

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

June 28, 2022

The Perkins Township Trustees met Tuesday, June 28, 2022, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Jeffrey Ferrell and James Lang. Trustees Timothy Coleman was excused. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 8:30 a.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Ferrell moved to approve the financial reports for the period ending June 28, 2022. Mr. Lang seconded. All were in favor.

PRESENTATION

Detective Joseph Rotuno was presented with the 2022 ACE Award as the Law Enforcement Officer of the Year presented by AJ Lill, Erie County Job & Family Services.

PUBLIC HEARING

Phase II public hearing at the request of the property owners of 2704 Tremper Avenue per ORC 505.86.

Mr. Ferrell moved to open the hearing. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Mr. Ferrell swore in all who wished to speak at the hearing. Director Byington reviewed the various steps taken from the being of the process. There is a consent agreement to allow the property owners to demolish the property by August 15, 2022.

Susan Brown, Assistant Erie County Prosecutor, reviewed the agreement. Samuel Sidoti, representing the owners, presented an agreement with Paul Fox for the demolition of the property and an escrow account for the payment.

Mr. Ferrell moved to close the hearing. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Resolution 2022-125

Mr. Ferrell moved to approve the terms of an agreement for the removal of an insecure, unsafe, or structurally defective structure located at 2704 Tremper Avenue between the Board of Trustees and Lynn Alls and Marschelle Head, the owners of parcel # 32-03327.000 located at 2704 Tremper Avenue, Sandusky, Ohio. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

DISCUSSION:

The Board held a virtual meeting with Dave Reichelt to discuss the issues with the lighting system on the communication tower at the cemetery. He has received a proposal from LumenServe who would provide and maintain the new service, thereby eliminating the need for a third-party maintenance vendor. They offer two programs. One is a five-year buyout program. The other is an ongoing leasing program.

Mr. Reichelt was also recommending a change to an internet system to allow for communications and security cameras. Mr. Reichelt will send the proposal.

STATE REPRESENTATIVE

Representative Swearingen attended the meeting to give updates that will affect Perkins Township including the American Rescue Plan funds, JobsOhio, and the brownfield grant programs. Mr. Ferrell thanked him for his responsiveness to the needs of the Township.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

June 28, 2022

There was an extended discussion regarding rental properties being used as Air BnBs and short time rentals, the impact on neighborhoods, and the supply of housing availability. .

PUBLIC MEETING

Mr. Ferrell moved to open the hearing to declare property located at 3911 Milan Road (PPN 32-03755.001) a nuisance for vegetation exceeding 8 inches in height (ORC Section 505.87). This is the old Burger King property. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Code Enforcement Officer Amanda McCain reviewed the communications regarding this case.

Mr. Ferrell moved to close the hearing. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Resolution 2022-126

Declare 3911 Milan Road a Nuisance

Mr. Ferrell moved to declare 3911 Milan Road (PPN 32-03755.001) a nuisance for vegetation exceeding 8 inches in height and ordering abatement pursuant to ORC Section 505.87. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

Mr. Ferrell moved to open the hearing to declare property located at 3407 Milan Road (PPN 32-04809.002 & 32-0489.000) a nuisance for vegetation exceeding 8 inches in height (ORC Section 505.87). This is the small shopping center at the corner of Milan & Woodlawn. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Ms. McClain reviewed the communications regarding this case.

Mr. Ferrell moved to close the hearing. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Resolution 2022-127

Declare 3407 Milan Road a Nuisance

Mr. Ferrell moved to declare 3407 Milan Road (PPN 32-04809.002 & 32-04809.000) a nuisance for vegetation exceeding 8 inches in height and ordering abatement pursuant to ORC Section 505.87. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

Mr. Ferrell moved to open the hearing to declare a property located on Milan Road (PPN 32-04790.000) a nuisance for vegetation exceeding 8 inches in height (ORC Section 505.87). Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Ms. McClain reviewed the communications regarding this case.

Mr. Ferrell moved to close the hearing. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Resolution 2022-128

Declare Milan Road (PPN 32-04790.000) a Nuisance

Mr. Ferrell moved to declare PPN 32-04790.000 on Milan Road a nuisance for vegetation exceeding 8 inches in height and ordering abatement pursuant to ORC Section 505.87. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

June 28, 2022

Mr. Ferrell moved to open the hearing to declare a property located at 3003 E. Bayview Lane (PPN 32-01907.000) a nuisance for vegetation exceeding 8 inches in height (ORC Section 505.87). Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Ms. McClain reviewed the communications regarding this case. Mr. Ferrell; noted we must do something to spend this process up.

Mr. Ferrell moved to close the hearing. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Resolution 2022-129

Declare 3003 E. Bayview Lane a Subsequent Nuisance

Mr. Ferrell moved to declare a subsequent nuisance condition exists at 3003 E. Bayview Lane (PPN 32-01907.000) for vegetation exceeding 8 inches in height and ordering abatement pursuant to ORC Section 505.87. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

NEW BUSINESS

Resolution 2022-130

Approve a Then & Now Payment to Contractors Design Engineering

Mr. Ferrell moved to approve Then and Now payment to Contractors Design Engineering in the amount of \$8,800.00 for sidewalk design and road resurfacing plans (East Strub Road). Mr. Lang seconded the motion. Director Link said that he thought this was the same of the invoice for Columbus Avenue and that is why it was not submitted for pavement before. Fiscal Officer Schaefer asked that the requisitions, even if just an estimate, be submitted before a project is started to avoid this. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-131

Increase Pay for Part-time Firefighters

Mr. Ferrell moved to increase the part-time wages to \$16 per hour for FF/EMT-Basic and \$18 per hour for FF/EMT-Paramedic, effective July 2, 2022. Mr. Lang seconded the motion. Captain Bronner explained that we are in competition with other departments for staffing. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

BUDGET HEARING

Ms. Schaefer presented the 2023 Proposed Tax Budget. All the departmental budgets were reviewed with Mr. Boyle. There were changes made to some items that were additional expenses this year, like Tax Collection Fees for the two new levies.

Mr. Boyle said that all the changes resulted in an increase.

Resolution 2022-132

Adopt the 2023 Tax Budget

Mr. Ferrell moved to adopt the 2023 Tax Budget as follows:

2023 TAX BUDGET RECAP	Salaries	Other	Transfers Out	Total	12/31/23 Balance
1000 GENERAL FUND					
110 Administration	355,613	705,031		1,060,645	
120 Building & Grounds		134,200		134,200	
190 Community Development	364,371	463,905		828,276	
310 Lighting		22,000		22,000	
610 Parks & Recreation	133,964	203,971		337,936	

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

June 28, 2022

690 Recreation & Community Events	3,500	41,235		44,735	
760 Capital Outlay		-		-	
Transfers Out			106,900	106,900	
Total General Fund	857,449	1,570,343	106,900	2,534,691	2,575,910
2011 MOTOR VEHICLE		50,000		50,000	(31,900)
2021 GASOLINE TAX	58,000	656,370		714,370	(563,170)
2031 ROAD & BRIDGE	306,511	355,624		662,135	(198,538)
2041 CEMETERY	72,500	243,500		316,000	(315,165)
2191 POLICE LEVY	2,054,619	1,524,749		3,579,368	414,853
2192 FIRE & EMS LEVY					
220 Fire	2,236,763	2,617,250		4,854,013	
230 EMS	441,200	300,000		741,200	
Total Fire & EMS					(1,942,745)
2193 MVA		32,738		32,738	(31,688)
2194 ROAD RECONDITIONING		1,722,500	623,725	2,346,225	(674,148)
2221 DRUG LAW ENFORCEMENT		25,850		25,850	(24,750)
2231 PERMISSIVE MOTOR VEHICLE	40,000	130,191		170,191	(59,996)
2271 ENFORCEMENT & EDUCATION		3,176		3,176	(2,474)
2274 AMERICAN RESCUE PLAN		-		-	1,223,282
2293 DRUG USE PREVENTION GRANT	15,000	13,450		28,450	12,569
2401 STREET LIGHTING	1,500	47,075		48,575	34,413
2907 K-9		8,271		8,271	(6,206)
2910 POLICE CPT GRANT		6,500		6,500	-
2911 RECREATION	6,500	108,649		115,149	(51,385)
2913 PARK DEVELOPMENT		541,000		541,000	(540,841)
3101 DEBT SERVICE 2015		79,382		79,382	18
3102 TAN DEBT SERVICE		326,725		326,725	17
4402 OPWC W STRUB ROAD		27,500		27,500	1
4901 C P - POLICE		40,500		40,500	64
4902 C P - SRTS		801,000		801,000	(750,000)
4903 C P - COMPLEX		500		500	(4)
4906 C P - SITE IMP		-		-	24
4907 C P - TAN PROJECTS		15,277		15,277	(0)
4909 C P - OPWC		270,000		270,000	(264,444)
4910 C P - SIDEWALKS		155,250		155,250	(154,898)
4911 C P - FIRE		18,200		18,200	-

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

June 28, 2022

4912 C P - PUBLIC WORKS	4,912	4,912	-
	6,090,042	11,696,482	730,625 18,517,149 (1,351,200)

Mr. Lang seconded the motion. Mr. Boyle noted that this was a process that we are required to do every year to show that we need to continue to collect the tax levies that we currently have. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

Department

Administration – Ms. Ohlemacher sent a survey to all employees regarding the Strategic Plan. She asked that everyone send it to all their personnel contacts.

Police Department – Chief Donald thanked the Board for allowing for the presentation to Detective Rotuno. He also advised that with the second pay period of July, the officers will be going to 12-hour shifts.

Fire Department – Captain Bronner said that the new fireworks policy will go into effect July 1st. Perkins Township will be following the new State law.

Public Works – Director Link advised that the project on Strub from Meadowlawn to Milan Road is under way and may be finished today. SRTS is still working on the bridge.

Mr. Ferrell asked about the Hemminger ditch. Mr. Link said that the water level has dropped and that he will continue to monitor the situation.

Community Development – Director Byington reported on the upcoming Board of Appeals hearing for the medical marijuana dispensaries. She also reported that the Rehabilitation Grant funds were obligated so the notice to apply has been removed from the digital sign.

Administrator – Mr. Boyle noted that the next staff meeting will be July 7 at 8:30 am.

Notices/Correspondence

- Next Regular Meeting – July 12 with the time to be determined.

Fiscal Officer Comments

- Payments for the period June 15-28 total \$902,502.36 and included payments to: Ohio Treasurer for the W. Strub Road Loan; Erie Blacktop for various streets; Erie County Treasurer for 2nd half RE Taxes; Gundlach for replacement of Heat pump; Ag-Pro for repairs to Front end loader; Contractors Design for engineer on Columbus Avenue Sidewalks; ECEDC for 2022 pledge; Firelands Electric for engineering of A/C unit; Seagate Office Products for Police furniture; Strawser Construction for Fox Road
- The Renewal Levies were delivered to the Board of Election on Wednesday with a request that they be sent to the Secretary of State as soon as possible in case there were any corrections needed to the ballot language.
- Motel Tax Collection for the month of May - \$98,420.17, 7.83% increase over May of 2021 and 30.52% YTD increase. Ms. Schaefer questioned the report for Great Wolf that decreased by \$30,000 when others increased for the month. Ms. Ohlemacher said she heard they do discounted rooms before summer.

Trustees' Discussion – nothing further

Public Forum – none.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

June 28, 2022

Adjournment:

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 9:55 am. Mr. Lang seconded. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye. Meeting adjourned.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer