

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

December 14, 2021

The Perkins Township Trustees met Tuesday, December 14, 2021, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Coleman moved to approve the financials for the month ending November 30, and the period ending December 17, 2021. Mr. Ferrell seconded the motion. All were in favor.

NEW BUSINESS

Resolution 2021-215

Consent to Enterprise Zone Agreement between Erie County and Sandy Cross, LLC

Mr. Coleman moved to consent to the Enterprise Zone Agreement between Erie County and Sandy Cross, LLC and giving staff the authority to make any changes, if needed. Mr. Ferrell seconded the motion. Mr. Boyle noted this had been under consideration for some time. It is staffs' understanding that the Erie County Commissioners want the Township to reaffirm their position on this project. Mr. Ferrell asked if there were any changes in the agreement. Mr. Cafaro reviewed the numerous discussions with the Erie County Prosecutor's Office and noted that there were no changes in the agreement. Both Mr. Ferrell and Mr. Coleman said as before they were good with the agreement. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

The following resolutions 2021-216 through 2021-219 are standard resolutions that are to be passed before the start of the new year

Resolution 2021-216

**Authorize Fiscal Officer to File 2021 Annual Financial Report
using the Regulatory Method**

Mr. Coleman moved to authorize the Fiscal Officer to file 2021 Annual Financial Report using the Regulatory method. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-217

Adopt a Salary Method for Payment of the Trustees and Fiscal Officer in 2022

Mr. Coleman moved to adopt a monthly salary method for payment of the Trustees and Fiscal Officer in 2022. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-218

**Authorize the Purchase of Health Insurance for the
Trustees and Fiscal Officer for 2022**

Mr. Coleman moved to Authorize the purchase of health insurance for the Trustees and Fiscal Officer for 2022. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-219

**Authorize the Purchase of Life Insurance for the
Trustees and Fiscal Officer for 2022**

Mr. Coleman moved to Authorize the purchase of life insurance for the Trustees and Fiscal Officer for 2022. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

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Resolution 2021-220

Extend the COVID-19 Paid Sick Leave Policy to December 31, 2022

Mr. Coleman moved to extend the COVID-19 Paid Sick Leave Policy to December 31, 2022. Mr. Ferrell seconded the motion. Mr. Boyle said that the original policy was adopted in September and will expire December 31, 2021. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-221

Hire Robert Holm as a Part-time Firefighter

Mr. Coleman moved to hire Robert Holm as a part-time firefighter at a rate of \$14.00/hr., effective December 15, 2021. Mr. Boyle noted that Mr. Holm was previously a part-time firefighter with the Township. He has contacted Chief Murphy that at this time he would like to return as a part time firefighter with us. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-222

Apply for the State of Ohio EMS Grant

Mr. Coleman moved to apply for the State of Ohio EMS Grant and accept if awarded. Mr. Ferrell seconded the motion. Mr. Boyle said this is a standard grant for \$2,800. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-223

Apply for the Assistant to Firefighters Grant

Mr. Coleman moved to apply for the Assistant to Firefighters Grant and accept if awarded. Mr. Ferrell seconded the motion. Mr. Boyle said that this be for a cascade system for filing tanks and a second application for an aerial ladder truck. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-224

Supplemental Appropriations – Fire & Youth Recreational Funds

Mr. Coleman moved to approve supplemental appropriations as follows:

2192-760-750-0000 Motor Vehicle \$3,500

Source: Unencumbered funds

Purpose: To ‘purchase’ vehicle from the Police Department

2911-690-190-0002 Salaries (\$1,420)

Purpose: To reduce the Appropriations to be within the resources available for the Youth Recreation Fund

Mr. Ferrell seconded the motion. Mr. Boyle noted that Chief Murphy had expressed interest in one of surplus vehicle from the Police Department. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-225

Authorize Change Order #4 with Erie Blacktop for Ranchwood Subdivision

Mr. Coleman moved to authorize change order #4 with Erie Blacktop for paving in the Ranchwood Subdivision in the amount of \$17,546.37. Mr. Ferrell seconded the motion. Director Link said this was for the additional work on Marlenkay Circle. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-226

Approve Payment of Then & Now to Erie Blacktop

Mr. Coleman moved to approve the payment of a Then & Now purchase to Erie Blacktop in the amount of \$17,436.37. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Department Reports

- Fire Department – written report submitted.
- Community Development – written report submitted.

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- Police Department – Chief Donald had submitted a quote for a door from the ammunition room to the sally port. Mr. Ferrell asked if this would be connected to our present video system. Chief Donald said that it would for an additional cost. Mr. Lang asked what happened. Chief Donald said that there appears that there was a power surge that took out the overhead door system. The new system would have a key in addition to the remotes.
- Public Works Department – Director Link said they were doing general maintenance in the parks and cemetery. Baseball is around the corner, so they are working on contracts with SportsForce. The Santa Hustle will be run in areas of Perkins Township this weekend. Leaf pickup continues. Director Link thanked everyone for their assistance in the holiday tree lighting in Strickfaden Park. Mr. Ferrell asked if we could have signs for the neighborhoods for the Santa Hustle event. Director Link said the Santa Hustle group will be posting signs. Chief Donald said that they had asked for an ambassador for each neighborhood who was supposed to let their neighbors know.
- Administrator – Mr. Boyle will be submitting a policy for fireworks since a bill allowing them in Ohio has recently passed. We still have one easement to settle for the SRTS project. The departments have submitted their requests for the temporary appropriations to Mr. Boyle and the Fiscal Officer. Mr. Ferrell asked that copies be provided to the Trustees.

Notices/Correspondence

- Next Regular Meeting – to be determined

Fiscal Officer Comments

- Payments for the period November 25 – December 17 total \$884,811.79 and included payments for: Stryker for LifePak lease payment; DL Smith for Southgate Paving; CardMember Services for the Fire Department tablets purchased with CARES funds.

Trustees Discussion – Mr. Coleman noted that ThorSports won the National Championship Camping Truck Series for the third time. There will be a parade and open house on December 15th.

Mr. Ferrell asked if staff would be off on December 24th? Mr. Boyle said that contractually that would be a day off for the Saturday holiday. The same would be true for December 31st.

Public Forum – none

Adjournment:

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 6:35 p.m. Mr. Coleman seconded. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Chairman

Diane Schaefer, Fiscal Officer
(from digital recording & notes)