

PERKINS TOWNSHIP TRUSTEES

ORGANIZATIONAL SESSION

January 11, 2022

The Perkins Township Trustees met Tuesday, January 11, 2022, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Outgoing Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

AGENDA

Mr. Coleman moved to accept the minutes of December 14 and December 23. Mr. Ferrell seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Coleman moved to approve the financial reports for the month ending December 31, 2022, and the period ending January 14, 2022. Mr. Ferrell seconded. All were in favor.

NEW BUSINESS

Resolution 2022-001

Elect Jeffrey Ferrell Board Chairman for 2022

Mr. Coleman moved to elect Jeffrey Ferrell as Board Chairman for 2022. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, abstained; Mr. Coleman, aye. Resolution adopted.

Resolution 2022-002

Elect Timothy Coleman Board Vice-Chairman for 2022

Mr. Ferrell moved to elect Timothy Coleman as Board Vice-Chairman for 2022. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, abstained. Resolution adopted.

PUBLIC HEARING

Community Development Director Byington read the notice for the first hearing on application ZC2021-07 submitted by Margaret Manion for a .55-acre section of the property located at 6201 Milan Road (PPN: 32-00066.000). The applicant requests to amend the Zoning Map from "C-1"/Local Commercial District to "C-2"/General Commercial District. Planner Blanca reviewed the details of the application along with the recommendations of the Zoning Commission and Erie Regional Planning.

Mr. Ferrell then opened the hearing. Marcy Manion spoke in favor of the change. According to her information the current zoning was not in compliance with the Comprehensive Plan and would require the change if she wished to further develop or sell the property.

There was no one else to speak in favor of or against the change. With that Mr. Ferrell moved to close the hearing. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye.

Mr. Ferrell noted that the surrounding property is C-2. Therefore, it only makes sense that the parcel be zoned C-2. Mr. Coleman concurred.

Resolution 2022-003

Approve the Zoning Change of PPN 32-00066.00 6201 Milan Road

Mr. Coleman moved to approve the zoning change of PPN 32-00066.000, 6201 Milan Road to C-2/General Commercial District. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

PERKINS TOWNSHIP TRUSTEES

ORGANIZATIONAL SESSION

January 11, 2022

Mr. Ferrell then asked Ms. Byington to read the notice of the second zoning hearing. The application ZC2021-08 was submitted by Patricia Rakoci, Redwood Living on behalf of Toll Brothers for a property located on the north side of Perkins Avenue, (PPN# 32-04679.000, 32-03646.000, 32-03652.000). The applicant requests to amend the Zoning Map from "C-2"/ General Commercial and "R1-A"/Single Family Residential to "PUD"/Planned Unit Development and for the approval of the preliminary PUD plans to allow for future residential development on these properties.

Ms. Blanca presented a power point to show the area of the requested change along with renderings of the proposed plans. The one area of concern was the traffic flow onto Perkins Avenue. This will need to be addressed by the Erie County Engineer and the applicant would have to comply with those requirements. The ideal situation would be for the driveway connection to this development be opposite Strub Road. However, at the present time the applicant does not own this property.

Mr. Ferrell then opened the hearing. Patricia Rakoci, representative for Redwood in northwest Ohio/Michigan, gave a detailed background of the Redwood Living projects and concepts. Redwood purchases the property, develops it, and continues to own and provide property maintenance after construction. It is a private residential rental community.

Mr. Eric Smith, Traffic Engineer, reviewed the various traffic data studies he obtained with the assistance of Carrie Whitaker and Matt Rogers. The access point will be very controlled unlike the properties on the other side of Perkins Avenue. The drive could be moved further to the west, if needed.

Tarina Sidoti, Realty Executives, stated that there is a need for rental units in the area. She gets 2-3 calls a week for rentals from people who have sold their housing and are looking for short term places to live. She stated that while there was a wait list at all three Shaker Villages in Perkins that cost around \$900 a month, people are looking to upgrade to something nicer.

There was no one else to speak in favor of or against the change. With that Mr. Ferrell moved to close the hearing. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye.

Mr. Coleman agreed that the housing is needed. We recently hired somebody who had to go to Norwalk to find affordable housing.

Mr. Ferrell asked if the density 3.5 unit per acres was just for the portion of the development that was in Perkins Township, or if it was for the total including the portion in the City of Sandusky. Ms. Blanca noted the density for the portion in Perkins was 4.6.

Mr. Ferrell said that he was excited about this project. They tried to get Cedar Point to put Sports Force there. His main concern was the traffic. Mr. Smith said that surprisingly that there are very few traffic crashes in that area even with the lack of traffic control. We have not received an official response from the Erie County Engineer's Office as of this date.

Matt Duncan, Civil Engineer for the project, reminded the Board that this was a preliminary review and that it would have to go back to the County for final approval. If the access is moved to the west, more of the pavement will be in front of the properties on the south side of Perkins Avenue rather than Redwood's property.

Mr. Ferrell questioned whether they should wait until the County had given full approval. He felt that the Zoning Map should not be changed until the access and final PUD plans had been approved. However, for the developer to continue with items they needed to complete, the zoning change could be approved.

PERKINS TOWNSHIP TRUSTEES

ORGANIZATIONAL SESSION

January 11, 2022

Resolution 2022-004

Approve the Zoning Change of PPNs 32-04679.000, 32-03646.000, 32-03652.000.

North Side of Perkins Avenue, near Strub Road

Mr. Coleman moved to approve the application ZC2021-08 submitted by Patricia Rakoci, Redwood Living on behalf of Toll Brothers for a property located on the north side of Perkins Avenue, (PPN# 32-04679.000, 32-03646.000, 32-03652.000) and amend the Zoning Map from “C-2”/ General Commercial and “R1-A”/Single Family Residential to “PUD”/ Planned Unit Development and for the preliminary PUD plans review to allow for future residential. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-005

Designate Meeting Dates and Times for Regular Meetings

Mr. Ferrell moved the regular meetings will be held on the second Tuesday of the month at 6:00 pm and the fourth Tuesday of the month at 8:30 am. Special Sessions will be advertised. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-006

Act as a Body to Supervise, Maintain and Repair Township Roads

Mr. Ferrell moved to authorize the Board to act as a Body to supervise, maintain and repair township roads. Mr. Coleman seconded the motion. Mr. Ferrell noted that this was something the Board was required to do by the Ohio Revised Code. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-007

Authorize Fiscal Officer to Request Tax Advances from Erie County Auditor

Mr. Ferrell moved to authorize the Fiscal Officer to request tax advances from the Erie County Auditor. Mr. Coleman seconded the motion. Mr. Ferrell noted that this was routine practice. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-008

Hire/Appoint Township Employees

Mr. Ferrell moved to re-hire/re-appoint the current Township Employees as of January 1, 2022, as follows:

Administration – Full time

Gary Boyle, Administrator
Tina Gyde, Administrative Assistant
Ashley Ohlemacher, Executor Coordinator

Fire-Full Time

David Murphy	Bradley Baer	Brian Hackenburg
Eric Pearson	Troy Barker	Michael Pflieger
Bryan Brace	Brian Irvan	Angelo Triana
Brent Bronner	James Johnson	William LaFene
Brian Casper	Daniel Yost	Keith Eastman
Bradley Zieber	Sean Finnegan	Brian Martin
Benjamin Gotschall	Daniel Sharpe	Zachary Taylor
Levi Soule	Tanner Roth	

Fire-Part Time

Scott Hillman	Tyler Sams	Erica Gedridge
Benjamin Roberts	Bryan Cox	Robert Holm
Chase Green	Erik Hansberger	Kye Stevens
Dalton Wilson	Jeremy Adams	Timothy Schaffer
Andrew Monet	Mitchell Davis	Riley Rospert

PERKINS TOWNSHIP TRUSTEES

ORGANIZATIONAL SESSION

January 11, 2022

Police-Full Time

Vincent Donald	Timothy Alexander	Jeffrey Musser
Joseph Rotuno	Brent Adams	Martin Curran
Joseph Bauman	Jacob Marsinick	Jeffrey Briggs
Joshua Lanyi	Elizabeth Thayer	Stephanie Chapman
Victoria Bailey	Sean Collins	Michael Jarrett, Jr.
Ryan McDermott	Luis Rodriguez	Robert Paytosh
Dylan Smith	Joshua Powlesland	

Jacquelynn Stocker, Records

Police-Part Time

Ronald Kisner	Donald Kreidler, Evidence	Elizabeth Sparks, Records
Steven Westcott, Executive Assistant		

Police –Auxiliary

Chaplain John Adams

Public Works-Full Time

Bradley Link	Raynaldo Cruz	Joseph Kirk
Brian Kuns	David Stang	Nathan Parthemore
Timothy Christian	Brittany Henley, Administrative Assistant	

Public Works – Seasonal

Mary Knight

Community Development - Full Time

George Poulos	Angela Byington	Amanda McClain
Ariella Blanca	Jessica Gladwell	

Community Development - Part Time (as needed/per inspection)

Stephen Ritzenthaler	Gregory Capucini	Joshua Fox
----------------------	------------------	------------

Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-009

Appoint Board/Committee Members for 2022

Mr. Ferrell moved to appoint the following board/committee members for 2022:

Welfare Board-Jeffrey Ferrell
Sand Hill Cemetery-James Lang
Memorial Day- Brittany Henley
Health District-Jeffrey Ferrell
Park Board- James Lang, Gary Toll, Donna Andres, Dan McLaughlin, Mary Peterson, Kelly Kromer, and David McDowell
Erie County Regional Planning-James Lang and Angela Byington
Erie County Council of Governments-Timothy Coleman; Jeffrey Ferrell, Alternate
Erie County Economic Development Corporation – Gary Boyle;
Angela Byington, Alternate
911 Board-Timothy Coleman
Emergency Management Advisory Council-James Lang, Vincent Donald, David Murphy, Gary Boyle
Volunteer Fire Fighters Dependents Fund-James Lamb, Diane Schaefer
Fire Appeals Board-James Lang, Rick Myosky
Records Commission Board- Jeffrey Ferrell, Diane Schaefer, Ashley Ohlemacher

PERKINS TOWNSHIP TRUSTEES

ORGANIZATIONAL SESSION

January 11, 2022

Zoning Commission – Greg Schmid, Term Ending 12/31/2023
John Lippus, Term Ending 12/31/2022
Cheryl Best-Wilke, Term Ending 12/31/2026
Kula Hoty-Lunch, Term Ending 12/31/2025
William Criscione, Term Ending 12/31/2024
Les Wilson, Alternate

Board of Zoning Appeals- Mike Bixler, Term Ending 12/31/2023
Theodore Kastor, Term Ending 12/31/2022
Gary Gast, Term Ending 12/31/2026
David Bertsch, Term Ending 12/31/2025
Larry Pitts, Term Ending 12/31/2024
William Spence, Alternate

CLOUT-Jeffrey Ferrell, Gary Boyle
Erie County MPO Technical Advisory - Gary Boyle, Timothy Coleman
Erie County MPO Policy Committee – Gary Boyle, Timothy Coleman
Tax Incentive Review – Gary Boyle
Erie County Land Bank – Gary Boyle, Angela Byington;
Amanda McClain, alternate

RCO & IMPC Board of Appeals - Mike Oglesbee, term ending 12/31/2023
Tony Schaefer, term ending 12/31/2022
Brian Stanley, term ending 12/31/2023
Dave Rengel, term ending 12/31/2022
Theodore Kastor, term ending 12/31/2023
Edward Windau, Alternate

Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-010

Adopt 2022 Fee Schedules

Mr. Ferrell moved to adopt the 2022 Fee Schedules as follows:

<u>CEMETERY</u>	<u>Resident</u>	<u>Non-Resident</u>
Grave Spaces	\$450.00	\$900.00
Internment Opening and Closing – Weekday Monday-Friday, 7:00 am -3:30 pm	\$450.00	\$900.00
Internment – Saturday or after weekday hours Sunday & Federal Holidays	\$750.00 \$850.00	\$1,200.00 \$1,300.00
Cremation Burial Monday-Friday, 7:00 am -3:30 pm Saturday - 9:00 am – 12:00 pm or After weekday hours	\$300.00 \$600.00	\$500.00 \$800.00
Sunday – 9:00 am – 12:00 pm	\$700.00	\$900.00
Infant Burial	\$200.00	\$200.00
Disinterment	\$1,100.00	\$1,100.00

PUBLIC WORKS

Labor rate for all staffing plus admin fee, \$25.00 per hour
Right-of-Way Use/ Driveway Permit \$50.00 each
Street Sweeper, one hour minimum \$65.00 per hour plus labor
Backhoe, one hour minimum \$50.00 per hour plus labor
Loader, one hour minimum \$60.00 per hour plus labor
Skid-Steer, one hour minimum \$40.00 per hour plus labor
Road Mower, one hour minimum \$30.00 per hour plus labor
Single Axle Dump w/Salt Spreader \$45.00 per hour plus labor, plus material
(Salt \$80 per ton)

PERKINS TOWNSHIP TRUSTEES

ORGANIZATIONAL SESSION

January 11, 2022

POLICE DEPARTMENT

Parking Ticket: Handicap, payment made within 72 hours: \$250.00
Parking Ticket: Handicap, Payment made after 72 hours: \$300.00
Parking Ticket: Handicap, payment made after 10 days: \$350.00
Parking Ticket: Fire Lane, other, payment made within 72 hours: \$50.00
Parking Ticket: Fire Lane, other, payment after 72 hours: \$75.00
Parking Ticket: Fire Lane, other, payment made after 10 days: \$150.00
Parking Ticket: Parking in Prohibited Area \$50.00
Warrant Service: \$20 flat fee per person, plus mileage \$2.00 for the first mile and \$1.00 for every mile thereafter, round trip
Fingerprinting: \$5.00 per occasion
Towing and License Plates: for filing, storage, and documentation, \$45.00 upon release
Breathe Testing: \$5.00 for each incident when requirement of court order
Probation, etc. (Not a fee for an arrested individual)
Towing rotation application fee \$175.00
Storage Fee for Forfeited Vehicles \$25.00 per day
Copies of DVD's or CD's fee \$1.50 per copy
Urine Analysis Fee Schedule:
Test with no confirmation: \$37.00 (we do not charge this back)
Test with one confirmation: \$37 + \$70: = \$107
Test with two confirmations: \$37 + \$140 = \$177
Test with three confirmations: \$37 + \$150 = \$187
The fee will not be above \$187 for any other confirmations over three.
Extra Duty Detail fee: \$44.49 per hour; \$37.49 per hour for Perkins Schools
Extra Duty Cruiser fee: \$19.75 per hour (minimum two hours)

OTHER FIRE AND POLICE

Ambulance Call, ALS 1 \$765.86 and \$12.66 per loaded mile
Ambulance Call, ALS 2 \$1,115.24 and \$12.66 per loaded mile
Ambulance Call, BLS \$557.62 and \$12.66 per loaded mile
(Charges per the Medicare guidelines)
CPR Classes \$5.00 to \$10.00 per Person (cost of AHA card)
Motor Vehicle Accidents, Basic Charge \$300.00
Motor Vehicle Accident, Full Charge \$600.00
Motor Vehicle Accident, Extended Charge \$900.00
Ambulance Fee for PHS Football Game Charge \$175.00
Fire Pumper, minimum one hour, \$150.00 per hour plus labor
Quint, minimum one hour, \$150.00 per hour plus labor
Rescue Truck, minimum one hour, \$150.00 per hour plus labor
Emergency Squad, minimum one hour, \$150.00 per hour plus labor
Grass Fire Truck, minimum one hour, \$150.00 per hour plus labor
Ambulance Fee for Coroner, \$500.00, plus labor if tone out required
Police Officer and Vehicle, minimum one hour, when needed, \$100.00

PERKINS TOWNSHIP COMMUNITY DEVELOPMENT FEES

ZONING

Zoning Change Applications - \$350
Variance Applications - \$350 & \$25 for each issue after initial request
Conditional Use Permit Applications - \$350
PUD (planned unit development) Applications - \$400
House Moves - \$150 (Does not include foundation or remodeling permits)
Transient Vendors - \$150 (For ninety days)
Small Shed, Deck & Porch - \$65 (199 sq. ft. or less)
Accessory building 200 sq. ft. or greater - \$75
Fences - \$35
Swimming Pools - Above Ground - \$25, In-ground - \$75
Residential Addition and Alterations Review - \$50
Single Family Home Review - \$125 + \$0.05 sq. ft.

PERKINS TOWNSHIP TRUSTEES

ORGANIZATIONAL SESSION

January 11, 2022

Multi Family Home Review - \$125 + \$0.05 sq. ft.
Portable Signs - \$150 per 3 Month period
Temporary Signs - \$75 Up to six months
Signage face change only - \$25 (Must be same material, size, no cabinet changes)
Signage review - \$100 + \$.10 per sq. ft. of signage (Not required for face change only)
Commercial Alteration no changes to use or footprint - \$25
Temporary Store - \$100.00
Temporary Construction Trailer - \$25.00
Electronic Message Board Annual Fee - \$25.00
Zoning Verification Letter - \$25
Parking Lot Site Plan Review - \$50
Minor Subdivision Review - \$10
Major Subdivision Review - \$50
Site Plan Review Commercial or Industrial Addition - \$100
Site Plan Review Commercial or Industrial New Construction - \$200
Change of Use - \$50
Repaving of Parking Lots in planned Developments, Commercial, or Industrial properties - \$50

NUISANCE ABATEMENT FEES per ORC 505.87

Removal of vegetation, refuse, debris - \$150 per hour, one (1) hr. min.
Nuisance Administration fee - \$150

RESIDENTIAL BUILDING

(Add 1% surcharge to all fees – to be paid to Ohio Board of Building Standards)

BUILDING

New Construction – \$200 + \$0.10 sq. ft.
Additions or Alterations – \$200 + \$0.10 sq. ft.
Crawl space or Basement – foundation only - \$60; Basement only + \$0.10 sq. ft.
Deck – \$60; greater than 200 sq. ft. + \$0.05 sq. ft.
Patio or Deck/Porch Roof - \$75
Roof Replacement - Value of Construction < \$10,000 - \$100
Roof Replacement - Value of Construction => \$10,000 - \$150
New Detached Garage, Carport or Accessory Structure - \$200
Demolition of Structure - 200 – 599 sq. ft. - \$25
Demolition of Structure - 600 sq. ft. or greater - \$150
Removal of building or structure 200 sq. ft. or greater from one lot to another - \$150

ELECTRICAL (fees are per unit – multi-family – count each unit separately)

New Construction - \$200 (includes temporary service)
Base Fee (includes service change or upgrade) - \$150
Temporary Service - \$75 (1 inspection)
Minor Electrical Alteration or Swimming Pool - \$100
Service Reconnect – Meter inspection only - \$75 (1 inspection)

MECHANICAL (fees are per unit – multi-family – count each unit separately)

Base fee - \$150
Furnace, **Hot Water Heater**, or Boiler Replacement - \$75
Furnace & A/C Condenser - \$75
Extend existing ductwork or hydronic piping - \$75
Add A/C to Existing System - \$75
Air Handler with Ductwork - \$75
Wood-burning Stove, Fireplace, or wall heater - \$75

OTHER: (fees are per unit – Multi-family – count each unit separately)

Special Inspection (including after hours) - \$100 hr. (minimum of one-hour fee)
Inspection Recall fee - \$75

PERKINS TOWNSHIP TRUSTEES

ORGANIZATIONAL SESSION

January 11, 2022

COMMERCIAL BUILDING

(Add 3% surcharge to all fees – to be paid to Ohio Board of Building Standards)

- Preliminary Plan Review - \$130 per hour
- Electrical Upgrade 400 Amps or less - \$150
- Electrical Upgrade Over 400 Amps - \$275
- Electrical Temporary Service - \$100 (one inspection)
- Electrical Minor Alteration - \$100 (one inspection)
- Mechanical Replacement of Appliance - \$150
- Special Inspection - \$225 each trade
- Temporary (Partial) Occupancy - \$200
- Certificate of Occupancy – Existing Structure - \$275
- Certificate of Occupancy (in conjunction with plan review for New, Addition, Alteration)- \$65
- Temporary Occupancy (Tents/Membrane Structures) - \$125 per trade
- Demolition – Structural - \$225, Electrical - \$225
- Signs – Plan review – \$100
- Signs - \$125 each
- Building – New Construction, Addition, Alteration, Change of Use - \$275 base fee + \$10.50 per 100 sq. ft. or lineal ft.
- Mechanical – New Construction, Addition, Alteration - \$275 base fee + \$6.50 per 100 sq. ft.
- Electrical - New Construction, Addition, Alteration - \$275 base fee + \$6.50 per 100 sq. ft. or lineal ft.
- Fire Alarm – New Construction, Addition, Alteration - \$275 base fee + \$6.50 per alarm device
- Sprinkler System/**Hood Suppression System** - New Construction, Addition, Alteration - \$275 base fee + \$6.50 per 100 sq. ft.
- Industrialized Unit - \$200 base fee + \$1.75 per 100 sq. ft.

LATE FILING FEE – filing application after work has started – 100% of the normal fee (fee is doubled)

CONTRACTORS

- Annual Registration - \$100 each trade, maximum \$200
- Working without registration - \$100 late registration in addition to regular fee.

Types of contractors required to register – General, Electrical, HVAC, Roofing, Deck and Fence, Sign, Demolition, Fire Safety, Hydraulic, Refrigeration, Excavating, Concrete and Asphalt, Other.

PARKS

Gazebo Reservation - \$25.00 non-Refundable

PAVILION

- Residents:
 - One Side - \$300.00
 - Both Sides - \$600.00
 - Deposit - \$100.00 (No alcohol)
 - Deposit - \$250.00 (Alcohol)
 - Non-Residents:
 - One Side - \$350.00
 - Both Sides - \$700.00
 - Deposit - \$100.00 (No alcohol)
 - Deposit - \$250.00 (Alcohol)
- Use of tables only during daylight hours, no kitchen use - \$75.00 per side

Non-profit organizations – free usage Sunday-Thursday provided it is not otherwise scheduled for use.

PERKINS TOWNSHIP TRUSTEES

ORGANIZATIONAL SESSION

January 11, 2022

OTHER TOWNSHIP FEES

Garnishment Processing Fee, per person, \$3.00 per paycheck

Check Stop Payment, \$40.00 per lost check

Returned Check Fee, \$25.00, plus charge from the bank

Copies, \$0.10 per page

Accident Reports, \$0.10 per page

Reports Certified by Fiscal Officer, 1st page \$5.00, additional pages \$0.25 each

Fire and/or EMS Reports Certified by the Fire Chief, 1st page \$5.00, additional pages \$0.25 each

Employee Mileage Reimbursement-IRS Current Rate – **56 cents for 2022**

Credit card convenience fee – 5% of transaction

Mr. Lang seconded the motion. Ms. Schaefer noted that changes were indicated in bold print. Mr. Ferrell had requested that the new Special Detail rates be eliminated at this time and we will continue to use the old fee structure until further notice. The resolution as adopted has the old rates for this. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-011

Authorize the Fiscal Officer to Pay Invoices Electronically

Mr. Ferrell moved to authorize the Fiscal Officer to pay routine monthly invoices electronically when received near the due date to avoid finance charges. Mr. Coleman second the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-012

Approve Payment of a Then & Now Purchase to DL Smith

Mr. Ferrell moved to approve a 2021 Then & Now purchase of \$15,000 to DL Smith for the catch basin work that was completed during the Southgate Acres road project. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-013

Notice of Intent to Demolish 3710 Scottley Drive

Mr. Ferrell moved to give notice of insecure, unsafe, or structurally defective structure at 3710 Scottley Drive and intent to demolish to the property owners. Mr. Coleman seconded the motion. Ms. McClain reviewed the steps taken up to this date. Ms. Alison Judy said that she has lived next to this property for 13 years and the property has been vacant for the last seven years. She would like to see it demolished because it is unsightly and unsafe. Ms. Patty Pascoe, Scottley Drive, also would like to see it demolished because it is an eyesore and devalues the surrounding property. Leslie Grascel, a representative of the owners would like to see the home rehabilitated. Ms. Pascoe asked why the family has not taken care of the property all along. Ms. Grascel said that her priority was the welfare and care of her mother and did not have the means to do both. Mr. Ferrell asked if they go ahead with the resolution, did the owners still have time to have a compliance agreement be approved? Both Ms. McClain and Mr. Boyle said they would. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-014

Declare 3015 Hayes Avenue a Nuisance and Order Demolition

Mr. Ferrell moved to declare the structure at 3015 Hayes Avenue unsafe, structurally defective and a nuisance and order its demolition. The cost of the demolition will be certified to the Erie County Auditor for collection. Mr. Coleman seconded the motion. Ms. McClain said all parties were given and no one has come forward. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

PERKINS TOWNSHIP TRUSTEES

ORGANIZATIONAL SESSION

January 11, 2022

Resolution 2022-015

Increase the Rate of Pay for Part-time Building Inspectors

Mr. Ferrell moved to increase the rate of pay to the part-time building inspectors to \$50.00 per inspection. Mr. Coleman seconded the motion. Ms. Byington said that the rate had not been raise in some time, so she is recommending the increase. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-016

Authorize a Grant Application for a Summer Intern

Mr. Ferrell moved to authorize a grant application to the Erie County Community Foundation for an intern through the Community Links Internship Program and to accept the grant if awarded. Ms. Byington said that they are requesting \$5,000 for a 12-week program. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Resolution 2022-017

Supplemental Appropriations – SRTS

Mr. Ferrell moved to approve supplemental appropriations for the SRTS Fund:

1000-910-910-0218 Transfer Out SRTS	\$ 6,537.00
4902-760-590-0218 Other Expenses SRTS	\$ 6,537.00

Purpose: For additional costs of easements

Source: Unappropriated General Fund money.

Mr. Coleman seconded the motion. Mr. Boyle noted this was for the final easement and will allow the project to move forward. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Department Reports

Fire Department – Chief Murphy’s report was submitted in writing.

Police Department – Chief Donald’s report was submitted in writing

Community Development – In addition to her written report, Director Byington requested that the Board hire an addition part time building inspector.

Resolution 2022-018

Hire David Driggs, Part-time Building Inspector

Mr. Ferrell moved to hirs David Driggs as a back-up part-time building inspector at the rate of \$50.00 per inspection based on the recommendation of George Poulos. Mr. Coleman second the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Ms. Byington updated the Board on legal counsel’s recommendation regarding the question of waiving a fee for Pro-Life signs located at various churches. The recommendation was to consider these as Political Sign and if they met the other requirements as to size and locations, then no permit needed to be issued. One of the representatives also asked about the signs for Bible Study. Mr. Byington said that they did not address that issue specifically, but she would if given the address of the church.

Public Work’s Department – Director Link asked that they Board pass a resolution to apply for a grant.

Resolution 2022-019

Apply for a Grant for a Shelter at Leisure Park #2

Mc. Coleman moved to apply for, and accept if awarded, a grant with the Erie County Community Foundation for a shelter at Leisure Park #2. Mr. Ferrell seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Administrator – Mr. Boyle said that staff is reviewing the new law regarding fireworks.

PERKINS TOWNSHIP TRUSTEES

ORGANIZATIONAL SESSION

January 11, 2022

They are still working on the contract with Sports Force. The final rules for the American Rescue Plan allow for more permitted uses of the funds. They will be conducting interviews starting tomorrow for the Recreation assistant position.

Notices/Correspondence

- Next Regular Meeting – January 25 @ 8:30 am

Fiscal Officer Comments

- Payments for the period January 1 - January 14 total \$397,182.08 and include payments to: DL Smith Concrete for Southgate & Columbus Park; Statewide Ford Lincoln for Administration vehicle
- Inventories are due January 24.
- We are working in Temporary Mode – Most 2022 Purchase Orders have been opened unless (1) we are waiting for updated prices or (2) there are no available funds in the line item. The final adjustments to 2021 Purchase Orders will be this week. Please be certain that all 2021 obligations are encumbered and all 2021 invoices have been submitted for payment.
- Benjamin Gotschall was promoted to Class A, having received his Paramedic Certification as of December 29
- Tanner Roth was promoted to Class B, having received his Paramedic Certification as of November 30
- Local Government still has not set a date for their conference.

Trustees' Discussion – Mr. Coleman thanked all the employees and hoped that 2022 was better than 2021. Mr. Lang and Mr. Ferrell concurred.

Public Forum – Sherry Fischer, the daughter of former firefighter James Fischer, thanked the Board, the Fire Department, and Chief Murphy for everything they have done for her father and his family. She presented Chief Murphy with a photo of a fire truck with Jim's dog.

Greg Rodriguez, Tremper Avenue, wants to enter into a comprehensive compliance agreement to turn a property into a single-family house. Mr. Ferrell said that we have a policy that covers this. Mr. Rodriguez needs to have the plan approved by the Community Development Department.

Adjournment:

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 7:45 pm. Mr. Coleman seconded. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Meeting adjourned.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer