

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

April 26, 2022

The Perkins Township Trustees met Tuesday, April 26, 2022, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Jeffrey Ferrell, Timothy Coleman, and James Lang. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 8:30 a.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Ferrell moved to approve the financial reports for the period ending April 26, 2022. Mr. Coleman seconded. All were in favor.

NEW BUSINESS

Resolution 2022-088

**Temporary Easement – Stonyridge Park
Anthony & Andrea Toccaceli**

Mr. Ferrell moved to approve a temporary easement to Anthony & Andrea Toccaceli on the north side of their property at 3203 Stonyridge Drive in Stonyridge Park A. Mr. Coleman seconded the motion. Director Byington explained that when the Toccaceli's entered into a contract to purchase their property they were under the understanding that the landscaping was on their property. Per a survey it is, in fact, on Township property. They are interested in purchasing the property or obtaining an easement for the property. In the interest of saving time, the temporary easement is being proposed. The easement language still needs to be approved by legal counsel and Erie County. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell aye. Resolution adopted.

Resolution 2022-089

Authorize Contract with OHM Advisors – SRTS Construction

Mr. Ferrell moved to authorize a contract with OHM Advisors for construction administration, inspection, and material management services for the SRTS sidewalk project in the amount of \$87,032.00. Mr. Coleman seconded the motion. Administrator Boyle said that a request for a construction manager had been posted. There were no responses to that request. ODOT authorized the Township to hire a construction manager for the project. We reached out to several firms and only OHM was able to work within our time frame. Since we are following all the procurement procedures, ODOT advised that we are able to request Federal funds to offset 90% of the costs. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-090

Contract with Smith Paving & Excavating, Inc – SRTS Project

Mr. Ferrell moved to authorize a contract with Smith Paving & Excavating, Inc. for the SRTS sidewalk project in the amount of \$506,813.69. Mr. Coleman seconded the motion. Mr. Boyle said that the project was advertised. Two bids were received. This was the lowest and best and was lower than the engineer's estimate. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-091

Certify Demolition Charges – 3015 Hayes Avenue

Mr. Ferrell moved to certify the demolition charges for 3015 Hayes Avenue (PPN 32-02425.000) in the name of Lisa M. Dutton in the amount of \$3,856.58 to be collected over a five-year period. Mr. Coleman seconded the motion. Code Enforcement Officer McClain said that this will be on the tax duplicate first due next year. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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Resolution 2022-092

Hire Summer Intern Peyton Smith

Mr. Ferrell moved to hire Peyton Smith as a summer intern, starting May 16th at a rate of \$12.50 per hour. Mr. Coleman seconded the motion. Director Byington said the Township was awarded \$5000 from the Erie County Community Foundation. If Ms. Smith stays beyond the 12 weeks, her salary would come from the Community Development funds in the General Fund. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-093

Apply for COPS Grant

Mr. Ferrell moved apply for a COPS grant, and to accept it if awarded. Mr. Coleman seconded the motion. Mr. Boyle said that this was a 75-25 match grant; however, we are going to apply for a waiver of our match. This would enable us to hire three officers. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Department

Police Department – Sgt. Musser said they are doing some training required by the State. Bike Week is May 27-June 6. Chief Donald is working with Dan McLaughlin to have a TRIAD event this year. He thanked the Public Works Department for all the work they did on transforming the storage area into a workout room.

Fire Department – Chief Murphy did not have anything to add to his written report.

Recreation – Public Service Coordinator Henley said that baseball open May 9. Township Cleanup Day is April 30.

Public Works – Director Link had nothing to add to his written report.

Community Development – Director Byington updated the Board noting that the SRTS committee will be meeting today.

Administrator – Administrator Boyle said the issue of limited home rule will need to go on the November ballot if the Board wants to pursue that designation. Now is the time to begin those discussions. Meetings with Lexipol have started regarding the policies needed for all departments. A letter of support of the NASA Runway project was sent signed by all four local State elected officials. There is a bill pending regarding concealed gun laws. The Township Omnibus bill is still being considered and includes a section on TIFs which would give Township more flexibility on the use those funds.

We have the estimates for the project to be submitted to Erie County for their road projects. Mr. Boyle would like to submit the project today and will need signatures on the documents.

Mr. Boyle advised that that Sue Daugherty would be attending the next meeting representing an elderly lady who contracted with a home improvement contractor who was not licensed to do business in Perkins.

The meeting room will be used on Tuesday, May 3 as an election site. Mr. Ferrell asked that a notice be put on the digital sign early to remind people of the change in voting location.

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Notices/Correspondence

- Next Regular Meeting – May 10 @ 6:00 pm
- Notice of Liquor Transfer – D1/D2 to Rio Grande Street Tacos, LLC, 4315 Milan Road #8-9 from Foley Restaurant Group (dba Rapid Fire Pizza). No hearing is requested.

Fiscal Officer Comments

- Payments for the period April 13-April 26 total \$213,417.28 and include payments to: Gundlach Sheet Metal for annual testing; Koch Aluminum for door on ammo room; Pat Fox Excavating for demo of 3015 Hayes Avenue; Advanced Turf Solutions for seed/chemicals for parks/cemetery; and Brady Sign for sign at Strickfaden Park.

Trustees' Discussion –

Mr. Lang asked for an update on the completion of the Hull Road sign. Mr. Link said that Brady Signs is doing the lighting with the landscaping to follow. The schedule was pushed back because of Brady's project at Cedar Point.

Mr. Ferrell reminded Director Link that weed control was required on the Hull Road lot as it represents Perkins Township.

Mr. Coleman asked if the fences in the parks had been sprayed. Director Link said this would be completed within a couple of weeks. In addition, the weed control needs to be applied after the weeds start to come up.

Mr. Ferrell then reminded the Board they need to start the process of putting the Police and Fire renewal levies on the November ballot.

Resolution 2022-094

Necessary for Renewal Fire Levy

Mr. Ferrell moved to request a certificate from the Erie County Auditor for a 5.5 mill renewal levy for the Fire Department. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-095

Necessary for Renewal Police Levy

Mr. Ferrell moved to request a certificate from the Erie County Auditor for a 5.5 mill renewal levy for the Police Department. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Mr. Ferrell also advised that that we need to arrange for a meeting with the Boards and Commission regarding the Perkins Strategic Plan and Home Rule.

Public Forum – None.

Adjournment:

There being no further business to come before the Board at this time, Mr. Coleman moved to adjourn the meeting at 9:10 am. Mr. Lang seconded. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Meeting adjourned.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer
(from Digital Recording)