

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

August 10, 2021

The Perkins Township Trustees met Tuesday, August 10, 2021, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:00 a.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Coleman moved to approve the financials for the month ending July 31 and the period ending August 13, 2021. Mr. Ferrell seconded the motion. All were in favor.

NEW BUSINESS

Resolution 2021-140

Approve Advance from General Fund to 2291 Police DOJ Fund

Mr. Coleman moved to approve an advance from General Fund to 2291 Police DOJ Fund for the Body Cam Grant for \$9,376.00. Mr. Ferrell seconded the motion. Ms. Schaefer said that this is the third and final year for the grant. Once we make the payment and submit the request for reimbursement, the DOJ Fund will reimburse the General Fund. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-141

Hire Timothy Christian as a Laborer, Level 1

Mr. Coleman moved to hire Timothy Christian as a Laborer, Level 1, in the Public Works Department at \$19.75 per hour effective August 23, 2021. Mr. Ferrell seconded the motion. Mr. Boyle said that this will provide additional full time staffing year-round. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-142

Authorize the Participation in the OneOhio Settlement Program

Mr. Coleman moved to authorize the Township's participation in the OneOhio settlement program and the submittal of required filings. Mr. Ferrell seconded the motion. Mr. Boyle advised the Board on the pending trial of September 20th. The big three drug firms have agreed to the settlement depending on how many communities with populations over 10,000 are going to participate. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-143

Approve Supplemental Appropriation – Various Funds

Mr. Coleman moved to approve Supplemental appropriation as follows:

1000-690-420-0241 Operating Supplies {Founders' Day}	\$7,500
1000-690-740-0000 Machinery, Equipment, Furniture	\$1,200
Source: Unencumbered General Fund	
2194-330-360-0253 Contracted Services {Fox Road}	\$40,000
Source: Unencumbered Road Reconditioning Fund	

Mr. Ferrell seconded the motion. Mr. Ferrell asked if that was enough for the total cost of Fox Road. Mr. Link and Ms. Schaefer both concurred that there was already \$40,000 in the fund bringing the total to \$80,000. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-144

Declare 2719 Columbus Avenue as a Nuisance Property

Mr. Coleman moved to declare 2719 Columbus Avenue as a nuisance property (carriage house). Mr. Ferrell seconded the motion. Ms. Byington gave a brief overview of the history of this property. They are starting the process over so that there would be no legal issues with the procedure. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

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Resolution 2021-145

Declare 2312 Hayes Avenue as a Nuisance Property

Mr. Coleman moved to declare 2312 Hayes Avenue as a nuisance property (four accessory buildings). Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-146

Declare 3015 Hayes Avenue as a Nuisance Property

Mr. Coleman moved to declare 3015 Hayes Avenue as a nuisance property (accessory building). Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-147

Declare Parcel 32-04402.000 Hayes Avenue as a Nuisance Property

Mr. Coleman moved to declare parcel 32-04402.000 Hayes Avenue as a nuisance property (accessory building). Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-148

Declare Parcel 32-00144.000 Taylor Road as a Nuisance Property

Mr. Coleman moved to declare 2719 Columbus Avenue as a nuisance property (accessory building). Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-149

Approve Then & Now Purchase Order and Payment to Smith Paving

Mr. Coleman moved to Approve a Then & Now Purchase Order and payment to Smith Paving for the Marshall Avenue sidewalk project in the amount of \$78,098.60. Mr. Ferrell seconded the motion. Mr. Link noted this was the total cost with the change order. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-150

Approve Then & Now Purchase Order and Payment to Adaptive Engineering Group

Mr. Coleman moved to approve a Then & Now Purchase Order and payment to Adaptive Engineering Group for invoice #10 for the Meadowlawn SRTS project in the amount of \$13,134.15. Mr. Ferrell seconded the motion. Mr. Boyle noted that staff was not aware they needed to document the transaction since we do not receive the money as it is paid directly by ODOT. Ms. Schaefer noted that this project was what put us over the limit of \$750,000 causing a single audit. A requisition should be submitted before the start of a project for the total amount of the project to avoid the Then & Now situation. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-151

Renew General Liability Insurance with OTARMA for 2021-2022

Mr. Coleman moved to renew the General Liability Insurance with OTARMA for the period August 31, 2021 – 2022 in the amount of \$149,225.00 less credits for Drug/Alcohol testing. Mr. Ferrell seconded the motion. Ms. Schaefer said that the credit is slightly under \$2,000. The policy covers liability & physical damage, faithful performance coverage, errors & omissions, and all other coverages. Mr. Ferrell asked if this was for replacement cost on the equipment. Ms. Schaefer said that it was. We will also be getting a loyalty distribution of \$10,000. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Coleman then excused himself from the meeting at 8:15 a.m.

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DEPARTMENT REPORTS

Fire Department – Chief Murphy had provided his report in writing. He did want to remind the Board that the Erie County Fair starts this week and they will be providing squad coverage on some of the days of the fair. He has also received information on a potential new hire.

Resolution 2021-152

Hire Riley Rospert as a Part-time Firefighter

Mr. Ferrell moved to hire Riley Rospert as a part-time Firefighter/EMT at a rate of \$14.00 per hour, effective August 10, 2021. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

Police Department – Sgt. Musser said that Chief Donald had provided his report in writing. Sgt. Musser did report that on August 4th and later today they will be at the Sandusky Mall doing a Stuff the Bus event with United Way, Vacationland Federal Credit Union, and the Sandusky Mall.

He also presented a thank you letter for Officers Bauman and Paytosh.

Public Works Department – Director Link had provided his report in writing. He updated the Board on the road condition report from Pavement Management. Mr. Ferrell mentioned the condition of the catch basins in Fairview Lanes. Director Link noted that they are being addressed.

Community Development Department – Director Byington had provided a written report. Ms. Byington reviewed the nuisance procedure and the related court procedures. Criminal charges would be a last resort.

Ms. Byington requested an executive session.

Founders Day & Car Show – Ms. Ohlemacher said that she had posted the flyer today.

Administrator – Mr. Boyle had submitted his report in writing. He highlighted a couple of items. Round 36 of the OPWC funds is due September 10th. Several of staff attended a webinar on the American Rescue Plan Act. ECEDC's annual meeting is tonight.

Notices/ Correspondence

- Next Regular Meeting – August 24 at 6:00 pm

Fiscal Officer Comments

- Payments for the period July 28 – August 13 total \$382,160.71 and included payments for: Contractors Design for Baywinds; Treasurer of State for the first 2 weeks of audit.
- Motel Tax report for the month of June - Receipts \$134,079.77 up 15.81% over 2019, YTD up 10.06%
- A recap of the Road Paving projects had been prepared and distributed.

Public Forum – Frederick Melick, Donair Drive, asked about a road issue related to the Southgate Acres paving project. At the beginning of the meeting Mr. Coleman said they would let the Public Works Director know that they had approved his request or others on a case-by-case basis.

Trustees Discussion

At 8:40 a.m. Mr. Ferrell moved to go into Executive Session to discuss buying & selling of properties as permitted under ORC 121.22(G)(2) and Economic Development as permitted under ORC 121.22(G)(8). Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

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Mr. Lang moved to return to Regular Session at 9:26 a.m. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye.

Adjournment:

There being no further business to come before the Board at this time , Mr. Ferrell moved to adjourn the meeting at 9:26 a.m. Mr. Lang seconded. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye. Meeting adjourned.

Timothy Coleman, Chairman

Diane Schaefer, Fiscal Officer

Jeffrey Ferrell, Vice Chairman