

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**June 25, 2019**

The Perkins Township Trustees met on Tuesday, June 25, 2019 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

**MINUTES**

Mr. Coleman moved to approve the minutes of the Regular Session of June 11, 2019. Mr. Ferrell seconded the motion. All were in favor.

**FINANCIAL REPORTS**

Mr. Coleman moved to approve the financial reports for the period ending June 25<sup>th</sup>. Mr. Ferrell seconded. All were in favor.

**ZONING HEARING**

Application submitted by Mathew and Katherine Morrow and SR 250 Properties, LLC for property located along the west side of Milan Road about 4,000 ft. to the south of Bogart Road (PPN 32-03823.000) to amend the Zoning Map from "A"/ Agricultural District to "C-2"/ General Commercial District to accommodate its development as a Recreational Vehicle Resort.

Mr. Boyle reviewed the zoning process. The Zoning Commission approved the request at their meeting of June 10. The resort will be set back approximately 500 feet from Milan Road and includes 215 proposed sites. It is a high end project. ODOT would still need to approve the traffic plans.

Mr. Coleman opened the public hearing. There was no one to speak in favor or against the project. Mr. Coleman noted that there was some separation from the residential areas. Mr. Jeffrey said that he thought it was a great idea. Mr. Boyle noted that the impact of the safety services should be similar to what it is now.

Mr. Ferrell moved to close the public hearing. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Hearing closed.

**Resolution 2019-109**

**Approve Zoning Change for Milan Road (PPN 32-03823.000)**

Mr. Ferrell moved to approve the zoning change for the property located along the west side of Milan Road about 4,000 ft. to the south of Bogart Road (PPN 32-03823.000) to amend the Zoning Map from "A"/ Agricultural District to "C-2"/ General Commercial District to accommodate its development as a Recreational Vehicle Resort. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted and effective in 30 days.

**NEW BUSINESS**

**Resolution 2019-110**

**Approve Then & Now Purchase from DL Smith**

Mr. Coleman moved to approve a Then & Now purchase from DL Smith for emergency road repairs on Rods Drive totaling \$18,860 and authorizing payment of the repairs. Mr. Ferrell seconded the motion. Mr. Crawford said that once they were in the area the project turned out to be larger than originally planned. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

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**Resolution 2019-111**

**Approve Grant Application for Abernathy Park**

Mr. Coleman moved to approve a grant application, and accept if awarded, to Erie County Community Foundation Grant, for \$20,000 with the proceeds going toward Abernathy Park. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2019-112**

**Approve Final PUD for 5909 Milan Road**

Mr. Coleman moved to approve the Final P.U.D/Planned Unit Development plans for 5909 Milan Road (PP#32-01503.000) Best Budget Inn. Mr. Ferrell seconded the motion. Mr. Boyle explained that this project was originally approved in 2018. This is the final plan approval of the project. This calls for the installation of fencing to screen the area from the residential area near the hotel. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2019-113**

**Supplemental Appropriations – Vehicle Towing for Community Development**

Mr. Coleman moved to approve Supplemental Appropriations for:

1000-190-360-0112 Contracted Services {Tow Abatements} \$2,000.00

Mr. Ferrell seconded the motion. Mr. Ricci said that this was a solution to the vehicles that are towed. We would charge the costs back to the owners. The towing company in turn would get the vehicle. Mr. Coleman asked if we would be getting into the situation we were in years ago. Chief Donald explained that this was different than the tows done for the Police Department. The collections for Code Enforcement would be done by the towing company. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2019-114**

**Rename the “t” section of Atlantic Avenue to Patrick Drive**

Mr. Coleman moved to a rename the “t” section of Atlantic Avenue to Patrick Drive. Mr. Ferrell seconded the motion. Mr. Boyle explained that there was a large piece of vacant land behind Atlantic Avenue. This will provide access for homes that are being built in that area. Mr. Lang asked if this basically will serve as the property owners’ driveway. It will; however, the Township will still maintain a right of way. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2019-115**

**Approve the Purchase of a 2019 Ford F550 4X4**

Mr. Coleman moved to approve the purchase of a 2019 Ford F550 4X4 regular cab chassis with attachments, costing \$69,785.00, from Valley Ford Truck. Mr. Ferrell seconded the motion. Mr. Crawford said that this truck would haul larger equipment. One of the one tons is getting miles on it. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2019-116**

**Accept resignation of Kathie Mueller**

Mr. Coleman moved to accept the resignation of Kathie Mueller from the Zoning Commission, term ending 12/31/2022. Mr. Ferrell seconded the motion. Mr. Coleman said that Mrs. Mueller has been involved with the Township for a number of years. Mr. Boyle said that she has been a great asset to the zoning commission. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Resolution 2019-117**

**Appoint John Lippus to the Zoning Commission**

Mr. Coleman moved to appoint John Lippus to the Zoning Commission for the term ending 12/31/2022. Mr. Ferrell seconded the motion. Mr. Boyle noted that Mr. Lippus although an alternate has attended almost all the hearings. Roll call: Mr. Lang, aye; Mr.

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Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Department Reports**

**Recreation** – Nick Blovsky noted that baseball is winding down. They need to meet with SportsForce regarding the paying of umpires. They would also like to be able to use the golf carts to transport those who need it back to the fields.

The first movie is scheduled for July 11<sup>th</sup>. Mr. Coleman suggested getting in contact with the Sandusky Register to get our events advertised. Mr. Blovsky said that he will be meeting with Jason Werling of the City of Sandusky also.

Mr. Boyle said that we had a record number of kids enrolled in this baseball program. There was a suggestion to start a girls’ softball league.

**Police Department** – Chief Donald reported that they did receive the grant from the Attorney General’s Office for the Body Armor vests. These are the vests that go into each vehicle. It adds additional protection for the officers.

The cruisers are scheduled to arrive the second week of July. The old cruisers will be picked up this week.

**Public Work Department** – Mr. Crawford reported that the paving of Michigan Avenue started today. Milling on Galloway road started today also and should be finished on Friday. Mr. Coleman noted that the sidewalks had been installed in Birchwood Park.

Road mowing will start on Thursday.

**Administrator** – Mr. Boyle reported that all the budgets had been received now. He also had included in tonight’s packet a proposal for the needs for the Recreation Department for the balance of 2019. Mr. Ferrell asked where the money would come from. Ms. Schaefer said that she just saw the proposal right before the meeting and had not reviewed it yet.

**Resolution 2019-118**

**Supplemental Appropriations – Youth Recreation Fund**

Mr. Ferrell moved to approve Supplemental Appropriations for:

1000-910-910-2911 Transfer Out - Youth Recreation	\$5,000
2911-690-251-0000 Uniforms, Tools & Equipment	300
2911-690-318-0000 Training Services	300
2911-690-330-0000 Travel & Meeting Expenses	500
2911-690-349-0000 Other communications – Printing/Adv	300
2911-690-410-0000 Office Supplies	200
2911-690-420-0109 Operating Supplies	1,200
2911-690-510-0000 Dues & Fees	200
2911-690-740-0000 Machinery, Equipment & Furniture	2,000

Source of the funds: Unappropriated General Fund money transferred to the Recreation Fund. Mr. Coleman seconded the motion. Ms. Schaefer reminded the Board that they would have to wait until she applied for an amended certificate before she could make the appropriations in UAN. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Boyle said that there was also additional work done on the Strickfaden parking lot that had been approved by the engineer. Mr. Coleman asked if there were any punch list items. Mr. Crawford said that do have to meet. Mr. Coleman noted that there is a section of the sidewalk that is cracked.

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#### Resolution 2019-119

##### Approve Then & Now Purchase from Ed Burdue

Mr. Ferrell moved to approve a Then & Now purchase from Ed Burdue for additional site improvements for the parking lot at Strickfaden Park in the amount of \$15,067.51 and authorizing payment of the work. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

There was a public records training class yesterday and the presenter was very entertaining.

Staff will be meeting to review the upcoming contract negotiations for all three departments.

The offices will be closed July 4<sup>th</sup> & 5<sup>th</sup>.

Mr. Coleman asked if we were represented on the Lake Erie Shores & Island Board. Mr. Boyle will check into this.

Mr. Ferrell asked if they needed a Then & Now resolution for Michigan Avenue. Ms. Schaefer said that she thought they already had done this.

**Community Development** – Mr. Ricci reviewed the activities of the Community Development department. They have an inspection for Maui Sands and then for the Cinema behind Wal-Mart. The bus stops will arrive on Friday. They have a meeting with ODOT on July 11<sup>th</sup>.

The neighborhood cleanup in Homeville went well on Saturday. Mr. Ferrell said that the people in those communities really appreciate the work. Mr. Ricci is working with Home Savings for a revitalization program.

#### Notices/Correspondence

- Next Regular Meeting – July 9, 2019 at 6:00 pm

#### Fiscal Officer Comments

- Payments for the period June 12<sup>th</sup> through June 25<sup>th</sup> totaled \$435,504.18. Included are payments to Balconi Monuments for benches, DL Smith for miscellaneous concrete streets, and Kurtz Bros for infield mix.
- I was not able to complete the 2020 proposed budget worksheet for tonight since I was still waiting on two budgets. I understand that they have been submitted, but I have not seen them. I will work on this so that we can advertise the Budget Hearing on July 9<sup>th</sup>.
- I still need the complete revenue & expense budget for Abernathy Park if that work is to be done this year before I can request an amended certificate.

#### Public Forum –

David Riebold, Anita Drive, commented on the fence that had been installed by Cafaro Company behind his property. It is not doing what it was supposed to do. Mr. Coleman asked Mr. Boyle to contact the Cafaro Company regarding the problem. He also noted that people are coming down through our property onto Parkland. This is a security issue for the residents. Mr. Riebold commended Megan Sherlund for returning his calls.

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Rick Babcock, former resident of Perkins Township, had come to attend the Zoning Hearing. He said that he has researched the company and is very impressed with their projects. Mr. Coleman gave Mr. Babcock the shorten version of the hearing. Mr. Coleman said that when Huron Township turned the project down, we reached out to the developers the next day. He also said the Strickfaden Park was also a great project. He was impressed with what the Township has done.

Mr. Boyle noted that the Fiscal Officer had requested an executive session.

Mr. Coleman moved to go into executive session at 7:10 pm per ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Motion approved.

In attendance were: Mr. Coleman, Mr. Ferrell, Mr. Lang, Mr. Boyle, and Ms. Schaefer.

Mr. Lang moved to go out of the Executive Session at 7:43 pm. Motion seconded by Mr. Ferrell. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye.

Upon the return to the Regular Meeting

**Adjournment:**

With no further business, Mr. Lang moved to adjourn the meeting at 7:43 pm. Mr. Ferrell seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye.

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Timothy Coleman, Chairman

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Diane Schaefer, Fiscal Officer