

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

October 13, 2020

The Perkins Township Trustees met Tuesday October 13, 2020 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were James Lang, Timothy Coleman, and Jeffrey Ferrell. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved to approve the minutes of the Regular Session of September 8 and September 22. Mr. Coleman seconded the motion. All were in favor.

FINANCIALS

Mr. Ferrell moved to approve the financial reports for the month ending September 30, and the period ending October 13. Mr. Coleman seconded the motion. All were in favor.

NEW BUSINESS

RESOLUTION 2020-111

Hire Levi Soule as a Class B Firefighter/Paramedic

Mr. Ferrell moved to hire Levi Soule full time as a Class B Firefighter/Paramedic, effective October 18, 2020 at a 53-hour rate of \$18.87. Mr. Coleman seconded the motion. Chief Murphy noted that Levi has been on the department since March 2019. He is a graduate of Perkins High School. He is a certified Level II Firefighter and EMT-Paramedic having received his training through EHOVE. Currently works for the Vermilion Township Fire Department and Citizens Ambulance Service. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Chief Murphy then administered the oath of office to Firefighter Soule.

RESOLUTION 2020-112

Adopt a Revised Transfer of Sick Leave Policy

Mr. Ferrell moved to adopt a revised Transfer of Sick Leave Policy for internal transfers between all departments. Mr. Coleman seconded the motion. Mr. Boyle noted in reviewing the policy, the current policy only applies to the Police and Fire Departments. The intent of the revised policy is that it will apply to all full-time employees accruing sick leave and will provide for transfers between all departments. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

RESOLUTION 2020-113

Approve Supplemental Appropriations

Mr. Ferrell moved to adopt the following supplemental appropriations based on Amended Certificate #5:

MOTOR VEHICLE FUND

| | | |
|-------------------|--|------------|
| 2011-330-420-0013 | Operating Supplies (Fuel) | (\$ 5,000) |
| 2011-330-420-0028 | Operating Supplies (Surface Treatment) | (\$ 1,000) |

GASOLINE TAX FUND

| | | |
|-------------------|--|-----------|
| 2021-330-420-0028 | Operating Supplies (Surface Treatment) | \$ 6,000 |
| 2021-330-740-0000 | Machinery, Equipment & Furniture | \$ 36,300 |

ROAD & BRIDGE FUND

| | | |
|-------------------|-------------|-----------|
| 2031-330-190-0001 | Salaries | \$ 12,000 |
| 2031-330-353-0000 | Natural Gas | \$ 3,300 |

ROAD RECONDITIONING LEVY

| | | |
|-------------------|---------------------|-----------|
| 2194-330-360-0000 | Contracted Services | \$ 10,200 |
|-------------------|---------------------|-----------|

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CARES FUND

| | | |
|-------------------|-------------------|-----------|
| 2273-210-190-0001 | Police Full Time | \$125,470 |
| 2273-210-190-xxxx | Police Hazard Pay | \$ 42,000 |
| 2273-210-211-0000 | OPERS | \$ 60,312 |
| 2273-210-213-0000 | Medicare | \$ 2,429 |
| 2273-220-190-0001 | Fire Full Time | \$119,569 |
| 2273-220-190-xxxx | Fire Hazard Pay | \$ 53,000 |
| 2273-220-213-0000 | Medicare | \$ 2,503 |
| 2273-220-215-0000 | OP&FPF | \$ 41,417 |

LIGHTING ASSESSMENTS:

| | | |
|-------------------|---------------------|----------|
| 2401-310-360-0000 | Contracted Services | \$ 1,994 |
|-------------------|---------------------|----------|

Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Department Reports

Police Department – In his written report, Chief Donald reported they had several calls recently where the department did an outstanding job – a shooting in the City of Sandusky, a situation in Huron County and the arson fire at Kroger’s.

They will hold Trunk-or-Treat on October 29 as a drive thru event at the Sandusky Mall.

There is a posting for the SRO position.

Fire Department – Chief Murphy also acknowledge the personnel of his department for their professional work in responding to the numerous fires on October 6. He also thanked the Perkins Police Department and the Erie County Sheriff’s Office for assisting in the evacuation of Kroger’s. And he acknowledged Kroger loss prevention specialist Brian Zwiebel, State Fire Marshal investigator Jeff Koehn, and the Perkins Police Department for the swift identification and arrest of the person responsible.

Community Development – Ms. Byington submitted a written report giving the status of current projects including Abernathy Park, the bus shelters and land acquisitions from Erie County on Carbon and Paxton.

Public Works Department – In his written report, Director Crawford noted the contractor would be crack sealing roads in the Township during the next two weeks. They are continuing to work on various projects at Abernathy Park. Cleanup of the cemetery will continue through October. Leaf collection officially will start November 2 through December 18.

Administrator – Mr. Boyle reported that staff has been part of the Erie Regional Planning’s Review Committee on updates to the County’s subdivision regulations. The design work has been submitted to ODOT for the Meadowlawn School SRTS project. He has been attending meetings regarding the re-development of 2509 Hayes Avenue. They continue to work on the design of a new public street to connect Sam’s Club Way to Baywinds Drive.

We are finalizing possible expenditures related to the CARES Act funding. An intercom system has been installed in the lobby area and we are working on a door access system.

The Township recommends that neighborhood “trick-or-treat” events be held on Saturday, October 31 between 5:30 – 7:30 pm and following the CDC and DOH best practices to reduce the possible spread of COVID-19.

Notices/Correspondence

- Next Regular Meeting – October 27

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Fiscal Officer Comments

- Payments for the period September 23 – October 13 total \$493,749.54 and includes two payrolls and payments to Erie Materials for asphalt for Campbell Street south of NASA, Kiesler Ammunition for supplies for training/qualification, Ed Burdue & Company for Abernathy Park demolition, Pavement Technology for reclamite, and TCF Equipment Finance for sweeper lease.
- Motel Collections for the month of August still waiting on Sandusky Inn’s payment
- CARES – Third round – The supplemental appropriations approved tonight account for all but \$4,000-12,000 of the third round depending on clarification from OPERS if Hazard pay for Police Department is pensionable.
- CARES – Second round – there is approximately \$96,000 left in the funding after Gundlach & Firelands estimates are processed.
- The Township’s Fall Yard Waste drop off event will be held at Barnes Nursery October 24-25.

Trustees Discussion

Mr. Coleman commended the member of the Fire Department and the Police Department for their work on the recent arson fire at Kroger’s.

Public Forum – None

Adjournment:

With no further business, Mr. Ferrell moved to adjourn the meeting at 6:15 pm. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer