

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**February 23, 2021**

The Perkins Township Trustees met Tuesday, February 23, 2021 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman and James Lang. Trustee Ferrell was excused. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:00 a.m.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

Mr. Coleman moved to approve the financial reports for the month ending January 31, 2021 and the period ending February 23. Mr. Lang seconded the motion. All were in favor.

**PUBLIC HEARING**

Mr. Coleman then opened the first zoning hearing on the request for a Zoning Map Amendment from “C-2” District & “R-1A” District to “PUD” District filed by Sandusky Mall Co. & Sandusky Development Co. for a proposed Multiple-Family Residential Development of Parcels 32-03119.003, 32-03191.000, and 32-03101.000.

Mr. Boyle noted that The Board has two public hearings tonight. Both requests have been approved by the Zoning Commission. Melanie Murray presented the background information for the first hearing. Mr. Boyle noted that this was an overall effort of the Mall to diversify their entire property. Ms. Byington outlined several variances the developers would still need to obtain for the proposed private road.

Anthony Cafaro of the Mall spoke in favor of the change. The project would enhance the tax base of the Township while allowing the property to continue to be developed.

There was no one to speak against the project. With that Mr. Coleman closed the public hearing.

**Resolution 2021-38**

**Amend the Zoning Map to “PUD”/ Planned Unit Development District for parcels 32-03119.003, 32-03191.000 and 32-03103.000**

Mr. Coleman moved to amend the Zoning Map to “PUD”/ Planned Unit Development District for parcels 32-03119.003, 32-03191.000 and 32-03103.000. Mr. Lang seconded the motion. Mr. Coleman said that he had heard from several people and realtors that they are looking for properties. The Mall has been a cornerstone of the Township for many years. This development will bring additional housing to the community and enhance the long-term viability of the Mall. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted, effective in 30 days.

Mr. Coleman then opened the second zoning hearing on the request for a Zoning Map Amendment from “R-1” District to “C-2” District filed by Sandusky Elks on the behalf of the proposed purchaser Tyler Cammalleri for a proposed commercial development of parcel 32-03994.000 located on E. Perkins Avenue.

Ms. Murray presented the background information for this property. Ted Kastor, representing local businessman Tyler Cammalleri, spoke in favor of the project. Mr. Kastor, also a life member of the Elks, said that the Elks bought the property over 20 years ago. However, with the Township’s comprehensive development plan, the property is better suited for commercial development. Mr. Cammalleri said that the initial plans would include office space.

There was no one to speak against the zoning change and Mr. Coleman closed the public hearing.

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**February 23, 2021**

**Resolution 2021-39**

**Amend the Zoning Map to “C-2”/ General Commercial District  
for parcel 32-03994.000**

Mr. Coleman moved to amend the Zoning Map to “C-2”/ General Commercial District for parcel 32-03994.000. Mr. Lang seconded the motion. Mr. Coleman said that this change was a good project for the Township. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted, effective in 30 days.

**NEW BUSINESS**

**Resolution 2021-40**

**Authorize Grant for AFG SAFER Program**

Mr. Coleman moved to authorize the submission of a grant application by the Fire Department under the AFG SAFER program, and to accept the grant if so awarded. Mr. Lang seconded the motion. Chief Murphy said that their proposed was to hire three full-time personnel. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-41**

**Appoint Luis Anthony Rodriguez as a full-time Class C Patrol Officer**

Mr. Coleman moved to Appoint Luis Anthony Rodriguez as a full-time Class C Patrol Officer at an hourly rate of \$22.97, effective February 27, 2021. Mr. Lang seconded the motion. Chief Donald reported that Officer Rodriguez has gone through all the testing and hiring procedures. He comes from the Village of Woodmere. Luis did his homework on the Township and was able to talk in detail about the Township during the interview process. Mr. Boyle concurred and recommended his hiring. Mr. Coleman and Mr. Lang welcomed Officer Rodriguez to Perkins. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Chief Donald then administered the oath of office to Officer Rodriguez.

**Resolution 2021-42**

**Enter into a Forfeiture Agreement with the Erie County Prosecutor**

Mr. Coleman moved to enter into a Forfeiture Agreement with the Erie County Prosecutor. Mr. Lang seconded the motion. Mr. Boyle reminded the Board that this matter was tabled from a previous meeting for clarification of the contract. Chief Donald reported that the questions have been answered. Mr. Coleman asked if the agreement had been reviewed by Mr. Coppeler. Chief Donald said that it had been sent to him. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Boyle noted that the following contracts are recommended to be awarded based on bids received February 12<sup>th</sup>. Mr. Boyle thanked Director Crawford and Administrative Assistant Henley on their work in preparing the bids.

**Resolution 2021-43**

**Award Contract to Smith Paving for the Marshall Avenue Sidewalk Project**

Mr. Coleman moved to accept the bid and award contract to Smith Paving for the Marshall Avenue sidewalk project for \$67,888.05. Mr. Lang seconded the motion. Mr. Boyle said that this will connect with the Safe Route to Schools project. Of all the projects, this was the only one to come in slightly over the engineer’s estimate of \$62,802.85. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-44**

**Award Contract to Erie Blacktop for the Marshall Avenue Resurfacing Project**

Mr. Coleman moved to accept the bid and award contract to Erie Blacktop for the Marshall Avenue resurfacing project for \$147,575.15. Mr. Lang seconded the motion. This is an OPWC project. The estimate for this project was \$220,994.07. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

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**Resolution 2021-45**

**Award Contract to DL Smith for the Southgate Acres Pavement Project**

Mr. Coleman moved to accept the bid and award contract to DL Smith for the Southgate Acres (Meadow Lane, Gildona Drive, Douglas Drive, Randall Drive, Donair Drive, Hoffman Drive & Kevin Drive) pavement project for \$626,826.05. Mr. Lang seconded the motion. Mr. Coleman noted that this was for paving, curbs, and catch basins. The work needs to be coordinated with the schools. Roll call vote: Mr. Lang, aye: Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-46**

**Award Contract to DL Smith for the Oakland Park Pavement Project**

Mr. Coleman moved to accept the bid and award contract to DL Smith for the Parkland Drive, Anita Drive & Marrissee Drive (Oakland Park) pavement project for \$141,340.40. Mr. Lang seconded the motion. This project was also for paving, curbs, and gutters. Roll call vote: Mr. Lang, aye: Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-47**

**Award Contract to Erie Blacktop for the Ranchwood Estates Pavement Project**

Mr. Coleman moved to accept the bid and award contract to Erie Blacktop for the Ranchwood Estates (Marlenkay Place, Merriweather Road & Eastwood Drive) pavement project for \$347,519.60. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye: Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-48**

**Award Contract to DL Smith for the Columbus Park Pavement Project**

Mr. Coleman moved to accept the bid and award contract to DL Smith for the Columbus Park (Denver Avenue, Hartford Avenue, Dallas Avenue, Memphis Avenue, Richmond Circle & Lisbon Circle) pavement project for \$259,668.95. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye: Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-49**

**Accept the Donation of Permanent Parcel No. 32-02172.000 Carbon Avenue**

Mr. Coleman moved to accept the donation of Permanent Parcel No. 32-02172.000 located on Carbon Avenue from the Estate of Eloise G. Shaw. Mr. Lang seconded the motion. Ms. Byington reported that this property was in one of the target areas for redevelopment. There are delinquent taxes on the property which the Township will need to pay in order to receive the donation. Roll call vote: Mr. Lang, aye: Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-50**

**Approve Supplemental Appropriations – Park Development**

Mr. Coleman moved to approve Supplemental Appropriations:

2913-610-730-0107 Improvement of Sites (Abernathy) \$8,000.

Mr. Lang seconded the motion. Ms. Byington said this would complete the Abernathy projects. Mr. Coleman thanked the Community Development and Mr. Ricci's assistance in this project. Mr. Boyle also thanked Public Works for their work on the projects. Mr. Lang asked that Dan McLaughlin of the Park Board be contacted regarding any events to be held when the park is completed. Roll call vote: Mr. Lang, aye: Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-51**

**Amend Fee Schedule**

Mr. Coleman moved to amend the Fee Schedule, effective March 1:

**EMS Charges:**

Mileage increase from	\$12.38 to \$12.40
BLS increase from	\$545.08 to \$546.17
ALS1 increase from	\$748.64 to \$750.14
ALS2 increase from	\$1,090.17 to \$1,092.35

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**Cemetery fees:**

Sales of Spaces:	
Resident	\$450.00
Non-resident	\$900.00
Interment:	
Opening & Closing	
Resident	\$450.00
Non-resident	\$900.00
Cremation-	
Resident	\$300.00
Cremation- Non-resident	\$500.00
Infant Burial (0-5 years)	\$200.00
Disinterment	\$1,100.00
Extra Charges	
Weekdays after 3:00 pm	Additional \$300.00
Saturday 9:00 am – 12:00 pm	Additional \$300.00
Sundays/Holidays 9:00 am-12:00 pm	Additional \$400.00

Mr. Lang seconded the motion. Mr. Coleman noted that the listing does not include any limits for indigent burials. Mr. Boyle noted that there was a pool of money at the State level to cover indigent burials. Mr. Lang questioned the Cemetery fees. My Boyle said that we had been advised by a local funeral director that we were considerably lower especially on non-resident burials. Ms. Henley said that our fees for a Saturday burial did not cover the cost of the overtime. Ms. Henley has reviewed fees for other cemeteries in the area and the proposed changes are in-line with others. Ms. Schaefer said that the funeral homes are required to file indigent burials with the State instead of the Township. Roll call vote: Mr. Lang, aye: Mr. Coleman, aye. Resolution adopted.

**Department Reports**

**Police Department** – Chief Donald filed a written report. He did want to know if they wanted to hold the Easter egg hunt. The Board decided to follow the recommendations of the Health Department.

**Public Works** – Ms. Henley said that the department was cleaning up from the recent snow.

**Fire Department** – Chief Murphy asked that he be permitted to apply for the 555 Strength Grant.

**Resolution 2021-52  
Authorize 555 Strength Grant**

Mr. Coleman moved to authorize the submission of the 555 Strength Grant, and to accept the grant if so awarded. Mr. Lang seconded the motion. Chief Murphy explained that there were no matching funds from the Township for this grant and it was for up to \$15,000 of equipment. Roll call vote: Mr. Lang, aye: Mr. Coleman, aye. Resolution adopted.

**Community Development** – Ms. Byington had filed her written report.

**Zoning** – Ms. Murray reviewed the upcoming meetings.

**Administrator** – Mr. Boyle noted the Regional Planning Commission is reviewing the Subdivision regulations. He has met with the consultant of the Safe Route to Schools project. He is still waiting on the plans for Sam’s Club Way.

The annual reports have been submitted and he will have a summary report in the next few weeks.

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**REGULAR SESSION**

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**Resolution 2021-53**

**Accept the Resignation of Heather Iott**

Mr. Coleman moved to accept the resignation of Heather Iott, effective March 5, 2021.

Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye.

Resolution adopted.

**Notices/Correspondence**

- Next Regular Meeting – March 9 @ 6:00 pm

**Fiscal Officer Comments**

- Payments for the period February 13 – February 26 total \$266,288.89 and include payments to: Erie County Treasurer for full year taxes/assessments; Warwick Communications for annual phone contract; Stryker for power load upgrade kit; Atlantic Emergency Solutions for turnout gear.
- Motel Tax Report -
  - November collections \$31,903.40, decrease of 33.48%
  - December collections \$36,287.06, decrease of 35.80%
  - 2020 Collections \$532,839.33, decrease of 43.04%
  - January collections \$47,797.74, decrease of 15.48%
- Annual Financial Return was filed February 22
- The bi-annual audit will start soon. A lot of the information is available electronically through either the UAN workbench program or our website.

**Trustees Discussion** – Mr. Coleman said that the Motel Tax was not down as much as he thought it would be.

**Public Forum** –

**Adjournment:**

There being no further business to come before the Board at this time, Mr. Lang moved to adjourn the meeting at 8:50 a.m. Mr. Coleman seconded. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye.

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Timothy Coleman, Chairman

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Diane Schaefer, Fiscal Officer