Trustees met Tuesday, December 27, 2022, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Jeffrey Ferrell, Timothy Coleman, and James Lang. Chairman Ferrell opened the meeting at 8:30 am with the Pledge of Allegiance.

**AGENDA**

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

**FINANCIAL REPORTS**

Mr. Ferrell moved to approve the financial reports for the period ending December 27, 2022. Mr. Coleman seconded. All were in favor.

**NEW BUSINESS**

**Resolution 2022-232**

**Approve Schedule A Amendments for All Non-bargaining Unit Employees**

Mr. Ferrell moved to approve Schedule A Amendments for all non-bargaining unit employees as follows, effective January 1, 2023, with base rates:

Administrator/Public Safety Director Gary Boyle - \$113,344.64 Annual Salary

Executive Coordinator Ashley Ohlemacher - \$29.42 per hour

Administrative Assistant Gyde - \$19.57 per hour

Community Development Director Angela Byington - \$41.75 per hour

Administrative Assistant Jessica Gladwell - \$19.57 per hour

Code Enforcement/Residential Inspector Amanda McClain - \$29.58 per hour

Administrative Assistant Elizabeth Sparks - \$23.77 per hour

Fire Chief David Murphy - \$92,763.54 Annual Salary

Public Works Director Bradley Link - \$34.33 per hour

Mechanic Nathan Parthemore - \$25.75 per hour

Recreation Manager Ryan Fry - \$21.63 per hour

Public Service Coordinator Brittany Henley - \$24.44 per hour

Mr. Coleman seconded the motion. Administrator Boyle recommended the increases based on job duties and the great job everyone is doing. He thanked everyone for going above and beyond especially during the past year. Mr. Coleman concurred with Mr. Boyle. Mr. Ferrell said that he thinks the adjustments that have been made are well deserved. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

**Resolution 2022-233**

**2023 Contract for Dispatch Services**

Mr. Ferrell moved to approve the 2023 contract with the Erie County Sheriff for 2023 Dispatch Services in the amount of \$148,167.56. Mr. Coleman seconded the motion. Administrator Boyle said that it was an increase over 2021 and it is a one-year contract. Mr. Coleman said that we were between a rock and hard place because there was not a reason for the increase itself or the amount of the increase. Mr. Ferrell asked if all the other political subdivisions received the same percentage of increase. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

**Resolution 2022-234**

**Agreement with ODOT for US Bike Route Signage**

Mr. Ferrell moved to authorize the agreement with ODOT for the US Bike Route signage in Perkins Township. Mr. Coleman seconded the motion. Administrator Boyle said that they had received the request for ODOT who will provide the signs. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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**Resolution 2022-235**

**Authorize Purchase of Vehicles for the Fire Department**

Mr. Ferrell moved to authorize the purchase of vehicles for the Fire Departments :

2023 Tahoe SSV from Ganley in the amount of \$45,057.00

2023 Ford 350 SD from Valley Ford in the amount of \$58,341.68

Mr. Coleman seconded the motion. Chief Murphy said that the purchase of the Tahoe had been previously approved from Lally. However, that vehicle is not available from the vendor. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

**Resolution 2022-236**

**Authorize Grant Application to Erie Community Foundation**

Mr. Ferrell moved to apply for, and accept if awarded, a grant through the Erie Community Foundation in the amount of \$2,500 for baseballs to be used in the upcoming 2023 baseball season. Mr. Coleman seconded the motion. Director Link said this was something they have done for the last couple of years. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

**Resolution 2022-237**

**Add Lakeland Drive to the Snow Emergency Street List**

Mr. Ferrell moved to add Lakeland Drive to the Snow Emergency Street list. Mr. Coleman seconded the motion. Mr. Ferrell asked if they were going to add the rest of the streets in that subdivision. Director Link said this was in response to a request. He will review the rest of the subdivision later. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

**Resolution 2022-238**

**Approve the 2023 Temporary Appropriations**

Mr. Ferrell moved to the 2023 Temporary Appropriations as follows:

	Program	Salaries	Fringe Benefits	Other	Capital Outlay	Debt / Transfers	Total
1000	GENERAL FUND						
100	Administration	324,970	131,746	426,040			882,756
120	Township Hall			173,900			173,900
190	Community Development	382,033	159,869	126,700			668,602
310	General Services			15,000			15,000
610	Parks & Recreation	152,500	33,687	87,928			274,115
690	Community Events	50,000	15,159	26,968			92,127
910	Transfers Out					106,882	106,882
	TOTAL GENERAL FUND						2,213,382
2011	MOTOR VEHICLE			18,100			18,100
2021	GASOLINE TAX	57,060	10,733	84,811			152,604
2031	ROAD & BRIDGE	243,285	185,306	53,600			482,191
2041	CEMETERY	7,000	1,050	2,840			10,890
2191	POLICE	1,924,669	681,443	522,947	176,000		3,305,059
2192	FIRE						
220	FIRE	2,158,920	910,150	399,900	8,000		3,476,970

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230	EMS	169,500	24,500	339,000		533,000
						4,009,970
2194	ROADS RECONDITIONING			802,278	326,725	1,129,003
	DRUG LAW					
2221	ENFORCEMENT			1,600		1,600
	PERMISSIVE MOTOR					
2231	VEHICLE	20,000	9,142	101,408		130,550
2271	ENFORCEMENT & EDUCATION			702		702
2293	DRUG USE PREVENTION	5,000	1,300			6,300
2401	STREET LIGHTING	1,500	75	41,000		42,575
2907	K-9			6,500		6,500
2911	YOUTH RECREATION			40,000		40,000
2913	PARK DEVELOPMENT					-
	TOTAL SPECIAL REVENUE					9,335,044
3101	DEBT SERVICE-SERIES 2015				79,382	79,382
3102	DEBT SERVICE - TAN LOAN				326,725	326,725
	TOTAL DEBT SERVICE					406,107
4402	OPWC W STRUB ROAD				27,500	27,500
	TOTAL CAPITAL PROJECTS					27,500
						11,983,033

Mr. Coleman seconded the motion. Administrator Boyle said most of the departments had submitted their requests before Thanksgiving. After reviewing them Ms. Schaefer said that several funds had not been appropriated, but that they can wait for the Permanent Appropriations. She did ask the Board consider funding the salary of the Public Service Coordinator from the General Fund instead of the Public Works funds. Other items that will need to be included are the new uniform allowances, HSA contributions, and the Health Reimbursement amounts. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

**Department Reports**

**Police Department** - Interim Chief Musser noted that his written report has been provided to Mr. Boyle. He thanked the Fire and Public Works Departments for their assistance during the recent storm.

**Fire Department** - Chief Murphy advised that his report has been provided in writing to Mr. Boyle. He thanked the Police and Public Works Departments for their assistance over the weekend. He thinks that last five days have been the busiest five days for the Fire Department. He also appreciates the approval of a new Schedule A.

**Public Works Department** – Director Link advised that the contractor who is installing the crosswalk will be on site December 29<sup>th</sup>.

**Community Development** – Director Byington had nothing to add to her written report.

**Administrator** - Administrator Boyle thanked everyone for all their efforts, especially last weekend during the winter storm event.

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**Notices/Correspondence**

- Next Regular Meeting – January 10 @ 6:30 PM

**Fiscal Officer Comments**

- Payments for the period December 14 – December 27 totaled \$380,561.84 and included a payment to: Fidelity Nation Title Company for the purchase of three parcels on Dixie Avenue.
- The Post-Election Campaign Finance report for the Taxpayers of Perkins, Lisa Crescimano Treasurer, shows that one of the County Commissioners through four separate related corporations donated \$500 each to the campaign to defeat the Limited Home Rule issue.
- Departments were asked to turn in their invoices daily from now until the end of the year.
- Supplemental Appropriations will be needed for several end of the year transactions.

**Resolution 2022-239**

**Supplemental Appropriations**

Mr. Ferrell moved to approve the following Supplemental Appropriations:

1000-690-591-0093	Payments to other Organizations	\$ 3,000
1000-910-910-4902	Transfers Out – SRTS	\$20,000
2191-210-190-0099	Salaries – Severance	\$45,000
2907-210-319-0000	K-9 Professional Fees	\$ 6,000
2231-330-190-0001	Salaries	\$ 5,000

Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

**Trustees’ Discussion** – Mr. Lang thanked the Police, Fire, and Public Works for the outstanding job they have done, especially the past week. Mr. Coleman concurred saying that he has been out in those conditions when he could not see yet had a job to do. Mr. Ferrell said that 2022 has been a tough year for the Township but we continue to move forward. He thanked everyone for the job they are doing.

**Public Forum** – None

**Adjournment**

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 9:00 a.m. Mr. Coleman seconded. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye, aye. Meeting adjourned.

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Jeffrey Ferrell, Chairman

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Diane Schaefer, Fiscal Officer