

**PERKINS TOWNSHIP TRUSTEES**

**SPECIAL SESSION**

**June 1, 2021**

The Perkins Township Trustees met Tuesday, June 1, 2021, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:00 a.m.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

**NEW BUSINESS**

**Resolution 2021-102**

**Hire Jessica Gladwell as an Administrative Assistant  
in the Community Development Department**

Mr. Coleman moved to hire Jessica Gladwell as an Administrative Assistant in the Community Development Department at an hourly rate of \$17.00, effective June 7, 2021. Mr. Ferrell seconded the motion. Mr. Boyle noted that he, Ms. Ohlemacher, and Ms. Byington had interview Ms. Gladwell and were very satisfied with her qualification. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-103**

**Hire Robb Parthemore as a Part-time Training Officer in the Police Department**

Mr. Coleman moved to hire Robb Parthemore as a part-time Training Officer in the Police Department at an hourly rate of \$20.00, effective June 7, 2021. Mr. Ferrell seconded the motion. Chief Donald said that with Robb retiring, the Department lost a lot of their in-house training abilities. This would help the department conduct more in-house training. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-104**

**Authorize Documents for the American Rescue Plan Act**

Mr. Coleman moved to authorize the submission of all necessary documents required by the State of Ohio related to funding under the American Rescue Plan Act. Mr. Ferrell seconded the motion. Mr. Boyle said that at this point we do not know what information might be required. Following the advice of the OTA, he is asking that the Board adopt this so that they are prepared when the time comes. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-105**

**Authorize a Then & Now Purchase Order and Payment  
to Adaptive Engineering Group**

Mr. Coleman moved to authorize a Then & Now Purchase Order and payment of all expenses to date to Adaptive Engineering, totaling \$172,331.65, for the SRTS Meadowlawn project. Mr. Ferrell seconded the motion. Mr. Boyle noted that none of this is coming from our funds. However, it is a pass through grant and is to be recorded on our records. Mr. Ferrell noted this had been discussed several meetings previously. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Adjournment:**

There being no further business to come before the Board at this time, Mr. Ferrell moved to adjourn the meeting at 8:07 am. Mr. Coleman seconded. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye.

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Timothy Coleman, Chairman

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Diane Schaefer, Fiscal Officer  
(from Digital Recording)