

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

December 15, 2020

The Perkins Township Trustees met Tuesday December 15, 2020 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were James Lang, Timothy Coleman, and Jeffrey Ferrell. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 8:00 a.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

PUBLIC HEARING

Chairman Ferrell opened the public hearing on the Comprehensive Plan Update by asking Ms. Murray to give an overview of the development of this plan. The Board suggested some edits and minor changes.

Mr. Ferrell noted several items he would like to clarify. He also noted that the maps were difficult to read. Other comments related to the plan to develop east-west roads. Mr. Coleman concurred with the other comments. He thanked Ms. Murray for her hard work on this plan.

Mr. Ferrell would like to have a comparison of utility rates and availability of piped utilities for various areas, especially State Route 4.

RESOLUTION 2020-129

Adopt Comprehensive Plan Update

Mr. Ferrell moved to adopt the Comprehensive Plan Update with the edits and clarifications as discussed. Mr. Coleman seconded that motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

NEW BUSINESS

RESOLUTION 2020-130

Approve Change of Payroll Date

Mr. Ferrell moved to approve the change of the payroll from January 1, 2021 to December 31, 2020. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell aye. Resolution adopted.

RESOLUTION 2020-131

Authorize the 2020 Annual Financial Report using Regulatory Method

Mr. Ferrell moved to authorize the Fiscal Officer to file the 2020 Annual Financial Report using the Regulatory Method. Mr. Coleman seconded the motion. Roll call: Mr. Lang aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

RESOLUTION 2020-132

Adopt Salary Method of Pay for Trustees and Fiscal Officer

Mr. Ferrell moved to adopt the salary method of pay for Trustees and Fiscal Officer for 2021. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

RESOLUTION 2020-133

Authorize the Purchase of Health Insurance of Trustees and Fiscal Officer

Mr. Ferrell moved to authorize the purchase of health insurance for the Trustees and Fiscal Officer for 2021. Mr. Coleman seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

RESOLUTION 2020-134

Authorize the Purchase of Life Insurance of Trustees and Fiscal Officer

Mr. Ferrell moved to authorize the purchase of life insurance for the Trustees and Fiscal Officer for 2021. Mr. Coleman seconded the motion. Roll Call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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RESOLUTION 2020-135

Adopt 2021 Temporary Appropriations

Mr. Ferrell moved for the adoption of the 2021 Temporary Appropriations as follow:

2021 TEMPORARY APPROPRIATIONS	Salaries	Other		Total
1000 GENERAL FUND				
110 Administration	\$ 292,211	\$ 498,540	\$ 790,751	
120 Building & Grounds		\$ 187,632	\$ 187,632	
190 Community Development	\$ 261,667	\$ 260,265	\$ 521,932	
310 Lighting		\$ 15,950	\$ 15,950	
610 Parks & Recreation	\$ 62,315	\$ 84,244	\$ 146,559	
690 Recreation & Community Events	\$ 38,000	\$ 42,550	\$ 80,550	
Transfers Out		\$ 314,857	\$ 314,857	
Total General Fund	\$ 654,193	\$ 1,404,038		\$ 2,058,231
2011 MOTOR VEHICLE		\$ 18,300		\$ 18,300
2021 GASOLINE TAX	\$ 49,990	\$ 60,852		\$ 110,842
2031ROAD & BRIDGE	\$ 128,980	\$ 230,398		\$ 359,378
2041 CEMETERY	\$ 41,375	\$ 28,719		\$ 70,093
2191 POLICE LEVY	\$ 1,553,507	\$ 751,370		\$ 2,304,877
2192 FIRE & EMS LEVY				
220 Fire	\$ 934,500	\$ 1,062,850	\$ 1,997,350	
230 EMS	\$ 286,000	\$ 403,500	\$ 689,500	
Total Fire & EMS				\$ 2,686,850
2193 MVA		\$ 16,000		\$ 16,000
2194 ROAD RECONDITIONING		\$ 655,707		\$ 655,707
2221 DRUG LAW ENFORCEMENT		\$ 10,633		\$ 10,633
2231 PERMISSIVE MOTOR VEHICLE	\$ 58,400	\$ 53,600		\$ 112,000
2271 ENFORCEMENT & EDUCATION		\$ -		\$ -
2291 POLICE DOJ		\$ 9,376		\$ 9,376
2293 DRUG USE PREVENTION GRANT	\$ 15,000	\$ 3,370		\$ 18,370
2401 STREET LIGHTING	\$ 1,500	\$ 39,572		\$ 41,072
2907 K-9		\$ -		\$ -
2910 POLICE CPT GRANT		\$ -		\$ -
2911 RECREATION	\$ 15,000	\$ 120,866		\$ 135,866
2913 PARK DEVELOPMENT		\$ 69,300		\$ 69,300
3101 DEBT SERVICE 2015		\$ 77,357		\$ 77,357
4402 OPWC W STRUB ROAD		\$ 27,500		\$ 27,500
4901 CAPITAL PROJECTS - POLICE		\$ -		\$ -
4902 CAPITAL PROJECTS - SRTS		\$ -		\$ -
4903 CAPITAL PROJECTS - COMPLEX		\$ -		\$ -
4905 CAPITAL PROJECT - GENERAL		\$ -		\$ -
4906 CAPITAL PROJECTS - SITE IMPROV		\$ -		\$ -
4909 CAPITAL PROJECTS - OPWC		\$ -		\$ -
4910 CAPITAL PROJECTS - SIDEWALKS		\$ -		\$ -
4912 CAPITAL PROJECTS - PUBLIC WORKS		\$ -		\$ -
	\$ 3,738,445	\$ 5,043,308		\$ 8,781,753

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Mr. Coleman seconded the motion. Mr. Boyle noted that the temporary appropriations permit us to begin the 2021 year. Mr. Ferrell noted that it covers all the routine expenses and payroll. Roll Call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted. (Note: Ms. Schaefer reported the appropriations were amended to correct two data entry errors as highlighted.)

Department Reports

Fire Department – In his written report Chief Murphy advised that part-time Firefighter/Paramedic Kegan Lobsinger has submitted his resignation.

RESOLUTION 2020-136

Accept Resignation of Kegan Lobsinger

Mr. Ferrell moved to accept the resignation of Kegan Lobsinger, effective December 10, 2020. Mr. Coleman seconded the motion. Kegan has accepted full-time employment with the City of Sandusky. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Chief Murphy also stated that due to COVID-19 the use of the part-time personnel has been limited. This could affect their longevity payment per the current policy. The Board concurred that they should be eligible for longevity if they have been with the department for at least four (4) years and worked the hours per month suggested by the Chief.

RESOLUTION 2020-137

Waive the Hours Required for 2020 Longevity Payments

Mr. Ferrell moved to waive the requirement for hours worked in 2020 by part-time firefighters for longevity purposes. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Police Department – In addition to his written report, Chief Donald said the officers will be at Meijers for “shop with a cop” today.

Public Works – A written report was submitted by Director Crawford.

Community Development – In addition to a written report, Director Byington provided an update of the possibility of the Karelly (Groff) property on Bell Avenue being available for purchase.

Administrator – In addition to his written report, Administrator Boyle noted that the final draft of amendments to the County subdivision regulations should be received on January 11. Administration officers remain closed to the public to reduce the potential spread of COVID-19.

There was lengthy discussion related to funding of the Police and Fire Departments. There is a need to address current shortfalls in revenue for the Police Department. There are projected shortfalls for the Fire Department in a few years as well as the need for capital funding to address future building and apparatus needs.

Mr. Ferrell suggested that if they were going to put something on the ballot in 2021 it would probably be in May.

Staff was asked to obtain information from the County Auditor related to potential tax generation at different millage rates.

Notices/ Correspondence

Next regular meeting is the Organizational meeting on January 12, 2021.

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Fiscal Officer Comments

Payments for the period November 28 – December 15 total \$453,494.38 and include payments to: Warren Fire for coveralls, West Roofing and Tusing for Repairs to Station #3, 7L Construction for Abernathy Parking Lot, D L Smith for curbs in Stonewood, DMC Technology for December, Erie County Economic Development Corp for the 2020 Contribution, E&K Independent for pump repairs, Richland Sealcoating for crack sealing, and Stryker for LifePac lease.

Trustees Discussion- None

Public Forum - None

Executive Session

At 9:05 am Mr. Ferrell moved to go into executive session permitted by ORC 121.22(G)(8) for consideration of a matter related to economic development. Mr. Coleman seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion passed adopted.

At 9:38 am the Board returned to regular session.

Adjournment

There being no further business, Mr. Ferrell moved to adjourn the meeting at 9:38 a.m. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer
(from recording)