

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

September 22, 2020

The Perkins Township Trustees met Tuesday September 22, 2020 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were James Lang, Timothy Coleman, and Jeffrey Ferrell. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 8:05 a.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved to approve the minutes of the Regular Session of August 25. Mr. Coleman seconded the motion. All were in favor.

FINANCIALS

Mr. Ferrell moved to approve the financial reports for the period ending September 23. Mr. Coleman seconded the motion. All were in favor.

NEW BUSINESS

RESOLUTION 2020-109

Renew Contract with MT Business Technologies

Mr. Ferrell moved to renew the contract for three Xerox copiers for 60 months at a monthly base cost of \$245.00. Mr. Coleman seconded the motion. Ms. Schaefer explained that the Ricoh copiers were no longer supported. The copiers would be like what we have now, except faster. Two are replacing the Ricohs in the Administration Department and one at Fire Station #2. The cost for B&W copies goes from .0119 cents per copy to .009 and Color from .075 cents to .046. The estimated monthly cost saving is \$35-40. Mr. Ferrell asked if we had contacted any other companies. Ms. Schaefer said that when all the contracts were reviewed a couple of year ago, MT was the lowest provider. She also said that a company from Perrysburg had quoted our machines at the end of last year and they were higher. Mr. Ferrell wanted to know where MT was located. Ms. Schaefer said they were in Mansfield; however, their technicians are located regionally. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

RESOLUTION 2020-110

Authorize Payment to Erie Materials, Inc. \$6,961.36

Mr. Ferrell moved to authorize the payment of a Then & Now purchase from Erie Materials, Inc. in the amount of \$6,961.36 for asphalt. Mr. Coleman seconded the motion. Mr. Ferrell said this was for work we did on Campbell, south of NASA. It was a project we did with Oxford Township. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

Department Reports

Police Department – Chief Donald notified the Board that the Department had received the body armor vest grant. There was a lengthy discussion regarding the traffic flow around Furry School now that school is in session.

Fire Department – Chief Murphy reported that Captain Bronner and Fire Marshall Eastman had contacted Sandusky, Huron, and Margaret Fire Departments regarding a video for Fire Prevention Week. BCSN is providing the video at no cost to the departments. They will be having an officer's staff meeting to work on their portion of the strategic plan. They will not be having the Open House next month due to COVID-19.

Community Development – Ms. Byington reported that they are awaiting the results of the asbestos survey for the building at Abernathy Park before proceeding with the demolition. Firelands Regional Medical Center is moving forward on their construction. Community Development has received approval for the relocation of the bus shelter from King to Columbus Avenue.

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The Board of Zoning Appeals held a meeting last night. Three of the requests had been approved. The last was denied because the fence was made of doors and was not uniform in design. The owner is to work with the Township to modify the fence.

The public survey for the neighborhood plans went live. There are some concerns regarding the ability to use the mapping to locate where someone lives. Ms. Byington will work with Ms. Murray to update the survey. Mr. Ferrell suggested that the districts should mirror the voting precincts. Ms. Byington did not know if they could change the numbering of the districts at this time. It was suggested that the current survey be stopped and then restarted.

The video project promoting Perkins Township went live and was well received.

Ms. Byington reported that they had received the revised plans for the Bay Winds road project.

Ms. Byington then reviewed the remaining projects for Abernathy Park. She will put together a recap of the remaining costs. She estimates that they will need additional funds from the General Fund to finish the project.

Public Works Department – Mr. Boyle reported that work had started on the Campbell - Schenk project and is supposed to be finished by the end of the week. Mr. Coleman had met with the contractor regarding some questions. The amount of milling on Campbell was reduce and asphalt will be used around the monument boxes instead of concrete. . There will be a change order submitted. Public Works completed another round of street sweeping and plan to do one more. Cemetery cleanup begins October 1. Mr. Coleman asked if we were doing a fall drop off at Barnes. A date needs to be set for the October.

Administrator – Mr. Boyle gave did not have much to report that had not already been covered since he just returned from vacation.

Notices/Correspondence

- Next Regular Meeting – October 13

Fiscal Officer Comments

- Payments for the period September 9 – 22 total \$291,688.52 and includes payments to: Pavement Technologies for reclamite; Dell Marketing for laptops, monitors, & docking stations
- Waiting on one motel to complete the August motel report

Trustees Discussion

Mr. Ferrell asked Chief Donald if they were planning on having Trick or Treat. Chief Donald said that he would like to and will discuss it with Mr. Boyle.

Public Forum – None

Mr. Ferrell moved to go into executive session per ORC 121.22(G)(8) for consideration of information relating to economic development. Mr. Coleman second the motion Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. In addition to the Trustees, attending were Mr. Boyle and Ms. Byington.

Mr. Lang moved to return to regular session. Mr. Coleman second the motion Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye.

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Adjournment:

With no further business, Mr. Lang moved to adjourn the meeting at 9:25 am. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer