

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

June 11, 2019

The Perkins Township Trustees met on Tuesday, June 11, 2019 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to approve the minutes of the Regular Session of May 28, 2019. Mr. Ferrell seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Coleman moved to approve the financial reports for the month ending May 31st and the period ending June 11th. Mr. Ferrell seconded. All were in favor.

NEW BUSINESS

Resolution 2019-097

Appoint Sean Collins as a Class C Police Officer

Mr. Coleman moved to appoint Sean Collins as a Class C Police Officer, effective June 12, 2019, for a one year probationary period, at a base rate of \$21.86 plus a 4% Associate Degree. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2019-098

Appoint Michael Jarrett as a Class C Police Officer

Mr. Coleman moved to appoint Michael Jarrett as a Class C Police Officer, effective June 13, 2019, for a one year probationary period, at a base rate of \$21.86. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2019-099

Appoint Tyler Rospert as a Class C Police Officer

Mr. Coleman moved to appoint Tyler Rospert as a Class C Police Officer, effective June 14, 2019, for a one year probationary period, at a base rate of \$21.86. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

The preceding resolutions were discussed collectively since they were all recent part time hires. Chief Parthemore said that they have gone through their training and are progressing well. It was noted these were not additional positions; only replacements for personnel who had recently left the employ of the Township. With that Chief Parthemore swore the three officers in as full time officers. Chief Parthemore thanked all the employees of the Police Department who were in attendance showing their support for the new hires. Mr. Coleman also thanked the families for their support.

Resolution 2019-100

No Parking on Schiller Avenue

Mr. Coleman moved to establish a "No Parking" zone on the north side of Schiller Avenue, for a distance of 55 ft. from the intersection of Columbus Avenue on the north side. Mr. Ferrell seconded the motion. Mr. Boyle said this was a recommended of a complaint from a resident. It was his recommendation, along with the Police Department to approve the request. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

June 11, 2019

Resolution 2019-101

Holiday Pay for Part-time Fire Personnel

Mr. Coleman moved to establish the following “**Holiday**” pay rates for part-time fire employees as follows:

\$16 per hour for Fire Fighter/EMT Basic or Intermediate

\$18 per hour for Fire Fighter/Paramedic

for the following holidays: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas, effective July 1, 2019. Mr. Ferrell seconded the motion. Chief Murphy explained that holidays were challenging to get staffing. It is his hope this will be an incentive for the part time employees to work when personnel is needed and offset the cost of overtime. There was an extended discussion regarding the Police Department. Any proposal for them would be considered at that time. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2019-102

Supplemental Appropriations – Safe Route to Schools

Mr. Coleman moved to approve the following supplemental appropriations:

1000-910-910-4902 Transfer Out – Safe Route to Schools \$331,160

4902-760-790-0000 Other Capital Outlay (Real Estate) \$206,200

4902-760-730-0000 Improvements of Sites \$124,960

Mr. Ferrell seconded the motion. Ms. Schaefer explained that this was to fund the Township’s share of the project and allow for any needed expenses prior to the actual grant period. Mr. Boyle explained this was part of the project from Meadowlawn School to Perkins Avenue and then to Peterson. Ms. Schaefer advised that we would still need to obtain an amended certificate before actually moving any funds. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2019-103

Supplemental Appropriations – Community Events

Mr. Coleman moved to approve the following supplemental appropriations:

1000-690-740-0111 Machinery, Equipment & Furniture \$3,000

Mr. Ferrell seconded the motion. Mr. Boyle explained that this was a project undertaken by the Community Development Department. Mr. Ferrell suggested that we look into having one at each park. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2019-104

Supplemental Appropriations – Police Department

Mr. Coleman moved to approve the following supplemental appropriations:

1000-910-910-2191 Transfer Out – Police \$50,000

2191-210-740-0000 Machinery, Equipment & Furniture \$50,000

Mr. Ferrell seconded the motion. Chief Parthemore explained that the current computers are extremely old. Again we need to wait for the amended certificate before we can actually transfer the funds. Mr. Ferrell asked if they were purchasing the one that they had been demoed. This would cover 17 units. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2019-105

Supplemental Appropriations – Bus Stops

Mr. Coleman moved to approve the following supplemental appropriations:

1000-690-730-0106 Improvement of Sites \$4,500

1000-690-190-0106 Salaries (\$4,000)

1000-690-211-0106 OPERS (\$ 500)

Purpose: To outsource this project

Mr. Ferrell seconded the motion. Mr. Boyle explained that originally we were going to install the pad for the bus stops. However, Mr. Crawford was able to negotiate a good price to have it done by a contract. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

June 11, 2019

Mr. Ferrell asked if we had gotten anywhere with the State for the location of the other bus stops on Route 250.

Department Reports

Police Department – Chief Parthemore reviewed a tense situation that had occurred on Hayes Avenue. Mr. Coleman noted that this was when all the training pays off.

Recreation Department – Nick Blovsky gave an update on Abernathy and Schiller parks. Mr. Coleman welcomed Mr. Blovsky aboard.

Public Works Department – Mr. Crawford said they were working on catch basins. Galloway should start soon. Both Galloway and Michigan have completion dates of July 15th. The ball fields are taking shape, but mowing has been slowed because of the rain.

Fire Department – Chief Murphy said vehicle maintenance was underway. They will be starting a fall prevention project with the Health Department. Brian Martin has volunteered to undertake this project.

Community Development – Mr. Boyle presented the bi-monthly report. The bus shelter should be shipped soon. The Homeville cleanup is June 22. Culver's will hold a ribbon cutting Saturday.

Administrator – Mr. Boyle reported that most of the departments had submitted their tax budgets. The Drug Free Work Place training has been completed for most of the staff. He thanked everyone for their participation in the Memorial Day ceremonies, especially Kathy Niehm for organizing the event and Paul Ricci for being the master of ceremonies. There was a meeting with Perkins School regarding their Intern program.

Mr. Boyle also updated the Board of the upcoming zoning hearings, appeals, upcoming events.

Mr. Boyle has just received a proposal from Contractors Design for engineering work for the Marshall Avenue Sidewalk project.

Resolution 2019-106

Supplemental Appropriation – Marshall Avenue Sidewalks

Mr. Ferrell moved to approve supplement appropriations for:

4910-760-316-0113 Engineering {Marshall} \$6,000

Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Boyle also noted that he had the need for an executive session regarding personnel as permitted under 121.22(G)(1) and property acquisition under 121.22(G)(2).

Notices/Correspondence

- Next Regular Meeting – for June 25th

Fiscal Officer Comments

- Payments for the period June 1st through June 11th totaled \$239,850.13 and included payments to: Focused Technology for the outdoor movie system; Sports Force Park for the 2019 season; Wolff Bros for the meeting room lights and freight on the Bell Avenue parking lot lights; OPWC payment on W. Strub Road loan.
- 2020 proposed budgets were to be submitted by today

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REGULAR SESSION

June 11, 2019

- I will need the complete revenue & expense budgets for Abernathy Park and the expenses for the concrete work, bleachers, etc. at Speer Field before I can request an amended certificate.

Trustees Discussion – Mr. Coleman noted that one check had the incorrect name. Ms. Schaefer said that she would check on it. In the past the Treasurer’s name was on the invoice and since the first payment was accepted. The new invoices just say Ohio Treasurer which makes it much easier when there is a change of the office holder. Ms. Schaefer will void that check and will issue the payment next week.

Public Forum – Sgt. Martin Curran thanked the Board for everything that they do, especially for the new equipment. The Board thanked them in return for all that they do.

Mr. Ferrell moved to go into executive session at 6:45 pm per ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee and per ORC 121.22(G)(2) to discuss the acquisition of property. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Motion approved.

In attendance were: Mr. Coleman, Mr. Ferrell, Mr. Lang, and Mr. Boyle

Mr. Coleman moved to go out of the Executive Session on property for public purposes at 7:15 p.m. Motion seconded by Mr. Ferrell. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye.

Mr. Lang moved to go out of the Executive session on promotion and compensation of an employee at 7:25 p.m. Motion seconded by Mr. Ferrell. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye.

Upon the return to the Regular Meeting

Resolution 2019-107

Adopt Job Description of Executive Coordinator

Mr. Ferrell moved to adopt a job description of the new position of Executive Coordinator. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Resolution 2019-108

Amend Schedule A with Ashley Ohlemacher as Executive Coordinator

Mr. Ferrell moved to amend the employment Schedule A by and between Perkins Township and Ashley Ohlemacher to increase the annual compensation to \$39,166.40 or \$18.33 per hour, effective June 17, 2019, and to amend Ms. Ohlemacher’s job title to be Executive Coordinator. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Adjournment:

With no further business, Mr. Lang moved to adjourn the meeting at 7:28 pm. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye.

Timothy Coleman, Chairman

Diane Schaefer, Fiscal Officer