

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

May 25, 2021

The Perkins Township Trustees met Tuesday, May 25, 2021, in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:00 a.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

Mr. Coleman moved to approve the minutes of Regular meetings of March 9 and March 23 and the Special meeting of April 7. Mr. Ferrell seconded the motion. All were in favor.

Mr. Coleman moved to approve the financials for the period ending May 25. Mr. Ferrell seconded the motion. All were in favor.

PUBLIC HEARING

Mr. Coleman noted the purpose of the Public Hearing was to consider an application to amend the zoning Map from “R-1”/Single-Family Residential District,”R1-A”/Single-Family Residential District and “PBO”/Professional & Business Office District to “C-2”/General Commercial District, submitted by MSDS Ltd. The property (PPN 32-03307.000, 32-02029.000, 32-02028.000 and 32-02034.000) is located on the east side of Hayes Avenue, 3,200 ft north of Strub Road.

Mr. Coleman opened the hearing. Melanie Murray provided an overview of the application, etc.

Ted Kastor was present representing the applicant. He advised that there were no specific plans at this time. Zoning complies with the County and Township Comprehensive Plans. Use/access will be controlled by Township zoning and ODOT.

Mr. Ferrell asked whether there was a potential use. Mr. Kastor indicated that possibly a warehouse. Without zoning being approved, it is difficult to market the property. Mr. Ferrell asked for a summary of “C-2” uses. Ms. Murray provided a brief list of typical “C-2” uses like retail, offices, restaurants, etc. She also noted that a warehouse type use would require a Conditional Use Permit.

Mr. Coleman indicated that he saw no issue with the requested zoning change. Since there were no other comments from the public, Mr. Coleman moved to close the public hearing. Mr. Ferrell seconded. All in favor.

Resolution 2021-092

Mr. Coleman moved to adopt the resolution to amend the Zoning Map for the property on Hayes Avenue, north of Strub Road. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted and effective in 30 days.

NEW BUSINESS

Resolution 2021-093

Hire Tanner Roth as Full-time Class C Firefighter/EMT

Mr. Coleman moved to hire Tanner Roth as a full-time Class C Firefighter/ EMT effective May 29th at 53-hourly rate of \$17.07. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Chief Murphy swore Tanner Roth in.

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Resolution No. 2021-094

“No Parking Zone” on North Side of Doerzbach Avenue

Mr. Coleman moved to establish “No Parking Zone” on north side of Doerzbach Avenue adjacent to Abernathy Park. Mr. Ferrell seconded the motion. Mr. Link explained the purpose of establishing a no parking zone. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution No. 2021-095

Prohibit Overnight Parking in Abernathy Park

Mr. Coleman moved to prohibit overnight parking in Abernathy Park. Mr. Ferrell seconded the motion. Mr. Link outlined why such a parking prohibition when the park is closed from dusk to dawn is important. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution No. 2021-096

Hire Nick Blovsky as a Seasonal Employee

Mr. Coleman moved to hire Nick Blovsky as a Seasonal Employee in the Public Works Department at \$11.00 per hour, effective May 25, 2021. Mr. Ferrell seconded the motion. Mr. Boyle explained the need for additional seasonal help and Nick’s familiarity with our parks and operations. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution No. 2021-097

Adjust pay rate for Mary (Molly) Knight

Mr. Coleman moved to adjust the pay rate for Mary (Molly) Knight to \$12.50 per hour, effective May 25, 2021. Mr. Ferrell seconded the motion. Mr. Boyle explained the need to recognize this employee’s work and to retain great employees like Molly. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution No. 2021-098

Adjust pay rate for Jeffrey Dalton

Mr. Coleman moved to adjust the pay rate for Jeffrey Dalton to \$13.50 per hour, effective May 25, 2021. Mr. Ferrell seconded the motion. Mr. Boyle noted similar comments for Jeff. Roll Call: Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution No. 2021-099

Adopt the Erie County Natural Hazards Mitigation Plan

Mr. Coleman moved to adopt the Erie County Natural Hazards Mitigation Plan. Mr. Ferrell seconded the motion. Mr. Boyle advised that the County requires all 9 townships to adopt the plan to be eligible for FEMA post disaster mitigation funding. He noted that he and Melanie had been involved with the process of developing this plan. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution No. 2021-100

Approve Then & Now Purchases to Brickler & Eckler

Mr. Coleman moved to approve payment of \$13,569.37 to Brickler & Eckler for TAN notes and documentation. Mr. Ferrell seconded the motion. Mr. Boyle noted that this is for legal work already completed. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

DEPARTMENT REPORTS

Fire Department – Chief Murphy advised that a written report was filed and in the Board’s packets. He thanked the Board for hiring FF Roth as part-time Firefighters will not be as available this summer.

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Community Development – Ms. Byington noted that she also filed a written report. She noted that there will be a SRTS Plan hearing on June 28th; that the Zoning Commission will be considering Neighborhood Plans on June 14th. A new Administrative Assistant is to be hired soon. Mr. Boyle advised that the proposed Administrative Assistant hiring will require a Special Meeting next week with details to follow.

Police Department – Chief Donald stated that he has also filed a written report. He noted that the Sheriff has requested a mutual aid agreement related to staffing at Kalahari. Chief advised that all special details in the Township must be filled first before any Kalahari overtime will be scheduled. He outlined details related to payment to Township for services by Kalahari.

Resolution No. 2021-101

Mutual Aid Agreement with the Erie County Sheriff for Kalahari

Mr. Coleman moved to enter into a mutual aid agreement with the Erie County Sheriff related to policing at Kalahari. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Public Works Department – Director Link advised that the Abernathy Park dedication is June 3rd. He expressed thanks to Community Development and Ms. Murray for grants from Erie Metroparks for bleachers at Sartor Park and the Erie County Community Foundation for summer programming. There is no firm date for the road projects yet.

Zoning – Ms. Murray indicated that her report was included in the Community Development Dept. report. The BZA will meet on June 21st and has 7 hearings scheduled.

Administration – Mr. Boyle explained that he has provided a lengthy report to the Board. Of note, the Baywinds Drive design is moving forward, and the Township will not need ERPC approval. Mr. Coleman asked about the conveyance of the South Park Place driveway connection to Milan Road. Mr. Boyle advised that staff will be following up to determine how ERPC approved this without Township zoning approval.

Notices/ Correspondence

- The next regular meeting is on June 8th at 6:00 p.m.

Fiscal Officer Comments

- Payments for the period May 12 – May 25 total \$284,999.95 including payments to: Sport Force for the contract for baseball.
- Departments need to start working on their 2022 proposed budgets. Reviews will be done mid-June with hearing to be held early July.
- The Auditor's estimates of the proposed new levies have been received and should be considered while working on the budgets. Resolution(s) to proceed with placing the issue(s) on the ballot should be adopted early July to give me time to prepare and file in the last week of July before the August 4 filing date.
- Motel Tax reports for the month of April 2021 – Collections \$80,535.00 which is an increase of 1328.95% over April 2020. YTD collections are 68.67% over the same period 2020.

Public Forum – None

Executive Session

Director Byington asked if the Board would consider an Executive Session related to the purchase or sale of property as provided for under Section 121.22(G)(2).

At 8:43 a.m., Mr. Ferrell moved to go into an Executive Session for the purpose of considering the purchase or sale of property as provided for under Section 121.22(G)(2).

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Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Motion approved.

Mr. Ferrell moved to return to regular session at 8:50 am. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Motion approved.

Adjournment:

There being no further business to come before the Board at this time, Mr. Coleman moved to adjourn the meeting at 8:59 am. Mr. Lang seconded. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye, Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Chairman

Diane Schaefer, Fiscal Officer
(From notes & digital recording)