

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

November 17, 2020

The Perkins Township Trustees met Tuesday November 17, 2020 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were James Lang and Jeffrey Ferrell. Mr. Coleman was excused. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 8:00 a.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved to approve the minutes of the Regular Session of October 30. Mr. Lang seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Ferrell moved to approve the Financial Statements for the month ending October 31 and the period ending November 20. Mr. Lang seconded the motion. All were in favor.

NEW BUSINESS

RESOLUTION 2020-118

Reallocation of Funds

Mr. Ferrell moved to approve the reallocation of supplemental appropriations as follows:

2191-210-190-0001	Salaries	(\$90,000)
2192-210-750-0000	Vehicles	\$90,000

Mr. Lang seconded the motion. Mr. Boyle said this was to allow for the purchase of the police cruisers using funds original to come from the Salaries account. The salaries were subsequently paid using CARES funds. Roll call: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

RESOLUTION 2020-119

Approve a Then and Now Purchase from Ice Miller

Mr. Ferrell moved to approve a Then and Now purchase from Ice Miller in the amount of \$8,259.10 for expenses connected with the JEDD project at 2509 Hayes Avenue. Mr. Lang seconded the motion. Roll call: Mr. Lang, yes; Mr. Ferrell, yes. Resolution adopted.

RESOLUTION 2020-120

Accept Resignation of Nicholas Blovsky

Mr. Ferrell moved to accept the resignation of Nicholas Blovsky, effective November 20, 2020. Mr. Lang seconded the motion. Mr. Boyle said that Mr. Blovsky has accepted a position at North Ridgeville. Roll call: Mr. Lang, yes; Mr. Ferrell, yes. Resolution adopted.

RESOLUTION 2020-121

Purchase Two Ford Utility Interceptors for Police Department

Mr. Ferrell moved to purchase two (2) Ford utility Interceptors with police package from Statewide Ford Lincoln for a cost of \$41,599 each. Mr. Lang seconded the motion. Chief Donald said that these vehicles which will replace two vehicle that according to the mechanic have run their course and are starting to have mechanical issues. Roll call: Mr. Lang, yes; Mr. Ferrell, yes. Resolution adopted.

RESOLUTION 2020-122

Enter into Lease Agreement with Community Leasing Partners for Turnout Gear and SCBA

Mr. Ferrell moved to enter into an agreement with Community Leasing Partners for up to \$300,000 for the lease/purchase of firefighter turnout gear and self-contained breathing apparatus. Mr. Lang seconded the motion. Roll call: Mr. Lang, yes; Mr. Ferrell, yes. Resolution adopted.

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Department Reports

Police Department – Trustees received a written report. Renovations to the records area and the squad room are starting. The Chief thanked Mr. Coleman for his assistance with ODOT during the recent windstorm.

Fire Department – Included in the written report was an update on the repairs to Station 3's roof. The Ohio Fire Chief's Association will be conducting the Lt's written exam and assessment center the first week of December.

Community Development – The Director is working on submitting various grant close out reports.

Public Works Department – Leaf pickup started November 2 and will continue through December 18. The snow removal equipment is ready for the season. They are trimming trees and cutting brush throughout the Township and will be doing some building maintenance projects as time permits.

Administrator – Mr. Boyle gave his report which included updating subdivision regulations by Erie Regional Planning; comments from ODOT and the Erie County Engineer's Office regarding the Safe Route to School project; update of the status of the 2509 Hayes Avenue property; update of the COVID-19 travel advisory and safety protocols; upcoming zoning hearings; and an update on the proposed extension of Sam's Club Way.

Mr. Boyle reminded the departments to be prepared to submit their 2021 Temporary Appropriations budget for adoption at the December 8 meeting. Mr. Ferrell wants the department to also submit a list of their capital needs.

Mr. Boyle suggested entering into a contract with F2F Marketing, a company to do social media marketing on behalf of the Township. Mr. Ferrell agreed that this would be beneficial and wanted to proceed immediately.

Notices/Correspondence

Next Regular Meeting – November 24 at 8:00 am –Fairfield Inn Zoning Hearing

Fiscal Officer Comments

Payments for the period October 31 – November 20 total \$555,098.06 and includes two payroll, Hazard/Supplement payments and payments to: Erie Blacktop #2 for Campbell/Schenk, Huntington Bank for payment on Bell/Hull notes, RJ Beck for building door access pads, Stryker for Lucas device and 4-yr maintenance agreement, Vance for vests purchased through a grant, 7L Construction for Old Railroad resurfacing, Ed Burdue & Company for Fox Road catch basin repairs.

CARES funding update – In order to process this week's payroll for the Fire Department from CARES I needed approximately \$23,000. According to the directions previously from the Board anything not encumbered for other items would be split 50/50 for the Police and Fire. So, I put an additional \$23,000 in each of their Salary accounts. That leaves approximately \$14,000 left. There are two PO that I know that need to be written yet for a webinar and a timeclock system which total approximately \$7,100, leaving \$7,000. I have a couple of payroll adjustments to make and need to see how much is

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needed for pensions before I can give you a firm amount of how much is really left. Only half of the Police Department's next payroll will be able to come from CARES funds.

I have sent emails with the new money, a worksheet, and outstanding purchase orders for each department to use to begin working on their temporary appropriations for 2021 which need to be adopted in December.

Trustees Discussion- None

Public Forum – None

Adjournment:

With no further business, Mr. Ferrell moved to adjourn the meeting at 8:17 am. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer
(From recording)