

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**March 22, 2022**

The Perkins Township Trustees met Tuesday, March 22, 2022, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman and James Lang. Chairman Ferrell was excused. Vice Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:30 a.m.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

**FINANCIAL REPORTS**

Mr. Coleman moved to approve the financial reports for the period ending March 22, 2022. Mr. Lang seconded. All were in favor.

**NEW BUSINESS**

**Resolution 2022-064**

**Purchase of 2023 International Cab & Chassis**

Mr. Coleman moved to approve the purchase of a 2023 international HV507 SFA cab and chassis for the Public Works Department in the amount of \$86,354.00 from Rush Truck Centers of Ohio, Inc. Mr. Lang seconded the motion. Director Link noted that this purchase was under the State bid program. Administrator Boyle noted that the equipment to outfit the truck will be submitted later because the price is subject to change per the vendor due to supply chain issues. Roll call vote: Mr. Lang, aye; Mr. Coleman aye. Resolution adopted.

**Resolution 2022-065**

**Adopt a Housing and Property Improvement Program**

Mr. Coleman moved to adopt the housing rehabilitation and property improvement program. Mr. Lang seconded the motion. Director Byington outlined the nature of this program and said it would provide qualified property owners with financial assistance to address code issues. The Board had approved funding for this program in the 2022 Permanent Appropriations. Mr. Coleman indicated that this could be a very useful program. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2022-066**

**Grant Application to Erie MetroParks for Leisure Park**

Mr. Coleman moved to authorize the submission of a grant application to Erie MetroParks for park improvements at Leisure Park and to accept the grant if awarded. Mr. Lang seconded the motion. Director Link said this would be for the installation of fencing. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2022-067**

**Grant Application to ODNR NatureWorks for Leisure Park**

Mr. Coleman moved to award authorize this submission of a grant application under ODNR's NatureWorks Round 28 program for playground surfacing material for Leisure Park and to accept the grant, if so awarded. Mr. Lang seconded the motion. Director Link said the matting is durable and avoids some maintenance issues related to the use of mulch type surface. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Department Reports**

**Fire Department** – In addition to his written report, Chief Murphy said they are looking at two part-time firefighter candidates.

**Police Department** – In addition to his written report, Chief Donald said they received a donation from the Rotary Club for the K-9 program. Plans are underway for the annual Easter Egg Hunt on April 9<sup>th</sup> at PHS Stadium.

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**March 22, 2022**

Mr. Lang noted that the Department did a nice job cleaning the storage room for future use. Chief Donald thanked the Public Works staff for their assistance.

Chief Donald then asked the Board to authorize the disposal of surplus items.

**Resolution 2022-068**

**Declare Police Department Property as Surplus**

Mr. Coleman moved to declare the following property as surplus:

- 11 Panasonic MDTs
- 2 Durabook
- Misc holders, keypads, booster pac
- 2 Getac computers
- 2 Dell towers (hard drive removed)
- Misc Black Hawk duffle bags, pouches, patches
- 3 Window Tint Meters
- Misc plastic sheeting

Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Public Works** – In addition to his written report, Director Link mentioned that the SRTS bid opening is March 29<sup>th</sup>. He thanked SealMaster for the donation of buckets for the baseball program.

Molly Knight is not able to work this summer but will return for the 2023 season.

**Resolution 2022-069**

**Hire Dennis Link as Season Laborer**

Mr. Coleman moved to hire Dennis Link as a seasonal laborer at the rate of \$14.00 per hour, effective March 28, 2022. Mr. Lang seconded the motion. Mr. Coleman asked Director Link, if Dennis Link was a direct relative, and Director Link said he was not. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Director Link advised that he is investigating the installation of sidewalks on Columbus Avenue and noted he needs funding for the engineering costs.

**Resolution 2022-070**

**Supplemental Appropriations – Capital Projects Sidewalks**

Mr. Coleman moved to approve supplemental appropriations as followings:

|   |  |           |
|---|--|-----------|
| 4910-760-316-0268                             | Engineering Services – Columbus Avenue | \$8,500   |
| 4910-760-360-0000                             | Contracted Services                    | (\$8,500) |
| Source: Reallocation from Contracted Services |  |           |

Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

The Village of Castalia has inquired about street sweeping services. Since our fee schedule includes these services, the Board has no problem with this.

**Community Development** – Director Byington updated the Trustees on recent Board of Zoning Appeals actions. Mr. Lang asked the status of the car wash near Culver’s. Ms. Byington said the permits have been issues; however, construction has not started.

They have met with OhGO regarding the traffic issue on Perkins Avenue. OhGO is acquiring the abutting property which should correct the problem.

Director Byington advised that the County will be accepting applications under its Community Development Block Grant program. Although the details have not been released, they plan to apply for funding for demolition.

## PERKINS TOWNSHIP TRUSTEES

### REGULAR SESSION

March 22, 2022

**Recreation** – There are thirty-eight teams this year and “first pitch” is scheduled for May 9<sup>th</sup> or 10<sup>th</sup>.

**Administrator** – Administrator Boyle reported on the activities related to funding for the runway construction at the local Armstrong Test Facility.

Administrator Boyle also presented a question of the cemetery opening and closing fees for former long-time Perkins residents when plots had been purchased while they were residents.

#### **Resolution 2022-071**

##### **Cemetery Policy for Plots Purchased by Former Residents**

Mr. Coleman moved to approve a policy that former Perkins Township residents would be charged the residential opening and closing fee when buried in a plot they purchased while they were a resident of Perkins Township. Mr. Lang seconded the motion. Mr. Lang completely agreed with this policy. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Administrator Boyle noted that the County is accepting applications for road projects under the Transportation Improvement District program.

#### **Resolution 2022-072**

##### **Grant Application through Erie County for the Transportation Improvement District Program**

Mr. Coleman moved to apply for a grant, and accept it if awarded, for the Transportation Improvement District Program through Erie County. Mr. Lang seconded the motion. Staff recommended that the application be submitted for Baywinds Drive. Mr. Coleman asked whether OPOT District 3 would be reviewing and approving the requests. Mr. Boyle thought it was the Central Office although the District would likely be consulted. Mr. Lang noted that this would help open this area for development. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

#### **Notices/Correspondence**

- Next Regular Meeting – April 12 @ 6:00 pm

#### **Fiscal Officer Comments**

- Payments for the period March 9-March 25 total \$366,304.02 and include payments to: Lexipol for policies; Erie Conservation District; Dell for two computers; Daniel Frederick Architect for the storage building design; Sand Hill Cemetery for 2021 Dues

#### **Trustees' Discussion** - none

#### **Public Forum** –

Gregory Rodriguez, Tremper Avenue, reported that he has purchased 2707 Tremper and had a number of questions.

- Is there a Township spring cleanup event? Mr. Coleman said that it was for households. Director Link noted that it will be held April 30<sup>th</sup> near the Fairgrounds from 8:00 am to noon.
- Is there a Township cleanup of landscape materials? Mr. Coleman said there are times when residents can drop off yard waste at Barnes Composite Site. Mr. Link said the spring event is the weekend of May 14-15 and another will be in the fall.
- Does the Township pickup leaves? Mr. Link reported that they do and usually make four to five passes through the Township starting in November.
- Could he get a time extension for the demo of 2707 Tremper? Mr. Byington indicated that he would need to submit a written request for an extension of time.

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**March 22, 2022**

She noted that he has not submitted information required related to his rehabilitation plan. Mr. Rodriguez said he was working on this. Mr. Byington said that it needed to be submitted no later than March 24<sup>th</sup> so that it could be reviewed by staff and presented to the Board at their meeting on April 12<sup>th</sup>.

Mr. Rodriguez mentioned that the new bridge on Columbus Avenue over Pipe Creek results in better water flow and he feels that the floodplain will change. Mr. Coleman reminded him of the need for flood insurance if his property was in a floodplain.

**Adjournment:**

There being no further business to come before the Board at this time, Mr. Lang moved to adjourn the meeting at 9:15 am. Mr. Coleman seconded. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

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Timothy Coleman, Vice Chairman

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Diane Schaefer, Fiscal Officer  
(from Digital Recording)