

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

July 27, 2021

The Perkins Township Trustees met Tuesday, July 27, 2021, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:00 a.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Coleman moved to approve the financials for the period ending July 30, 2021. Mr. Ferrell seconded the motion. All were in favor.

NEW BUSINESS

Resolution 2021-127

Establish Fund 2274 – American Rescue Plan Act Fund

Mr. Coleman moved to establish Fund 2274 for the American Rescue Plan funds. Mr. Ferrell seconded the motion. Ms. Schaefer said that the fund needed to be authorized to receive the funds. Once the Board determines how they are going to spend the money the appropriation accounts will be created and funded. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-128

Establish Juneteenth as a Township Holiday

Mr. Coleman moved to establish Juneteenth as a Township holiday. Mr. Ferrell seconded the motion. Mr. Boyle said that this was just recently adopted as a Federal and State holiday. Administration and Public Works will be observing the holiday on September 3rd. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-129

Establish a Policy for Selling a Duty Handgun to a Retiring Officer

Mr. Coleman moved to establish a policy on the sale of a duty handgun to a retiring Police Officer with at least fifteen (15) years of continuous full-time service with the Township. Mr. Ferrell seconded the motion. Mr. Boyle said that value would be determined through a firearms dealer at the trade in value. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-130

Accept the Resignation of Melanie Murray as Planner and Zoning Inspector

Mr. Coleman moved to accept the resignation of Melanie Murray as Planner and Zoning Inspector effective end of the day August 6, 2021. Mr. Ferrell seconded the motion. Ms. Byington said that Melanie has been a great asset to her just coming in. Mr. Ferrell thanked Melanie for everything she has done and wished her the best in the future. Mr. Lang also thanked her for her service. Mr. Coleman thanked her for her professionalism. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-131

Hire Melanie Murray as a Part-time Planner

Mr. Coleman moved to hire Melanie Murray as a part-time Planner in the Community Development Department at the rate of \$20.00 per hour, effective August 7, 2021. Mr. Ferrell seconded the motion. Mr. Boyle said that this will provide us with someone who is familiar with some of the more technical projects such as mapping. Ms. Byington concurred as they do not have the mapping capability yet. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

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Resolution 2021-132

Hire Arielle Blanca as Planner and Zoning Inspector

Mr. Coleman moved to hire Arielle Blanca as Planner and Zoning Inspector, in accordance with a Schedule A, at a the rate of \$21.00 pr hour effective July 27, 2021. Mr. Ferrell seconded the motion. Ms. Byington reviewed Ms. Blanca’s educational and work background. She has worked in Planning at several locations. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-133

Hire Ethan Felton as a Part-time Firefighter/ EMT

Mr. Coleman moved to hire Ethan Felton as a part-time Firefighter/ EMT at the rate of \$14.00 per hour, effective July 27, 2021. Mr. Ferrell seconded the motion. Chief Murphy said all part-time candidates have gone through the hiring process and will add to the part-time list. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-134

Hire Timothy Shaffer as a Part-time Firefighter/ EMT

Mr. Coleman moved to hire Timothy Shaffer as a part-time Firefighter/ EMT at the rate of \$14.00 per hour, effective July 27, 2021. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-135

Approve a Change Order for the Marshall Avenue Sidewalk Project

Mr. Coleman moved to approve a change order for the Marshall Avenue sidewalk project in the amount of \$10,210.55. Mr. Ferrell seconded the motion. Mr. Link said there was some extra work required dealing with the tree and the fire hydrant. Mr. Ferrell asked if the issues with the lady was corrected. Mr. Link advised that it had been. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-136

Accept the Resignation of Part-time Firefighter Andrew Dowell

Mr. Coleman moved to accept the resignation of part-time Firefighter Andrew Dowell, effective July 16, 2021. Mr. Ferrell seconded the motion. Chief Murphy said that Firefighter Dowell had been hired full-time by the City of Sandusky. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-137

Hire Mitchell Davis as a Part-time Firefighter/ EMT

Mr. Coleman moved to hire Mitchell Davis as a part-time Firefighter/EMT at a rate of \$14.00 per hour, effective July 27, 2021. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-138

Approve Supplemental Appropriations – Various Projects

Mr. Coleman moved to approve Supplemental Appropriations as follows:

1000-910-910-4910 Transfers-Out to Sidewalks	\$10,200
4910-760-360-0238 Contracted Services{Marshall Sidewalks}	\$10,200
2194-330-319-0000 Professional & Technical Services	\$20,000
2293-210-318-0000 Training	\$ 1,000
Source: Unencumbered funds	

Mr. Ferrell seconded the motion. Ms. Schaefer explained that the first two are for the Marshall Avenue sidewalk project and will be done after we receive an amended certificate. The other two are already in the funds and need to be appropriated for the pavement management consultant and a training program to be used by the SRO. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Coleman left the meeting at 8:20 a.m.

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PRESENTATION

Planner Melanie Murray gave a presentation of the Neighborhood & District Plan. She and Ryan Printy have been working on this since the summer of 2020. The plan is to show those areas that need improvement. A public survey was conducted and a hearing was held to receive input from the residents. She reviewed some of the information received from the surveys.

DEPARTMENT REPORTS

Fire Department – Chief Murphy thanked everyone who had helped on the Matthes Avenue structure fire. They have been awarded an EMS grant.

Police Department – Chief Donald had submitted his report in writing.

Public Works Department – Director Link had also submitted his report in writing. They have completed interviews for the laborer position. Mr. Ferrell said that Abernathy looked much better. Mr. Link said that the drainage was the problem in that area.

There were several positive thanks for all those who participated in the “Christmas in July” event.

Community Development Department – Ms. Byington introduced Ms. Blanca to the Board members.

Founders Day & Car Show – Ms. Ohlemacher updated the plans for Founders Day/Car Show for September 25th.

Administrator – Mr. Boyle updated the Board on the Maui Sands issue. The OPWC project is due in September. They need to set up a meeting to discuss road projects for 2022 road projects. There is a tentative settlement in the opioid case. Chief Donald has asked that they have some surplus vests that he would like to donate to other small departments. Ferrell suggested having a waiver releasing the Township from any liabilities.

Resolution 2021-139

Donate Vests & Covers to the Village of Milan Police Department

Mr. Ferrell moved to donate vests & covers to the Village of Milan Police Department. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

Notices/ Correspondence

- Next Regular Meeting – August 10 at 8:00 am
- New D5A Liquor Permit to Sansel Hospitality LLC dba Days Inn, 5608 Milan Road. No hearing is requested.

Fiscal Officer Comments

- Payments for the period July 17 - July 27 total \$149,733.49 and include payments for: Brady Signs for deposit on sign; Contractors Design various projects
- Our application of the ARP funding has been approved.
- The Police and Fire levies were on the Erie County Board of Elections’ agenda to be certified last Friday. The ballot language was approved by the Secretary of State

Public Forum – None

Trustees Discussion - None

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Adjournment:

There being no further business to come before the Board at this time , Mr. Ferrell moved to adjourn the meeting at 8:50 a.m. Mr. Lang seconded. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye. Meeting adjourned.

Timothy Coleman, Chairman

Diane Schaefer, Fiscal Officer

Jeffrey Ferrell, Vice Chairman