

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

July 13, 2021

The Perkins Township Trustees met Tuesday, July 13, 2021, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to approve the Regular Session minutes of April 13, April 27, May 11, and May 25, and the Special Meeting minutes of May 3, 2021. Mr. Ferrell seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Coleman moved to approve the financials for the month ending June 30 and the period ending July 16, 2021. Mr. Ferrell seconded the motion. All were in favor.

PRESENTATION

The Police Department presented Tim Loris and his family with the Ohio Blue Light Award. Chief Donald reported that Officer Chapman had submitted a picture of their visual display for the contest. The Loris' were presented with a certificate from Ohio Blue Light for the first-place award in the State of Ohio by Officer Chapman. Both Chief Donald and Officer Chapman thanked the Loris family for all they do for the Township.

BUDGET HEARING

Mr. Coleman reviewed the Budget recap that had been prepared. Ms. Schaefer noted that she had made two changes today. In the Administration section, Professional & Technically should have been \$100,000; not \$10,000. In the Police Fund it should have been \$16,500; not \$165,000. Mr. Boyle noted that the draft version was sent out last week and the departments have had a chance to review them. Ms. Schaefer noted that there was nothing in the 2022 budget under TAN Projects since the presumption is that these funds will be spent this year. If they are not allocated this year, the funds become part of the rollover and will need to be appropriated again in 2022.

Mr. Ferrell noted there was not anything in the 2194 Road Fund. Ms. Schaefer said that there was a total of \$2.8 million in this fund. However, it was not labeled by project since this has not been determined as of this date.

**Resolution 2021-116
Adopt 2022 Tax Budget**

Mr. Coleman moved to adopt the 2022 Tax Budget as presented:

2022 TAX BUDGET	Salaries	Other	Transfers Out	Total
1000 GENERAL FUND				
110 Administration	\$ 317,529	\$ 641,051	\$	958,580
120 Building & Grounds		\$ 203,550	\$	203,550
190 Community Development	\$ 312,237	\$ 412,010	\$	724,247
310 Lighting		\$ 18,700	\$	18,700
610 Parks & Recreation	\$ 78,119	\$ 126,835	\$	204,954
690 Recreation & Community Events	\$ 43,300	\$ 53,668	\$	96,968
760 Capital Outlay		\$ 433,547	\$	433,547
Transfers Out			\$ 106,007	\$ 106,007
Total General Fund	\$ 751,185	\$ 1,889,361	\$ 106,007	\$ 2,746,553
2011 MOTOR VEHICLE		\$ 36,895	\$	36,895

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

July 13, 2021

2021 GASOLINE TAX	\$ 51,673	\$ 374,365	\$ 426,038
2031ROAD & BRIDGE	\$ 273,233	\$ 367,618	\$ 640,851
2041 CEMETERY	\$ 61,104	\$ 39,979	\$ 101,083
2191 POLICE LEVY	\$ 1,961,797	\$ 1,278,371	\$ 3,240,168
2192 FIRE & EMS LEVY			
220 Fire	\$ 1,996,427	\$ 1,376,896	\$ 3,373,323
230 EMS	\$ 337,000	\$ 1,119,070	\$ 1,456,070
Total Fire & EMS			
2193 MVA		\$ -	\$ -
2194 ROAD RECONDITIONING		\$ 2,475,100	\$ 326,460
2221 DRUG LAW ENFORCEMENT		\$ 1,500	\$ 1,500
2231 PERMISSIVE MOTOR VEHICLE	\$ 124,170	\$ 105,711	\$ 229,881
2271 ENFORCEMENT & EDUCATION		\$ 3,500	\$ 3,500
2291 POLICE DOJ		\$ -	\$ -
2293 DRUG USE PREVENTION GRANT	\$ 18,385	\$ -	\$ 18,385
2401 STREET LIGHTING	\$ 1,600	\$ 57,075	\$ 58,675
2907 K-9		\$ 8,500	\$ 8,500
2910 POLICE CPT GRANT		\$ -	\$ -
2911 RECREATION	\$ 17,500	\$ 124,422	\$ 141,922
2913 PARK DEVELOPMENT		\$ 59,650	\$ 59,650
3101 DEBT SERVICE 2015		\$ 78,507	\$ 78,507
3102 TAN DEBT SERVICE		\$ 326,469	\$ 326,469
4402 OPWC W STRUB ROAD		\$ 27,500	\$ 27,500
4902 CAPITAL PROJECTS - SRTS		\$ -	\$ -
4909 CAPITAL PROJECTS - OPWC		\$ 289,097	\$ 289,097
4910 CAPITAL PROJECTS - SIDEWALKS		\$ 270,000	\$ 270,000
TOTAL – ALL FUNDS	\$ 5,594,074	\$ 10,309,586	\$ 432,467
			\$ 16,336,127

Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

NEW BUSINESS

Resolution 2021-117

Approve Supplemental Appropriations for Cemetery

Mr. Coleman moved to approve Reallocation/Supplemental Appropriations:

2041-410-590-0010 Other Expenses (Refunds) \$1,000.00
2041-410-710-0000 Land -\$1,000.00

Purpose: Provide a line item for refunds of Sales and Prepaid Opening & Closing originally paid for in years other than the current year.

Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-118

Sale of Vest to City of Lorain

Mr. Coleman moved to agree to sell Officer Rospert's vest to the City of Lorain for a prorated amount based on the remaining useful life. Mr. Ferrell seconded the motion. Chief Donald stated that the vests are custom fitted. It was purchased new at a cost of \$728.50. The prorated cost based on two years remaining life is \$437.10. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

July 13, 2021

Resolution 2021-119

Establish a “No Parking” Zone on Randall Drive

Mr. Coleman moved to establish a “No Parking Zone” on a portion of the south side of Randall drive, east of Didion drive. Mr. Ferrell seconded the motion. Ms. Byington said this issue had been reviewed with the Police Department and the Perkins Schools. It is the recommendation of staff that this be adopted as the first step to try to correct this on-going problem. Mr. Ferrell noted that the enforcement will fall on the Police Department. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-120

Contract with Crocker Realty Group – 5502 Hayes Avenue

Mr. Coleman moved to enter a contract with Crocker Realty Group, LLC, dba Keller Williams Citywide to market 5502 Hayes Avenue for sale. Mr. Ferrell seconded the motion. Ms. Byington noted this was a nuisance property that has been in the Township’s name for two years. The suggested sale price would be \$40,000 for 1.5 acres. The appraised value per the Auditor’s website is \$32,000. The rate of commission is 6%. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-121

Adopt Current Zoning Map

Mr. Coleman moved to adopt the current Zoning Map to reflect zoning changes made since the last map was adopted in 1995. Mr. Ferrell seconded the motion. Ms. Byington had submitted a list of all the changes that had not been incorporated in the current map. Ms. Schaefer said that she was not aware that this had been done even with the annual notice that comes from the Recorder’s Office. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-122

Certify Assessment – Maui Sands Property

Mr. Coleman moved to certify an assessment for following Delinquent Account:

Parcel 32-01216.001	Sinmier LLC, Milan Road	\$403.98
---------------------	-------------------------	----------

Mr. Ferrell seconded the motion. Ms. Byington advised that this was an unpaid invoice for boarding up of the facilities. They wanted this to be certified in case the property would become subject to a transfer. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-123

Accept Resignation of Officer Tyler Rospert

Mr. Coleman moved to accept resignation of Police Officer Tyler Rospert, effective July 2, 2021. Mr. Ferrell seconded the motion. Chief Donald said that Officer Rospert has accepted a position with the City of Lorain. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2021-124

Amend Retirement Date of Officer Jonah Roesch

Mr. Coleman moved to amend the retirement date of Police Officer Jonah Roesch to be effective July 26, 2021. Mr. Ferrell seconded the motion. Chief Donald said that Officer Roesch had reviewed the retirement date with the pension board. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

July 13, 2021

Resolution 2021-125

Approve Supplemental Appropriations – Road & Sidewalk Projects

Mr. Coleman moved to approve Supplemental Appropriations as follows:

4910-760-316-0238	Engineering {Marshall Sidewalks}	\$6,000
4910-760-316-0259	Engineering {E. Strub Sidewalks}	\$6,000
1000-910-910-4910	Transfer Out from General Fund	\$12,000
1000-190-316-0000	Engineering {Baywinds Drive}	\$25,000

Source: The sidewalk projects will be funded by a Transfer Out from the General Fund. The Engineering for Baywinds Drive will come from unencumbered funds in the General Fund.

Mr. Ferrell seconded the motion. Mr. Ferrell asked if the E. Strub Road sidewalks was the Safe Route to Schools project. It is not; it is from the school to Milan Road. He also wanted to know if the Baywinds Drive project was coming from the TIF money. Mr. Boyle said that was the plan; however, there is nothing firm at this time from the County. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

DEPARTMENT REPORTS

Police Department – Chief Donald had filed a written report. The Fourth of July was busy for them. Former Chief Parthemore will be coming in to review and assist with training for the department. Officer Marsinick will be going to DARE school.

Resolution 2021-126

Partial Settlement of Grievance with Tonya Corbin

Mr. Coleman moved to settle a portion of the grievance filed by Tonya Corbin as to the payout of vacation time. Mr. Ferrell seconded the motion. It has been reviewed by legal counsel. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Fire Department – Chief Murphy had filed a written report. Chief Murphy said he planned to have some recognitions for recent responses by the Fire Department.

Public Works Department – Director Link had filed a written report and he reviewed a couple of items contained in the report. Mr. Coleman replied a thank you from Tom Whaley regarding the swift action on repairing a piece of equipment in Leisure Park and that he really likes the banners on Route 250.

Community Development Department – Director Byington had filed a written report.

Administrator – Mr. Boyle stated that they are in the second round of advertising for a laborer in the Public Works Department. The County’s Strub Road widening project is finally finished. SB 113 dealing with fireworks was vetoed by the Governor.

Mr. Ferrell asked Mr. Boyle if his outside meetings for the fourth Tuesday were in the morning. He suggested flipping the regular schedule to make our first meeting of the month to be in the morning and the second in the evening. He noted that this can be rescheduled as needed.

Notices/ Correspondence

- The next regular meeting is on July 27th at 8:00 a.m.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

July 13, 2021

Fiscal Officer Comments

- Payments for the period June 23 - July 16 total \$480,699.66 and include payments for: Franklin Sanitation for camera lines, Contractors Design Engineering for various projects,
- Our 2019-2020 Audit is in progress. Pre-audit meeting Friday 16 @ 9:30 am. Since it is the Auditor's meeting, it is not a public meeting. However, because of the spending for the CARES and SRTS programs, 2020 will be subject to a single audit.
- Board needs to review the permitted uses of the funding allocation through the State for the ARP program. The portal to apply for the funds is only open for 60 days, approximately Sept 6. I watched a webinar today. There is another session tomorrow. OTA handout of uses is on your desk.
- Motel Tax for the month of May – Collections of \$91,272.77, up 18.11% over **2019 collection**; YTD \$356,058.06 up 9.48% over **2019**. I am using 2019 instead of 2020 to give a better idea of the collections since 2020 was not a “normal” year.
- To calculate Loss Revenue for the ARP funding, you do the calculations Township wide, not line by line. There is a change in definition for salaries that can be paid out of the ARP funds. Now any position to be paid out of ARP funds must be primarily for providing COVID responses.

Public Forum – None

Trustees Discussion - None

Adjournment:

There being no further business to come before the Board at this time , Mr. Coleman moved to adjourn the meeting at 6:48 p.m. Mr. Ferrell seconded. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye, Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Chairman

Diane Schaefer, Fiscal Officer