

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**February 8, 2022**

The Perkins Township Trustees met Tuesday, February 8, 2022, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 6:00 p.m.

**AGENDA**

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

**FINANCIAL REPORTS**

Mr. Ferrell moved to approve the financial reports for the month ending January 31 and the period ending February 8, 2022. Mr. Coleman seconded. All were in favor.

**NEW BUSINESS**

**Resolution 2022-026**

**Amend the Township's Travel Policy Relating to Meal Expenses**

Mr. Ferrell moved to amend the Township's travel police related to meal expenses. Mr. Coleman seconded the motion. Mr. Boyle explained that the last change was in 2015. This would increase the daily meal allowance to \$55.00. It also increases the maximum gratuity to 20%. It also allows for an approval for higher amounts by the Administrator or their designee. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

**Resolution 2022-027**

**Adopt an Inclement Weather Policy**

Mr. Ferrell moved to adopt an inclement weather policy. Mr. Coleman seconded the motion. Mr. Boyle said that this would eliminate the day-to-day decision due to adverse weather. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell aye. Resolution adopted.

**Resolution 2022-028**

**Declare Police Department Items as Surplus**

Mr. Ferrell moved to declare the following Police Department items surplus to be disposed of in the best manner available:

- 1 Blackhawk Mesh vest (Not ballistic) No serial #
- 77 metal thirty round magazines (for patrol rifle)
- 8 metal 20 rounds magazines (same as above)
- 2 Harris bipods
- 11 GG&G top rail mounts (mounts only)
- 11 Surefire millennial forearm lights, no serial #'s

Mr. Coleman seconded the motion. Chief Donald says that these go back several administrations and are no longer needed. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

**Resolution 2022-029**

**Contract with Sports Force Park for the 2022-2026 Baseball Seasons**

Mr. Ferrell moved to enter into a contract with Sports Force Parks for the 2022-2026 seasons for \$30,000 per year with an addition \$5,000 per year for full umpire responsibilities by Sports Force. to be included. Mr. Coleman seconded the motion. Mr. Boyle said that they were pleased that there was not a huge increase in the fee. They also have use of this facility for three days with Thursday for rain outs. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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#### **Department Reports**

Public Works – Director Link said he had gotten mostly positive feedback regarding the recent snow plowing. He also asked that the Board consider an addition to the Pavilion rental fees.

#### **Resolution 2022-030**

##### **Amend the Rate Schedule for the Pavilion**

Mr. Ferrell moved to amend the rate schedule for the Pavilion at Strickfaden Park to include a \$25.00 to nonprofit organizations for the use of the park Monday – Thursday. Mr. Coleman seconded the motion. Director Link explained that Friday – Sunday they would pay the table rental fee. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Mr. Ferrell thanked the department for their work last week.

Fire Department – Chief Murphy had nothing further to add to his written report.

Police Department – Chief Donald’s report was also submitted in writing.

Community Development – Director Byington noted there would be a Zoning Commission meeting on Monday to amend the zoning code for medical marijuana dispensaries.

Administrator – Mr. Boyle also thanked the Public Works Department for helping out around the building. It is appreciated.

He advised that if the Board wants to submit an issue regarding limited home rule, they need to do it at a General Election. The Board asked that staff provide as much information as possible. They can also invite speakers to provide information.

Mr. Boyle will draft letters regarding the runway at NASA to submit to our senators and representatives.

#### **Notices/Correspondence**

- Next Regular Meeting – February 22 @ 8:30 am
- Special Meeting – February 9 @ 9:00 am to work on the Permanent Appropriations

#### **Fiscal Officer Comments**

- Payments for the period January 29 – February 8 total \$110,834.84 and include payments to: Erie County Treasurer for taxes and assessments; VFIS for fire personnel benefits
- Motel Tax Report for the month of November – Collections of \$54,372.70, up 13.36% over November 2019; YTD as of 11-30-21 collections of \$1,032,851.16, up 19.66% over 2019.
- Motel Tax Report for the month of December – Collections of \$67,803.02, up 19.97% over December 2019; YTD as of 12-31-21 collections of \$1,100,654.18, up 19.68% over 2019.

#### **Trustees’ Discussion**

Mr. Ferrell read a proclamation for National African American History Month. Mr. Boyle will provide a copy for Daryel Murphy. Mr. Murphy was able to attend tonight’s meeting, but he wanted to express his appreciation to the Township and all the departments.

**Public Forum** - none

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**Adjournment:**

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 6:20 pm. Mr. Coleman seconded. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Meeting adjourned.

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Jeffrey Ferrell, Chairman

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Diane Schaefer, Fiscal Officer