

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

May 24, 2022

The Perkins Township Trustees met Tuesday, May 24, 2022, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Jeffrey Ferrell and James Lang. Vice Chairman Coleman was excused. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 8:30 a.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved to approve the minutes of Special Session of February 17 and the Regular Sessions of February 22, March 8, March 22, and April 12. Mr. Lang seconded. All were in favor.

FINANCIAL REPORTS

Mr. Ferrell moved to approve the financial reports for the month ending April 30 and the period ending May 24, 2022. Mr. Lang seconded. All were in favor.

PUBLIC HEARING

Director Byington read a request to declare a nuisance for vegetation in excess of 8” (ORC 505.87) for 3003 E. Bayview Lane.

Mr. Ferrell moved to open the public hearing. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Code Enforcement Office Amanda McClain reviewed the complaint. Mr. Ferrell asked how soon after the passage of the resolution would the property be cut. Ms. McClain responded seven days. Mr. Ferrell moved to close the public hearing. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Resolution 2022-104

Declare 3003 E. Bayview Lane a Nuisance for Vegetation

Mr. Ferrell moved to declare 3003 E. Bayview Lane a nuisance for vegetation in excess of 8” (ORC Section 505.87). Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

NEW BUSINESS

Resolution 2022-105

Rescind Resolution 2022-59 and Adopt Standard Allowance for ARPA Funds

Mr. Ferrell moved to rescind Resolution 2022-59 and Adopt Standard Allowance for ARPA Funds. Mr. Lang seconded the motion. Ms. Schaefer reminded the Board that they had previously adopted a resolution to adopt the loss revenue method using a complicated formula. Treasury has now authorized the adoption of a standard allowance of up to \$10 million without the use of a formula to substantiate loss revenue. Roll call: Mr. Lang, aye; Mr. Ferrell aye. Resolution adopted.

Resolution 2022-106

Adopt Procurement Policy and Self Certify the \$50,000 Threshold

Mr. Ferrell moved to adopt Procurement Policy and Self Certify the \$50,000 Threshold. Mr. Lang seconded the motion. Ms. Schaefer said that Township must follow the Federal Procurement guidelines for this grant and are permitted to raise the threshold amount for bidding purposes. Roll call: Mr. Lang, aye; Mr. Ferrell aye. Resolution adopted.

Resolution 2022-107

Then & Now Payment to Contractors Design Engineering

Mr. Ferrell moved to authorize a Then and Now payment to Contractors Design Engineering in the amount of \$8,500 for the sidewalk design and engineering on Columbus Avenue. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell aye. Resolution adopted.

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REGULAR SESSION

May 24, 2022

Resolution 2022-108

Rescind Resolution 2022-020 and Adopt a Revised General Policy for Nuisances per ORC 505.87

Mr. Ferrell moved to repeal Resolution 2022-020 and adopt a revised General Policy for abatement, control, or removal of vegetation, garbage, refuse, and other debris from property located in Perkins Township pursuant to ORC Section 505.87. Mr. Lang seconded the motion. Ms. McClain explained the County Prosecutor had reviewed the current policy and had recommended some changes to expedite the process. Roll call: Mr. Lang, aye; Mr. Ferrell aye. Resolution adopted.

Resolution 2022-109

Accept Resignation of Steven D. Westcott

Mr. Ferrell moved to accept the resignation of Steven D. Westcott from the Police Department, effective May 29, 2022. Mr. Lang seconded the motion. Chief Donald said that Steve is returning to the Sheriff's Department. The Chief appreciates the time that Steve was here assisting the Administration side of the Police Department. Roll call: Mr. Lang, aye; Mr. Ferrell aye. Resolution adopted.

Resolution 2022-110

Hire Alexander Michel as a Part-time Patrol Officer

Mr. Ferrell moved to hire Alexander Michel as a part-time Patrol Officer effective May 25th at \$17.00 per hour, increasing to \$18.50 per hour after successfully completing field training. Mr. Lang seconded the motion. Chief Donald reviewed Officer Michel's educational background. He is currently working as a reserve with the City of Sandusky. Roll call: Mr. Lang, aye; Mr. Ferrell aye. Resolution adopted.

Resolution 2022-111

Approve Agreement with Erie County Engineer for the 2022 Road Program

Mr. Ferrell moved to approve an agreement with Erie County for the 2022 Road Program. Mr. Lang seconded the motion. Mr. Ferrell said that this was an annual program and was in line with past programs. Roll call: Mr. Lang, aye; Mr. Ferrell aye. Resolution adopted.

Sue Daugherty, Serving Our Seniors, was in attendance to speak on behalf of an older resident who was a victim of a repair company who did not complete the job. She had contracted with a company who was not registered with the Township. Chief Donald said that there was nothing that his department could do for this situation as it is not covered by the Ohio Revised Code. Director Angela Byington said that they do check on contractors if the work is visible from the outside. Sometimes, however, there is no indication of work being done on the inside. Fiscal Officer Schaefer asked if it would be possible to put the annual Contractors Registration list on the website. Mr. Ferrell reviewed a few things residents should check when hiring a contractor. If in doubt, please call.

Department

Police Department – Chief Donald said the Officer Chapman had received the Officer of the Year Award from the VFW. He will have additional officers on the road for Bike Week May 27-June 5. The Memorial Day parade is May 30. They are participating in the "Click it or Ticket" campaign which started yesterday and end June 5.

Fire Department – Chief Murphy had submitted his report in writing.

Public Works – Memorial Day parade is Monday at 12:00 pm. Director Link reported the Erie Blacktop will be Windamere today paving. They will be in Timberlake, Ransom, and Wade tomorrow. Mr. Ferrell asked that Mr. Link contact the Engineer's Office to see if there was an update on the completion of the bridge on Michigan.

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May 24, 2022

Community Development – Director Byington reviewed upcoming Zoning Commission and Board or Appeals meetings. She also reviewed the list of projects approved in the Rehabilitation Grant program. Mr. Ferrell asked what the projects were. Ms. Byington said that there was a mix of projects. The first round of projects is focused on the Homeville and Searsville areas.

Administrator – Administration Boyle reported that Community Development will be making a formal request to the Erie County Commissioners for the extension of Baywinds Drive back to the Sam’s Club Way.

Mr. Boyle also reminded the Board that with the retirement of George Poulos, Chief, Building Official, we need to enter into an agreement with Huron Township to have John Zimmerman as our Chief Building Official.

Resolution 2022-112

Contract with Huron Township for a Chief Building Official

Mr. Ferrell moved to contract with Huron Township to provide a Chief Building Official on an as needed basis. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell aye. Resolution adopted.

Mr. Boyle noted that staff is working on the policies with Lexipol. The sessions for the Strategic Plan program have been finalized.

Notices/Correspondence

- Next Regular Meeting – June 14 @ 6:00 pm

Fiscal Officer Comments

- Payments for the period May 11-May 24 total \$199,482.17 and included no payments over \$5,000 that were not regular monthly expenses
- January Motel collections, \$66,627.35, increase of 39.00% over January 2021
- February Motel collections, \$79,596.75, increase of 37.34% over February 2021, 38.09% YTD
- March Motel collections, \$111,075.53, increase of 41.75% over March 2021, 39.65% YTD
- We have received the certifications from Erie County Auditor for Fire & Police Renewal Levies – Estimated Tax on the 5.5 mill renewals is \$2,213,436 each on tax valuation of \$448,948.740
- Perkins Township received 4 StaRS – Highest Achievement in Open & Transparent Government for the period 2019-2020 from the Auditor of State Keith Faber. Perkins was the only Township to receive the 4 StaRS award
- Departmental review of OTARMA insurance renewal is due May 26
- 2023 Budget requests are due to me by June 14th and reviewed with Mr. Boyle before then

Trustees’ Discussion –

Mr. Ferrell reviewed the meeting on Saturday, May 21st, held to discuss the Strategic Plan and the possibility of becoming a Limited Home Rule Township. He asked Mr. Boyle to prepare a resolution for this. Mr. Ferrell noted that it will provide the Township with some additional authority with respect to nuisances and other matters related to Community Development.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

May 24, 2022

Public Forum –

Jeff Jarrett, Ransom Road, asked if there was anything that could be done regarding the parking on Ransom Road. He was asking that there be no parking on both sides of the road. When a resident parks on the road, it is difficult for other cars to pass safely. The cars are difficult to see if they are a dark color. Mr. Ferrell asked Chief Donald and Director Link to view the situation and submit a report for the next meeting. Chief Donald said that it is a hazard.

Adjournment:

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 9:20 am. Mr. Lang seconded. Roll call vote: Mr. Lang, aye; Mr. Lang, aye; Mr. Ferrell, aye. Meeting adjourned.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer