

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**January 26, 2021**

The Perkins Township Trustees met Tuesday, January 26, 2021 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Jeffrey Ferrell, Timothy Coleman, and James Lang. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 8:00 a.m.

**AGENDA**

Mr. Ferrell moved to adopt the agenda with the addition as resolutions for Chair and Vice Chair. Mr. Lang seconded the motion. All were in favor.

**NEW BUSINESS**

**Resolution 2021-022**

**Elect Timothy Coleman Board Chairman for 2021**

Mr. Ferrell moved to elect Timothy Coleman as Board Chairman for 2021. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, abstained, Mr. Ferrell, aye. Resolution adopted.

**Resolution 2021-023**

**Elect Jeffrey Ferrell Board Vice-Chairman for 2021**

Mr. Coleman moved to elect Jeffrey Ferrell as Board Vice-Chairman for 2021. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, abstained, Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-024**

**Approve Finance Agreement with Community First National Bank**

Mr. Coleman moved approve the finance agreement with Community First National Bank for the lease of SCBA equipment per Attachment 1 with a total acquisition cost of \$208,849 with yearly payments of \$32,746.84 for a period of seven (7) years at an interest rate of 2.85%. Mr. Ferrell seconded the motion. Chief Murphy explained that this was part of an ongoing plan to replace dated equipment. Roll call vote: Mr. Lang, aye: Mr. Ferrell, aye, Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-025**

**Authorize the Issuance of Tax Anticipation Notes**

Mr. Coleman moved to authorize the issuance of Tax Anticipation Notes of \$1.5 Million, to be repaid over a period of five years. Mr. Ferrell seconded the motion. Mr. Boyle said this was basically the same thing that was done in 2015. Roll call vote: Mr. Lang, aye: Mr. Ferrell, aye, Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-026**

**Approve Supplemental Temporary Appropriations**

Mr. Coleman moved to approve the following Supplemental Temporary Appropriations: Appropriations:

2907-210-319-0000	K-9 Professional & Technical	\$1,000
2913-610-730-0107	Improvement of Sites (Abernathy)	\$5,000

Mr. Ferrell seconded the motion. Roll call vote: Mr. Lang, aye: Mr. Ferrell, aye, Mr. Coleman, aye. Resolution adopted.

**Resolution 2021-027**

**Authorize Grant to the Erie County Community Foundation  
for Recreational Programming**

Mr. Coleman moved to authorize the submission of a grant application to the Erie County Community Foundation for funding for recreational programming such as movie nights and the acceptance of the grant if so awarded. Mr. Ferrell seconded the motion. Ms. Byington advised that the grant would be up to \$5,000. Roll call vote: Mr. Lang, aye: Mr. Ferrell, aye, Mr. Coleman, aye. Resolution adopted.

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**Department Reports**

**Police Department** – Chief Donald had submitted his report to Mr. Boyle. They will contact the Health Department for guidance regarding the Easter Egg hunt.

Mr. Lang inquired about a traffic situation on Perkins Avenue at OHgo's Property. Chief Donald said that the situation was being reviewed. There have been several meetings. They are trying to relocate to a better location.

Mr. Coleman asked that a formal written thank you or certificate be sent to Tuffman for their donation.

**Fire Department** – Chief Murphy asked the Board to approve a grant application.

**Resolution 2021-028**

**Authorize 2020 AFG Grant Application**

Mr. Coleman moved to authorize the 2020 AFG grant application for the purchase of an aerial truck. Mr. Ferrell seconded the motion. Chief Murphy said the grant would be for up to \$999,999 with a 5% match. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Ferrell asked Chief Murphy when he was getting the SCBA. Chief Murphy said they are supposed to be shipped February 15. Mr. Ferrell asked that there be a day set aside for the Board to come to the station to look at them and the turnout gear.

**Community Development** – Ms. Byington said their main focus was on baseball registration. The price will be the same for both residents and non-residents.

They will be meeting with the owners of Tru Hotel regarding complaints and items that still need to be completed.

Erie Regional Planning will be meeting to discuss allowing the Mall to split off a parcel for development and to update the subdivision regulations. Mr. Boyle said that a major point of discussion in the subdivision regulations was the issue of private roads. The 5<sup>th</sup> District has ruled on this issue and it is allowable. Some developers want to maintain the roads as private because of the numerous regulations for a public road.

**Public Works Department** – There will be a posting for seasonal hiring. Brittany Henley will be working on the Memorial Day service. Nate Parthemore continues providing great service for all departments.

Mr. Coleman asked if there had been a decrease in the number of Christmas trees that were picked up. Mr. Boyle did not think so.

Mr. Ferrell reminded Mr. Boyle that the ball fields needed to be ready for the opening of the season.

**Administrator** – Mr. Boyle said they have received a draft agreement for 2509 Hayes Avenue. Bids are due Friday for the various road projects. They had three meetings last week regarding baseball. Firelands Regional Medical Center's contribution this year is \$4,000.

Mr. Boyle said the Mall has submitted plans for a residential development and the hearing with the Zoning Commission is set for February 8.

Annual departmental reports are due in February.

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Mr. Coleman wanted an update on Maui Sands. Chief Donald said they have not received any calls recently. Mr. Boyle said that they had not heard from the developer recently. Mr. Coleman wants the developer to be responsible for the demolition, not the Township, if this property falls into disrepair.

**Notices/Correspondence**

- Next Regular Meeting – February 9 @ 6:00 pm
- Notice of New Class D3 liquor permit for Rio Grande Street Tacos, LLC, 4315 Milan Road, Suite 8/9. No hearing was requested.

**Fiscal Officer Comments**

- Payments for the period January 13 – January 29 total \$568,148.79 and include payments to: Erie County Auditor for GIS, ECEDC for revised 2020 contribution, Erie Regional Planning, Firelands Corp Health for annual physicals, Ice Miller Legal Counsel for JEDD, Pro-Tech for SWAT vests, VFIS for annual policies for career and part-time fire fighters, Finley Fire for helmets, Gundlach Sheet Metal for cleaning of ducts.
- Inventories were due January 25, have all except Police. Chief Donald said it is complete and he will print it.
- We are still working in Temporary Mode – Still receiving 2020 invoices without purchase orders. This has slowed down the process of closing the 2020 year.
- W-2s were distributed yesterday.
- OTA online sessions begin Feb 1-5

**Trustees Discussion** - None

**Public Forum** – None

**Adjournment:**

With no further business, Mr. Coleman moved to adjourn the meeting at 8:35 am. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye, Mr. Coleman, aye.

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Timothy Coleman, Chairman

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Diane Schaefer, Fiscal Officer