

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

February 14, 2023

The Perkins Township Trustees met Tuesday, February 14, 2023, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved approve the minutes from the Regular Session of November 7 and November 22, 2022. All were in favor.

FINANCIAL REPORTS

The December Financial reports are pending the adjustments/closing of the 2022 purchase orders.

NEW BUSINESS

Resolution 2023-020

Approve a Then & Now Payment to OTARMA

Mr. Ferrell moved to approve a Then & Now payment to OTARMA for the deductible of \$5,000 on an insurance settlement in 2022. Mr. Coleman seconded the motion. Ms. Ohlemacher said the claim was in 2019, but the settlement was just agreed to in 2022. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-021

Approve a Then & Now Payment to Great Lakes Truck Center

Mr. Ferrell moved to approve a Then & Now payment to Great Lakes Truck Center for \$6,433.47 the repairs to a Fire Department vehicle. Mr. Coleman seconded the motion. Chief Murphy said this was for truck repairs. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-022

Approve a Then & Now Payment to Animal Clinic Northview

Mr. Ferrell moved to approve a Then & Now payment to Animal Clinic Northview for services to one of the K-9 units. Mr. Coleman seconded the motion. Interim Chief Musser said this was for surgery on K-9 Sport. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-023

Approve a Then & Now Payment to Municipal Emergency Services

Mr. Ferrell moved to approve a Then & Now payment to Municipal Emergency Services for squad coats in the amount of \$7,552.00 plus shipping for the Fire Department squad coats. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-024

Repeal Resolution 2021-200 Perkins Township Residential Rehabilitation Policy

Mr. Ferrell moved to repeal Resolution 2021-200 adopting the Perkins Township Residential Rehabilitation Policy. Mr. Coleman seconded the motion. Director Byington said this resolution was necessary for the next resolution. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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Resolution 2023-025

Adopt Requirements for the

Comprehensive Rehabilitation of Condemned Structures Policy

Mr. Ferrell moved to adopt the requirements for the Comprehensive Rehabilitation of Condemned Structures Policy, effective February 14, 2023. Mr. Coleman seconded the motion. Director Byington said this policy includes commercial and residential properties. The policy will also require some additional fees be added to the fee schedule. The intent to demolish would be recorded. Then when either the structure is rehabilitated or demolished, the intent would be released. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-026

Certify the 2022 Township Road Mileage

Mr. Ferrell moved to certify the December 31, 2022, Township road mileage of 46.41. Mr. Coleman seconded the motion. Ms. Schaefer said there was no change from last year. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-027

Hire Gage Taylor – Public Work Level 1 Laborer

Mr. Ferrell moved to hire Gage Taylor as a Level 1 Public Works Laborer at a pay rate of \$20.96 per hour, effective February 27, 2023. Mr. Coleman seconded the motion. Director Link said that Mr. Taylor has a CDL and comes from the city of Port Clinton. Mr. Coleman said he has a solid background related to public works duties. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-028

Apply for Grant from American Pediatric Association

Mr. Ferrell moved to apply for, and accept if awarded, a grant from the American Pediatric Association for 100 bike helmets. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-029

Approve Contract with DMC Technology, Inc.

Mr. Ferrell moved to approve a three-year contract with DMC Technology, Inc. for IT services at an annual cost of \$48,708 per year for the period March 2, 2023 – March 2, 2026. Mr. Coleman seconded the motion. Mr. Ferrell said they had done a heck of job getting the equipment up to date. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-030

Approve Fire Department Lieutenant Candidates Ranking

Mr. Ferrell moved to approve the Fire Department's Lieutenant Candidate ranking effective February 15, 2023. Mr. Coleman seconded the motion. Chief Murphy said they do this every three years. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2023-031

Approve 2022 Change Orders for Smith Paving

Mr. Ferrell moved to approve the 2022 change orders #4 & #5 for Smith Paving totaling \$39,676.51 for the SRTS Meadowlawn project for work done in 2022. Mr. Coleman seconded the motion. Director Link said that his was an increase in quantities and scope. Mr. Ferrell asked if this was the final work. Director Link said it was. Mr. Coleman asked if they had done the final walk through. Director Link said that they have not yet. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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Department Reports

Police Department – Interim Chief Musser reported they will set the date of oral interviews for the Sergeants in early March. They are waiting on Hall to give them a date of when they will install equipment in the new cruisers. Chief Musser will be in PELC school the rest of the week.

Fire Department – Chief Murphy said they would like to apply for a grant.

Resolution 2023-032

Apply for Jamie Dickman Grant

Mr. Ferrell moved to apply for, and accept if awarded, the Jamie Dickman grant. Mr. Coleman seconded the motion. The grant is for \$1,000 for training. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Public Works Department - Director Link would also like to apply for a grant

Resolution 2023-033

Application for Erie Metro Parks Grant

Mr. Ferrell moved to apply for, and accept if awarded, a grant Erie Metro Parks for park improvements at Leisure Park 2. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Community Development – Director Byington report there has been a permit requested for the demolition of KBI. They have not received the plans yet so they do not know which structures will be demolished.

Notices/Correspondence

- Next Regular Meeting – February 28 @ 8:30 AM
- President's Day is February 20th – Administration, Community Development & Public Works Departments will be closed
- Notice from Department of Liquor Control – Change of ownership of D1, D3, D6 permits for Casa Real Inc, 3307 Milan Road. No hearing was requested.

Fiscal Officer Comments

- Payments for the period January 25 – February 13 totaled \$1,016,627.52 and included payments to: Ganley Chevrolet for 4 Tahoes; Statewide Ford Lincoln for 2 Ford Explorers; Lexipol, LLC for 2023 policy manuals; DMC Technology for Jan & Feb and annual Office 365; Ed Burdue & Company for demo of 2707 Tremper Ave; Smith Paving for SRTS #3 ; Ohio Treasurer for W. Strub Road loan payment; Erie County Auditor for 2023 GIS program; Intrensic for one year extension of cam storage; Ohio Association of Chiefs of Police for assessment
- Motel Tax – December 2022 collections \$71,054.27, YTD \$1,279,270.16 Monthly increase of 4.8%, Year increase of 16.23%

Public Forum – None.

Trustees' Discussion

Mr. Ferrell moved to go into Executive Session at 6:35 pm to consider the appointment of a public employee according to ORC 121.22(G)(1). Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye, aye. Motion adopted

The Board returned to regular session at 6:49 p.m.

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Adjournment

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 6:50 pm. Mr. Coleman seconded. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye, aye. Meeting adjourned.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer