

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

September 27, 2022

The Perkins Township Trustees met Tuesday, September 27, 2022, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Jeffrey Ferrell, Timothy Coleman, and James Lang. Chairman Ferrell opened the meeting at 8:30 am with the Pledge of Allegiance and a moment of silence for the passing of Chief Vincent Donald on Friday, September 23, 2022

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved to approve the minutes of the Regular Session of August 9. Mr. Coleman seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Ferrell moved to approve the financial reports for the period ending September 27, 2022. Mr. Coleman seconded. All were in favor.

NEW BUSINESS

Resolution 2022-186

Appoint Jeffrey Musser, Interim Chief of Police

Mr. Ferrell moved to appoint Jeffrey Musser, Interim Police Chief, effective September 24, 2022, with a 10% increase to his base rate of pay. Mr. Coleman seconded the motion. With the passing of Chief Donald, Mr. Boyle is recommending that Sgt. Musser be appointed Interim Chief. He appreciates that Sgt. Musser has stepped up to accept the responsibility. Sgt. Musser thanked the Board for their support and belief in him. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-187

Accept Resignation of Arielle Blanca

Mr. Ferrell moved to accept the resignation of Arielle Blanca effective October 28, 2022. Mr. Coleman seconded the motion. Director Byington said that Ms. Blanca wishes to stay home with her young family. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-188

Hire Arielle Blanca, Part-time Community Development

Mr. Ferrell moved to hire Arielle Blanca part-time in Community Development effective October 29, 2022, with a rate of pay of \$20.00 per hour. Mr. Coleman seconded the motion. Director Byington said that this would allow the department to continue as is until a replacement can be hired. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-189

Approve Then & Now to Erie Blacktop, Inc.

Mr. Ferrell moved to approve a Then and Now payment in the amount of \$8,980.00 to Erie Blacktop Inc. for Windamere change order number 1. Mr. Coleman seconded the motion. Director Link said this was for the extra milling that was required. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-190

Agreement with Intrinsic for 3 Months

Mr. Ferrell moved to enter into a 3-month agreement with Intrinsic for \$3,516.30 beginning August 1, 2022. The agreement may be extended in 3-month increments as needed, until the new body camera system is installed. Mr. Coleman seconded the motion. Chief Musser said that the expected delivery date of the new system is October. This will allow us to keep the current system until then. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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Resolution 2022-191

Approve Supplemental Appropriations – CPT Police Fund

Mr. Ferrell moved to approve Supplemental Appropriations for CPT Police Fund:

2910-210-190-0000 Salaries \$6,580

Source: Unencumbered revenue from a grant received earlier this year for the training of officers

Ms. Schaefer said that this was a grant received in early 2022. The grant is for one half of the 24 hours required for each officer. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Department Reports

- Police Department – Chief Musser submitted a written report. There was a great turnout to the K-9 fund raiser on September 25th.
- Fire Department – Chief Murphy said the Open House will be October 9. They will be doing an evacuation training with Parkview. The Lieutenant’s exam will be December 3 with the written exam December 9.
- Public Works – Director Link submitted his report in writing. Mr. Lang said that the sign at Strickfaden Park looks great. Ms. Schaefer asked how many packets have been given out for the Briar-Matthes paving project. Mr. Link said he did not know exactly since they were given out by the County. There is still a question of whether the funds actually have to be spent by the end of the year or not. It was late notification by the County that has caused the late award of the project. The opening of the bids will be next Tuesday.
- Community Development – Ms. Byington had nothing additional to report.
- Administration – Ms. Ohlemacher asked what the amount was for a Then & Now. Ms. Schaefer said \$3,000. She had just received an invoice for the K-9 function, but it is less than that.
- Administrator – Mr. Boyle said that everyone is doing a great job keeping the departments going. He will let everyone know when they know more about funeral arrangements for Chief Donald.

Notices/Correspondence

- Next Regular Meeting – October 11 @ 6:00 PM
- Erie County Senior Center – September 27 - Bingo at Strickfaden Park
- Senior Health & Safety Fair – September 29 at Strickfaden Park, 10:00 am–1:00 pm
- Perkins Community Day – October 1 at Erie County Fairgrounds, 12:00-4:00 pm

Fiscal Officer Comments

- Payments for the period September 14 - September 27 totaled \$476,817.49 and included payments to: Smith Paving for SRTS invoice #2; Cedar Points Sports Park, LLC for Court Rental 2021-22 season; Erie Blacktop for Timberlake Subdivision & misc. roads; EHOVE Career Center for training of two new firefighters; Gerald Hunter for a rehab project,

Trustees’ Discussion

Mr. Coleman asked if they were still waiting on the installation of the crosswalks. Director Link said that they should be installed by the middle of November. The new school sign for Meadowlawn is due any day.

Mr. Ferrell said they still need to get some crosswalks on Columbus Avenue.

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Mr. Coleman thanked everyone for stepping up in this difficult situation.

Public Forum - None

Adjournment:

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 8:50 pm. Mr. Coleman seconded. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Meeting adjourned.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer