

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

December 13, 2022

The Perkins Township Trustees met Tuesday, December 13, 2022, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Jeffrey Ferrell and Timothy Coleman. Mr. Lang was excused. Chairman Ferrell opened the meeting at 6:00 pm with the Pledge of Allegiance.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved to approve the minutes of the Regular Sessions of October 11, October 25, and the Information Limited Home Rule Meeting of October 19. Mr. Coleman seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Ferrell moved to approve the financial reports for the month ending November 30 and the period ending December 13, 2022. Mr. Coleman seconded. All were in favor.

PUBLIC HEARING

Mr. Ferrell moved to open the public hearing for the approval of the Final Development Plan for the Redwood Apartments Planned Unit Development Project (PPN 32-04679.000, 32-03646.000 & 32-03652.000). Mr. Coleman second the motion. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye.

Director Byington explained the final plans. The plans call for 135 units to be located on four parcels of land. A portion of the property is in the City of Sandusky but will remain open space and not developed. The ratio is 3.33 units per acre. Roads will be private. The development is compliant at this time with all the recommendations that were made.

The representative from Redwood said that they hope to begin construction in May 2023. Mr. Ferrell thanked Redwood for working with the Community Development Department. Except for the entrance aligning with Strub Road, all the concerns have been addressed. Mr. Coleman said that the housing is definitely needed.

Gary Toll noted that he was opposed to the development but understood what was going on.

Resolution 2022-214B

**Approve the Final Development Plan for the
Redwood Apartments Planned Unit Development Project**

Mr. Ferrell moved to approve the final development plan for the Redwood Apartments Planned Unit Development Project with the conditions listed in the staff report. Mr. Coleman second the motion. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye.

NEW BUSINESS

Resolution 2022-215

Approve the Erie County Solid Waste District Plan Update

Mr. Ferrell moved to approve the Erie County Solid Waste District Plan Update. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-216

Approve Medical Insurance Renewal with Anthem for 2023

Mr. Ferrell moved to approve the medical insurance renewal with Anthem for 2023. Mr. Coleman seconded the motion. Administrator Boyle said this was another favorable review with a zero percent increase. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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Resolution 2022-217

Adopt Salary Method of Payment for the Trustees and Fiscal Officer for 2023

Mr. Ferrell moved to adopt the salary method of payment for the Trustees and Fiscal Officer for 2023. Mr. Coleman seconded the motion. Mr. Ferrell noted that this and the following resolutions were just something that needs to be done each year. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-218

Authorize Purchase of Health Insurance for the Trustees and Fiscal Officer for 2023

Mr. Ferrell moved to authorize the purchase of health insurance for the Trustees and Fiscal Officer for 2023. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-219

Authorize Purchase of Life Insurance for the Trustees and Fiscal Officer for 2023

Mr. Ferrell moved to authorize the purchase of life insurance for the Trustees and Fiscal Officer for 2023. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-220

**Adopt a General Policy for Removal of Junk Vehicles
Pursuant to Ohio Revised Code Section 505.871**

Mr. Ferrell moved to adopt a general policy for removal of junk vehicles pursuant to Ohio Revised Code section 505.871. Mr. Coleman seconded the motion. Director Byington reviewed the policy with the Board. This policy is consistent with the Ohio Revised Code. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-221

**Declare vehicles at 2704 Tremper Avenue (PPN 32-03327.000)
to be Junk Motor Vehicles per Ohio Revised Code Section 505.173**

Mr. Ferrell moved to Declare vehicles at 2704 Tremper Avenue (PPN 32-03327.000) to be junk motor vehicles per Ohio Revised Code Section 505.173. Mr. Coleman seconded the motion. Code Enforcement Officer McClain explained the conditions of the vehicles. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-222

Extend the COVID-19 Paid Sick Leave Policy to December 31, 2023

Mr. Ferrell moved to extend the Covid-19 paid sick leave policy to December 31, 2023. Mr. Coleman seconded the motion. Administrator Boyle said that this will also be covered in the new policy manual being prepared by Lexipol. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-223

Approve Supplemental Appropriations

Mr. Ferrell moved to approve supplemental appropriations as follows:

2191-210-750-0000 Motor Vehicles \$52,000

Purpose: To purchase one police vehicle this year

Source: Unappropriated Police Fund revenues

2194-330-370-0000 Payments to Another Political Subdivision \$17,000

Purpose: To pay for Road striping

Source: Unappropriated Road Levy Funds

1000-119-111-0001 Salaries{Trustees} \$ 60

1000-110-190-0001 Administration Salaries \$3,350

1000-190-190-0001 CD Fulltime Salaries \$8,000

1000-190-190-0200 CD Parttime Salaries \$1,000

1000-190-211-0000 CD November OPERS \$2,500

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1000-610-190-0120 Recreation Salaries	\$2,500
1000-610-211-0000 Parks November OPERS	\$ 500
2031-330-190-0001 Fulltime Salaries (Director/Admin)	\$3,500
2031-330-211-0000 R&B November OPERS	\$1,000
2191-210-190-0004 Police Mechanic	\$1,000
2191-210-211-0000 Police November OPERS	\$3,300
2192-220-190-0066 Fire Shift/OIC Pay	\$1,000
Purpose: Estimate salaries for third payroll of December and actual November OPERS payments.	

Source: Unappropriated funds in General, Road & Bridge, Police, and Fire Funds
Mr. Coleman seconded the motion. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye.
Resolution adopted.

Resolution 2022-224

**Approve a Then and Now payment to
Erie County for the 2022 Road Striping Program**

Mr. Ferrell moved to approve a Then and Now payment to Erie County for the 2022 Road Striping Program of Township roads, in the amount of \$16,995.06. Mr. Coleman seconded the motion. Mr. Ferrell said this program was a little confusing in the beginning, but it all worked out. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-225

Authorize the intent to Purchase of a new Leaf Truck in 2023

Mr. Ferrell moved to authorize the intent to purchase of a new Leaf Truck in 2023 in an amount not to exceed \$250,000. Mr. Coleman seconded the motion. Mr. Boyle said the current vehicle has mileage on it. This will get us into the que for getting a new vehicle. Then the current vehicle will be a backup vehicle. Mr. Coleman said that the good thing is the vehicle is a one-man operation as it is much more efficient. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-226

Dispose of Fire Station Equipment

Mr. Ferrell moved to dispose of Fire Station #3 stove and microwaves as deemed appropriate. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-227

Ratify a Contract for the UAW Bargaining Unit

Mr. Ferrell moved to ratify a contract for the UAW bargaining unit in the Public Works Department, effective September 1, 2022. Mr. Coleman seconded the motion. Mr. Boyle said it contains a basic 3% per year increase. Mr. Boyle thanked Ashley and Brad for their work in cleaning up some of the language issues. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-228

Ratify a contract for the FOP Bargaining Units

Mr. Ferrell moved to ratify a contract for the FOP bargaining units in the Police Department, effective November 1, 2022. Mr. Coleman seconded the motion. Mr. Boyle said that there were two units in the FOP, one for sergeants and lieutenants and one for the patrol officers. Mr. Boyle said that in addition to the 3% per year increase, there is a new position of senior patrol officer. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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Resolution 2022-229

Ratify a contract for the IAFF Bargaining Unit

Mr. Ferrell moved to ratify a contract for the IAFF bargaining unit in the Fire Department, effective October 1, 2022. Mr. Coleman seconded the motion. Mr. Boyle said this also contains a senior firefighter position. Mr. Boyle thanked Chief Murphy for his assistance in clarifying the contract language. With this contract, the new term of the next contract will become January 1 – December 31. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Department Reports

Community Development – Director Byington said that she had received communication from Amy Bower-Moore of Erie Metro Parks that they would no longer be providing ranger services at Pelton Park. She suggested a resolution terminating the Pelton Park agreement to return the park to the Township. Mr. Ferrell said that the maintenance that was supposed to be done has not been done. He is in favor of starting the process.

Resolution 2022-230

Terminate Agreement with Erie Metro Park for Pelton Park

Mr. Ferrell moved to terminate the agreement with Erie Metro Parks for the maintenance of Pelton Park. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Fire Department - Chief Murphy advised that his report has been provided in writing to Mr. Boyle. Mr. Ferrell thank the Fire Department for all their assistance with all the holiday activities.

Police Department - Interim Chief Musser noted that his written report has been provided to Mr. Boyle. He would like to apply for a grant for a Public Safety grant to be used for training.

Resolution 2022-231

Authorize Grant Application to Walmart

Mr. Ferrell moved to authorize the submission of a grant application to Walmart and acceptance of the same if so awarded, for training in the amount of \$4,000. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Public Works Department – Director Link thank everyone for their assistance in getting Strickfaden Park ready, particularly All Phase Electrical.

He submitted Cedar Brook Lane as a 2023 road project through the Erie County Engineer. Mr. Ferrell wondered when we would find out if the County was going to do the water line projects in Searsville. Director Link said that we should hear in January.

Mr. Ferrell thanked Gary Toll for all his help with everything that his has done for the Township.

Administrator - Administrator Boyle reviewed some of the recent meetings he attended.

He thanked Carrie Whitaker for all her help with road and sidewalk projects. She will be leaving the MPO in January.

Staff is still working with Lexipol on policies.

Notices/Correspondence

- Next Regular Meeting – December 27 @ 8:30 AM
- A new C2 Liquor license for DANOP, dba Sandusky Columbus Mickey Mart 39, 3704 Columbus Avenue. No hearing is requested.

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Fiscal Officer Comments

- Payments for the period November 26 – December 13 totaled \$647,915.59 and included payments to: Stryker for the LifePak 15 lease; DMC for monthly service and installation of switches; several rehab grant projects; Ralph’s for squad repairs; Ohio Fire Chief’s Association for testing.
- The department heads should be working on their temporary appropriations that need to be adopted before the end of the year.

Trustees’ Discussion - none

Public Forum – Gary Toll questioned if there were some deed restrictions on what could be done with Pelton Park. Director Byington said that she would look at the deed. Mr. Ferrell said that the drainage work was a result of the dead trees.

Adjournment

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 6:47 p.m. Mr. Coleman seconded. Roll call vote: Mr. Coleman, aye; Mr. Ferrell, aye, aye. Meeting adjourned.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer
(From digital recording)