

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**October 25, 2022**

The Perkins Township Trustees met Tuesday, October 25, 2022, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman and James Lang. Mr. Ferrell had been excused. Vice Chairman Coleman opened the meeting at 8:30 am with the Pledge of Allegiance.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

**FINANCIAL REPORTS**

Mr. Coleman moved to approve the financial reports for the period ending October 25, 2022. Mr. Lang seconded. All were in favor.

**PUBLIC HEARING**

Mr. Coleman opened the hearing to declare on a vacant lot on Melody Lane (PPN 32-04435.000) a nuisance for dead plant material, dead and damaged trees, and vegetation in excess of 8". Roll call: Mr. Lang, aye; Mr. Coleman, aye.

Ms. Byington administered the oath to those who wished to speak. She then outlined the timeline for the notices. Ms. McClain reviewed the notices, conversation, and inspections.

Kurt Anderson reviewed the cleanup that he and his father had completed. They recently purchased the lot and most of the items were on the property before they purchased it.

Todd Anderson said that immediately after obtaining the lot in June, they started receiving calls from a neighbor complaining about the lot. Most of the items, dead trees and high grass were on the lot when he purchased it. They have been removing dead trees since the purchase. He suspects that the neighbors have been using the lot as a dumping site and questioned why he was being singled out.

Mr. Coleman said that they take each complaint received. No one is being singled out. Mr. Coleman did not know if there had been any prior complaints. He can see that improvements have been made. The reason for the hearing is to give the property owner due process.

Mr. Anderson said that they will continue to clean it up if required.

Ms. Byington gave the Board their options. One is to order the cleanup be completed within seven days. Or the Board can grant an extension. Mr. Coleman said that his preference was to grant the extension.

Mr. Anderson asked why the sudden push to write up this property. Mr. Coleman said again it was based on a complaint. Mr. Lang asked Mr. Anderson how much time he thought he would need. Mr. Anderson initially said over the winter, January or February. Mr. Coleman thought that was too long. The most they have given is 30 days.

Mr. Anderson again questioned if there was truly an issue, he could see the 30 days. Mr. Coleman stated that they would give him an extension, but February was too long. Mr. Lang suggested 60 days. Mr. Anderson said that they would do the best they could.

Mr. Coleman moved to close the hearing. Roll call: Mr. Lang, aye; Mr. Coleman, aye.

**Resolution 2022-195**

**Declare a Vacant Lot on Melody Lane a Nuisance**

Mr. Coleman moved to declare a vacant lot on Melody Lane (PPN 32-04435.000) a nuisance for dead plant material, dead and damaged trees, and order abatement pursuant to ORC 505.87 granting a sixty-day extension to complete the cleanup. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

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**NEW BUSINESS**

**Resolution 2022-196**

**Approve a Then & Now Payment to Ice Miller Legal Counsel**

Mr. Coleman moved to approve a Then & Now payment to Ice Miller Legal Counsel for \$4,170 for the review and amendment of the Maui Sands TIF. Mr. Lang seconded the motion. Mr. Boyle explained the need for this service. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Ms. Schaefer explained that when the County terminated the TIF there was still a balance of approximately half a million dollars in the fund. They disbursed it to all the entities that would have gotten taxes from the property. The share to Perkins Township was \$149,000; Perkins Local Schools \$290,000; with the balance to the other governmental entities. It did not leave the Township with enough funds to do the project that we had wanted to do out of the TIF. Mr. Coleman and Mr. Boyle agreed that it would have been close to the cost of the project two years ago. Ms. Schaefer said that the County disbursed the funds without any input from the governmental entities. Mr. Boyle said both the Schools and Township had provided continuous input regarding the project and there was no advance notice to us that the Erie County Commissioners were going to terminate this TIF

**Resolution 2022-197**

**Approve the Erie County Geographical Information System  
2023-2028 Cost Share Agreement**

Mr. Coleman moved to approve the Erie County Geographical Information System 2023-2028 Cost Share Agreement at a cost of \$12,427.18 per year. Mr. Lang seconded the motion. This program is used by various departments. Ms. Schaefer noted that they are still using the 2010 census figures. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2022-198**

**Approve Extension of Utility Easement to Foursite Holding, Ltd.**

Mr. Coleman moved to approve request from Foursite Holding Ltd., for extension of the Crossing Road public utility easement. Mr. Lang seconded the motion. The Board reviewed the map showing the easement. Mr. Joe Keyes reviewed the project. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2022-199**

**Approve Supplemental Appropriations for Police IDEP/STEP Grant**

Mr. Coleman moved to approve Supplemental Appropriations for Police IDEP & STEP grant:

2191-210-190-0079	Salaries – IDEP	\$14,658.00
2191-210-190-0080	Salaries – STEP	\$14,658.00
2191-210-211-0079	OPERS – IDEP	\$ 2,653.10
2191-210-211-0080	OPERS – STEP	\$ 2,653.10
2191-210-213-0079	Medicare – IDEP	\$ 212.54
2191-210-213-0080	Medicare – STEP	\$ 212.54
2191-210-590-0079	Other Expenses – IDEP	\$ 732.90
2191-210-590-0080	Other Expenses – STEP	\$ 732.90
2191-210-318-0079	Training – IDEP	\$ 750.00
2191-210-318-0080	Training – STEP	\$ 750.00

Source: IDEP/STEP Grant

Mr. Lang seconded the motion. Ms. Schaefer noted this was adopting the appropriations in compliance with the budget that was submitted with the grant. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

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**Resolution 2022-200**

**Approve Sale of 3511 Paxton Avenue**

Mr. Coleman moved to approve the sale of 3511 Paxton Avenue to the adjoining property owners Gary & Guiametta Giedeman and Tracy Morgan for a total of \$1,200.00. Mr. Lang seconded the motion. Ms. Byington said that the owners would be responsible for the costs of the lot split and adding it to their property. Mr. Coleman thanked both parties for maintaining the property over the years. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Department Reports**

- **Police Department** – Chief Musser reported that over 50 people had donated candy for the Trunk-N-Treat event.
- **Fire Department** – Chief Murphy had submitted his report in writing
- **Recreation** – Brittany Henley thanked everyone for their support for the events over the weekend. They also hung Christmas Lights today. Mr. Lang thanked Ms. Henley and Ms. Ohlemacher for all their hard work.
- **Public Works Department** – Director Link reminded that the Fall Yard Waste drop off would be the first weekend in November at Barnes Nursery. Mr. Coleman asked if they were getting ready for leaf pick up. He also talked about the reported shortage of diesel fuel.
- **Community Development** – Ms. Byington had submitted her report in writing.
- **Executive Coordinator** – Ms. Ohlemacher also thanked everyone for their help on Saturday. The health insurance renewal came in at a zero percent increase for 2023.
- **Administrator** – Mr. Boyle thanked everyone for their assistance in the Monster Mash. They are continuing their work with Lexipol on the policy manuals.

**Resolution 2022-201**

**Exempt Township Employees from EMS Fees**

Mr. Coleman moved to exempt Township employees from EMS fees as of June 1, 2022. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2022-202**

**Grant Jeffrey Musser an Additional 10% Raise**

Mr. Coleman moved to grant Interim Chief Jeffrey Musser an additional 10% raise. Mr. Lang seconded the motion. Mr. Boyle noted that the previous raise only increased Sgt Musser to the salary of a Senior command position. Therefore, he is suggesting the additional 10 % to take this into account. The previous two Interim Chiefs already held the position of Assistant Chief. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Notices/Correspondence**

- Next Regular Meeting – Tentatively November 1 @ 6:00 PM
  - Date changed because meeting room will be used as a polling location for the Election on Nov. 8

**Fiscal Officer Comments**

- Payments for the period October 12 – October 25 totaled \$325,925.20 and included payments to: KJC Mechanical for fire alarm upgrade; Several vendors for rehab grants; Redstone Architects, Inc. for a facility study; Huntington National Bank for lease of street sweeper ; Menards for fence in Leisure park; Lewis Slusher for return of fire escrow funds; Erie Blacktop for Windamere paving; Shores & Island for marketing; great Lake Truck Center for repairs to Fire equipment; Municipal Emergency Services for repairs to Fire equipment.

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- August Motel tax – Collections of \$147,887.35, a decrease of 1.35% from 2021; YTD still has an increase of 17.95%
- September Motel Tax – Collections of \$83,313.03, an increase of 17.73% over 2021; YTD increase of 17.93%
- Forms and templates to help with the 2023 Temporary Appropriations; purchase orders to duplicate; purchase orders to close will be sent out this week. The goal is to adopt the Temporary Appropriations in November.

**Trustees' Discussion**

Mr. Coleman thanked everyone again for stepping up since the passing of Chief Donald. It has not been easy. It means a lot to the Township itself to know that we have quality people doing what they are doing.

**Public Forum** – No comments

**Adjournment:**

There being no further business to come before the Board at this time, Mr. Coleman moved to adjourn the meeting at 9:20 am. Mr. Lang seconded. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

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Timothy Coleman, Vice Chairman

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Diane Schaefer, Fiscal Officer