

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

October 11, 2022

The Perkins Township Trustees met Tuesday, October 11, 2022, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Jeffrey Ferrell, Timothy Coleman, and James Lang. Chairman Ferrell opened the meeting at 6:00 pm with the Pledge of Allegiance and a moment of silence for the passing of Chief Vincent Donald on Friday, September 23, 2022

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

PRESENTATION

Vanessa Tey Losue and Kennedy Horrigan from Burges & Burges were in attendance to explain the process for preparing the Perkins Township Strategic Plan. Ms. Horrigan reviewed the work that had been prior to their involvement. Then she reviewed the various steps taken to gather information for the strategic plan that was being presented. Erie County Sheriff Paul Sigsworth and Captain Brent Bronner of the Perkins Fire Department, both members of the Stakeholders Committee, presented the goals of the plan. The Strategic Plan is a guidepost not an instructional sheet.

Mr. Ferrell thanked Vanessa and Kennedy for their assistance. The process started in 2019 with sessions at BGSU Firelands. He thanked everyone was involved including the staff and stakeholders.

Mr. Coleman concurred. It is never easy to look into the future and develop a road map for the Township to improvement.

Mr. Lang also thanked everyone involved.

Ms. Schaefer said that it is often difficult to look at our job and analyze it from the inside. It was a part of the process with which she was involved.

Ms. Ohlemacher said that was nice to see the outside comments and community support for what the Township is doing based on the community survey results.

Colleen Matthews said that she was honored to take part of the process.

Dale Coffman said that it was a good start whether it is a five-year, 10-year plan. He got some of his questions answered, but not all. Mr. Ferrell said that was a good point. Does the Board/Township look at the entire process again in five years or is this a live document. Ms. Iosue said that typically the plan is reviewed in five years, but in reality, it is always being reviewed. Perhaps the surveys can be repeated every several years.

Chief David Murphy said that while this was something started in 2019, this year we were able to review and complete the process through the dedication of all involved.

Lisa Crescimano, who was not part of the stakeholders' sessions, said that with other organizations that she had been involved with, this document is just a piece of paper, but it does not just go into a drawer. They reviewed it every three months at a work session. She does not see any dates for completions or reviews. She wanted to know how the public was going to know what is going on. She also wanted to know how the residents participated in the survey.

Ms. Iosue explained that what Ms. Crescimano had was the overview of the plan. The Township has the complete plan with a worksheet. This would be available as a public record is someone wanted it. Mr. Ferrell said that the plan would be reviewed at the staff meetings. Mr. Coleman said that they could review it monthly at the staff meetings. Ms. Schaefer said that some suggestions have already been implemented

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such as partnerships with the Erie County Senior Center with activities at Strickfaden Park.

Mr. Coffman asked if the Comprehensive Plan had been updated since it was almost 10 years old. Ms. Byington said that it was updated in the last year or so. Also, the Township had initiated a Property Rehabilitation Grant program this year where residents in selected neighborhood could secured grants for housing improvements that they otherwise could not afford.

Resolution 2022-192

Adopt the Strategic Plan for Perkins Township

Mr. Ferrell moved to adopt the Strategic Plan for Perkins Township as prepared by Burger & Burges. Mr. Coleman seconded the motion. Mr. Coleman said that we needed to keep on task by reviewing at each staff meeting. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

FINANCIAL REPORTS

Mr. Ferrell moved to approve the financial reports for the month ending September 30 and the period ending October 11, 2022. Mr. Coleman seconded. All were in favor.

NEW BUSINESS

Resolution 2022-193

Approve Supplemental Appropriations – Road Levy Fund

Mr. Ferrell moved to approve Supplemental Appropriations for Road Levy Fund:
2194-760-360-0271 Contracted Services – Matthes/Briar \$111,111
Source: Funds received from the County per the 2022 Intergovernmental Agreement

Mr. Coleman seconded the motion. Ms. Schaefer explained that this was a reimbursing grant. By putting the proceeds in the Road Levy Fund, it allows us to spend Road Levy funds this year and for the project and then be reimbursed later next year. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-194

Award a Contract to 7L Construction

Mr. Ferrell moved to Award a contract for the Matthes/Briar Resurfacing Project to 7L Construction LLC in the amount of \$90,515.00 and to extend the completion date from December 31st, 2022, to August 1st, 2023. Mr. Coleman seconded the motion. Mr. Link explained that this project is part of the Intergovernmental Agreement with the Erie County Commissioners and will be reimbursed to the Township upon the payment of the completed project. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Department Reports

Police Department – Chief Musser did not have anything further to report.

Fire Department – Chief Murphy thanked everyone who participated in the Department recent Open House.

Public Works Department – Director Link said the Yard Waste drop off at Barnes Nursery will be November 5 & 6 and is free to all Perkins Township residents.

Recreation – Ryan Fry said the Erie County Senior Center will be holding Bingo games at Strickfaden Park on the 4th Tuesday of each month, weather permitting. He hopes that it is a partnership that will continue. Over the winter he will be looking for sponsors for the spring sports.

Community Development – Director Byington said that her report was also in writing.

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Notices/Correspondence

- Next Regular Meeting – October 25 @ 8:30 AM
- Townhall Meeting to discuss the Limited Home Rule Issue – October 19 @ 6:00 pm

Fiscal Officer Comments

- Payments for the period September 28 – October 11 totaled \$357,310.96 and included payments to: Several vendors for rehab grants; Brady Signs for the new sign at Strickfaden Park; Intrensic for the extension of the body camera program; Fidelity Nation Title Company for the purchase of 3 lots on Dixie; Lewis Slusher partial return of the fire escrow fund, various vendors for Community Day and K-9 Fundraiser.

Trustees' Discussion

Mr. Lang said that the question raised by Ms. Crescimano regarding the Strategic Plan depends on our finances. Mr. Ferrell noted that was not a rigid document.

Mr. Coleman thanked everyone for their assistance in the services for Chief Donald. He will be sorely missed. He was a great man, a great leader, great friend.

Public Forum - None

Adjournment:

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 6:40 pm. Mr. Coleman seconded. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Meeting adjourned.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer