

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**March 9, 2021**

The Perkins Township Trustees met Tuesday, March 9, 2021 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell, and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

Mr. Coleman moved to approve the financial reports for the month ending February 28, 2021 and the period ending March 12. Mr. Ferrell seconded the motion. All were in favor.

**NEW BUSINESS**

**Resolution 2021-54**

**Approve Contract with PMG**

Mr. Coleman moved to approve a contract with PMG in the amount of up to \$15,000 for pavement management services with three annual fees of \$995 per year. Mr. Ferrell seconded the motion. Mr. Crawford said that PMG provides a review of the roads within the Township and related paving needs. Mr. Coleman said they are a useful tool to the Township. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-55**

**Accept Resignation of Paul Ricci**

Mr. Coleman moved to accept the resignation of Paul Ricci, effective March 31, 2021. Mr. Ferrell seconded the motion. Mr. Boyle thanked Mr. Ricci for the professionalism he brought to the Township in Code Enforcement and Development. Ms. Byington thanked him for helping her get up to speed on the projects in the Township. Mr. Lang thanked him for all his service. Mr. Ferrell said Mr. Ricci was a team player and will be missed. Mr. Coleman echoed the other thoughts and expressed that Mr. Ricci definitely had a positive effect on the Township. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-56**

**Appoint Theodore Kastor as a Regular Member of the RCO & IMPC Board of Appeals**

Mr. Coleman moved to appoint Theodore Kastor as a regular member of the RCO & IMPOC Board of Appeals, with a term ending December 31, 2023. Mr. Ferrell seconded the motion. Ms. Byington said the Board just had a reorganization meeting and this was their recommendation. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-57**

**Amend the Appointment of Edward Windau to be an Alternate Member of the RCO and IMPC Board of Appeals**

Mr. Coleman moved to amend the appointment of Edward Windau to be an alternate member of the RCO and IMPOC Board of Appeals. Mr. Ferrell seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-58**

**Adopt the 2021 Permanent Appropriations**

Mr. Coleman moved to adopt the 2021 Permanent Appropriations as follows:

**GENERAL FUND**

ADMINISTRATION	\$ 436,359	\$ 426,200
TOWNSHIP COMPLEX		\$ 244,632

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**March 9, 2021**

COMMUNITY DEVELOPMENT	\$ 374,142	\$ 179,500	
GENERAL SERVICES		\$ 17,000	
PARKS (OPERATING)	\$ 73,474	\$ 98,150	
RECREATION/COMMUNITY EVENTS	\$ 62,861	\$ 17,750	
NEIGHBORHOOD REVITALIZATION		\$ 100,000	
TRANSFERS OUT - TO OTHER FUNDS		\$1,208,357	
<b>TOTAL GENERAL FUND</b>	<b>\$ 946,836</b>	<b>\$2,291,589</b>	<b>\$ 3,238,425</b>
<b>SPECIAL FUNDS:</b>			
MOTOR VEHICLE LICENSE TAX FUND		\$ 30,950	\$ 30,950
GASOLINE TAX FUND	\$ 59,542	\$ 314,800	\$ 374,342
ROAD & BRIDGE FUND	\$ 341,604	\$ 174,770	\$ 516,374
CEMETERY FUND	\$ 54,296	\$ 111,180	\$ 165,476
POLICE LEVY FUND	\$2,420,744	\$ 377,108	\$ 2,797,852
FIRE LEVY FUNDS	\$2,435,450	\$ 437,650	\$ 2,873,100
EMS FUNDS	\$ 288,500	\$ 366,000	\$ 654,500
<b>TOTAL FIRE/EMS FUND</b>	<b>\$2,723,950</b>	<b>\$ 803,650</b>	<b>\$ 3,527,600</b>
MVA ESCROW FUND		\$ 32,738	\$ 32,738
ROAD RECONDITIONING LEVY FUND		\$ 528,210	\$ 528,210
DRUG LAW ENFORCEMENT FUND		\$ 75,000	\$ 75,000
PERMISSIVE MOTOR VEHICLE FUND	\$ 104,225	\$ 75,500	\$ 179,725
ENFORCEMENT & EDUCATIONS FUND		\$ 3,500	\$ 3,500
CORONAVIRUS RELIEF FUND - FIRE		\$ -	\$ -
CORONAVIRUS RELIEF FUND		\$ 8,594	\$ 8,594
POLICE DOJ GRANT FUND		\$ 9,376	\$ 9,376
DRUG USE PREVENTION GRANT	\$ 18,370		\$ 18,370
STREET LIGHTING FUND	\$ 1,575	\$ 49,000	\$ 50,575
K-9 FUND		\$ 8,500	\$ 8,500
CPT GRANT FUND		\$ 13,460	\$ 13,460
YOUTH RECREATION FUND	\$ 17,936	\$ 114,325	\$ 132,261
PARK DEVELOPMENT FUND		\$ 59,500	\$ 59,500
<b>TOTAL SPECIAL FUNDS</b>	<b>\$5,742,243</b>	<b>\$2,790,161</b>	<b>\$ 8,532,404</b>
<b>DEBT FUNDS</b>			
2015 DEBT SERVICE FUND		\$ 77,357	\$ 77,357
2021 TAN DEBT SERVICE FUND		\$ 194,000	\$ 194,000
<b>TOTAL DEBT SERVICE FUNDS</b>		<b>\$ 271,357</b>	<b>\$ 271,357</b>
<b>CAPITAL PROJECTS</b>			
OPWC W STRUB ROAD FUND		\$ 27,500	\$ 27,500
POLICE - FUND		\$ 25,000	\$ 25,000
SAFE ROUTE TO SCHOOLS - FUND		\$1,162,200	\$ 1,162,200
GENERAL - FUND		\$ 15,000	\$ 15,000
SITE IMPROVEMENTS - FUND		\$ 39,500	\$ 39,500
TAN - FUND		\$1,500,000	\$ 1,500,000
OPWC - FUND		\$ 49,985	\$ 49,985
SIDEWALKS - FUND		\$ 243,000	\$ 243,000
<b>TOTAL CAPITAL PROJECTS FUNDS</b>		<b>\$3,062,185</b>	<b>\$ 3,062,185</b>
<b>TOTAL 2021 APPROPRIATIONS</b>	<b>\$6,689,079</b>	<b>\$8,415,292</b>	<b>\$15,104,371</b>

Mr. Ferrell seconded the motion. Mr. Boyle noted that the department heads have worked very diligently to come up with a budget that attempts to address their operational needs

## PERKINS TOWNSHIP TRUSTEES

### REGULAR SESSION

March 9, 2021

with the financial situation we are in. Version #6 represents the latest version. Our safety services are essential for providing the quality of life for our residents. Mr. Coleman said all departments have worked hard to provide the level of services desired by the residents. There are some programs that are not included at this time. Hopefully there will be additional Federal funds available to provide for some of the eliminated items. Mr. Coleman said that this shows that there is a need for additional levy funds.

Mr. Ferrell asked if the proposed Appropriations included \$100,000 for Land Acquisition and \$100,000 for Concrete Roads. Ms. Schaefer said that it did include the Concrete Roads, but did not include the Land Acquisition. This would come from the General Fund.

The other Appropriation would be a Transfer Out of the General Fund to the Police Fund in the amount of \$255,000. Mr. Ferrell asked if this would be done on an as needed basis. Ms. Schaefer said that would be the Board's decision. She said there had been a discussion that the Board would fund the SRO from the General Fund. However, because of different methods of coding, it is not easy to determine if this was done or not. Mr. Coleman believed the funds were to be transferred on an as needed basis. Mr. Coleman also said that the selling point of the Police levy was that there would be a School Resource Officer. If there is a resolution that the General Fund should fund the SRO, then they will do it, but that is not a conversation for tonight.

Mr. Ferrell said that he is not opposed to the Budget with the additional of the Land Acquisition and the Transfer to the Police Fund on as needed basis. Ms. Schaefer said some equipment purchases have been eliminated at this point in anticipation of similar guidelines for the additional funds from CARES. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Ms. Schaefer said that before she actually enters the Permanent Appropriations, she will need to obtain an amended certification from the Erie County Auditor for the additional funds and transfers.

#### **Department Reports**

**Police Department** – Chief Donald said they are going to hold the Easter Egg Hunt by age groups on March 27.

#### **Resolution 2021-59**

##### **Authorize Grant Application for Vest**

Mr. Coleman moved to authorize the submission of a grant for the purchase of vests. Mr. Ferrell seconded the motion. Chief Donald explained that this grant would be for all grants purchased during the year. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Chief Donald reported that Mr. Coleman, Mr. Boyle and himself had presented an employee of Speedway with an award for her assistance in reporting a scam of an elderly resident. Serving Our Seniors wants to do a video.

**Fire Department** – Chief Murphy had nothing in addition to his written report.

**Public Works** – Director Crawford had nothing additional. Mr. Coleman inquired about the salt inventory. Mr. Crawford said that he has submitted another request.

**Recreation** – Ms. Byington reported they are still taking registrations with about 400 players and 26 teams. Opening day is tentatively set for April 19<sup>th</sup>.

**Community Development** – Ms. Byington said they are getting ready to go live with the Google calendar. Community Development did receive a grant for an intern this year. Mr. Lang asked if the motel next to Mad River was still a go. Ms. Byington and Mr. Ferrell both said that they were pouring the footers for that building now.

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**March 9, 2021**

**Administrator** – Mr. Boyle said they were still waiting on the plans for Bay Winds Drive. They are waiting on a response from Ohio Veterans Home regarding the use of their ball fields and their Memorial Day services.

They met with the County Prosecutor today regarding Maui Sands.

Mr. Boyle asked that the Board grant him the authority to be the contact person on grants rather than a Board member. There was no objection to this.

**Notices/Correspondence**

- Next Regular Meeting – March 23 @ 8:00 am
- New D5I to Morning Chef, LLC, 4314 Milan Road; no hearing was requested.

**Fiscal Officer Comments**

- Payments for the period February 27 – March 16 total \$248,313.40 and include payments to: Erie Conservation District; Cedar Point Sports Park for court time; Erie County Treasurer for taxes on forfeited properties; Stryker for maintenance agreement

**Trustees Discussion** – None

**Public Forum** – Niketas Katsaros of Ohio Edison attended the meeting to reintroduce himself as the area representative.

**Adjournment:**

There being no further business to come before the Board at this time, Mr. Coleman moved to adjourn the meeting at 6:48 pm. Mr. Ferrell seconded. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye, Mr. Coleman, aye.

---

Timothy Coleman, Chairman

---

Diane Schaefer, Fiscal Officer