

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

July 14, 2020

The Perkins Township Trustees met Tuesday July 14, 2020 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were James Lang and Jeffrey Ferrell. Mr. Coleman was excused. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 8:00 a.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved to approve the minutes of the Regular Sessions of June 9 and June 23 and the Special Session of June 10. Mr. Lang seconded the motion. All were in favor.

FINANCIALS

Mr. Ferrell moved to approve the financial reports for the month ending June 30 and the period ending July 14. Mr. Lang seconded the motion. All were in favor.

NEW BUSINESS

RESOLUTION 2020-079

**Hire Melissa Vassallo as Administrative Assistant
in the Community Development Department**

Mr. Ferrell moved to hire Melissa Vassallo as Administrative Assistant in the Community Development Department per proposed Schedule A at a rate of \$16.00 per hour, effective July 20, 2020. Mr. Lang seconded the motion. Mr. Boyle recapped the procedure to hire a replacement in the Community Development department. Ms. Vassallo was most recently employed by the City of Sandusky. Roll vote: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

RESOLUTION 2020-080

**Hire Dave Bramel as a Seasonal Employee
in the Public Works Department**

Mr. Ferrell moved to hire Dave Bramel as a Seasonal Employee in the Public Works Department at a rate of \$11.00 per hour, effective July 20, 2020. Mr. Lang seconded the motion. Mr. Boyle noted the it has been difficult to find people who are willing to work part-time to fill in on a seasonal basis. Roll vote: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

RESOLUTION 2020-081

Supplemental Appropriation for Fund 2272 CARES EMS

Mr. Ferrell moved to approve Supplemental Appropriations for Fund 2272 CARES EMS:

2272-220-420-0000	Operating Supplies	\$10,000
2272-220-360-0000	Contracted Services	\$10,000
2272-220-740-0000	Machinery, Equipment & Furniture	\$ 5,658

Source: Unappropriated funds from CARES Act for first responders

Mr. Lang seconded the motion. Ms. Schaefer explained that since this was first adopted, UAN has created specific Fund numbers for accounting the CARES Act monies. Both CARES funds accrue their own interest. She allocated the funds to the accounts that would probably be used by the Fire Department and this would allow her to reallocate them per the Chief's directions. Roll vote: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

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RESOLUTION 2020-082

Supplemental Appropriations for Fund 2273 CARES (HB481)

Mr. Ferrell moved to approve Supplemental Appropriations for Fund 2273 CARES Act (HB481):

2273-110-319-0000	Technical & Professional Services	\$10,000
2273-210-319-0000	Technical & Professional Services	\$10,000
2273-220-319-0000	Technical & Professional Services	\$10,000
2273-330-319-0000	Technical & Professional Services	\$10,000
2273-110-360-0000	Contracted Services	\$10,000
2273-210-360-0000	Contracted Services	\$10,000
2273-220-360-0000	Contracted Services	\$10,000
2273-330-360-0000	Contracted Services	\$10,000
2273-110-420-0000	Operating Supplies	\$10,000
2273-210-420-0000	Operating Supplies	\$10,000
2273-220-420-0000	Operating Supplies	\$10,000
2273-330-420-0000	Operating Supplies	\$10,000
2273-110-740-0000	Machinery, Equipment & Furniture	\$41,668
2273-210-740-0000	Machinery, Equipment & Furniture	\$10,000
2273-220-740-0000	Machinery, Equipment & Furniture	\$10,000
2273-330-740-0000	Machinery, Equipment & Furniture	\$10,000
Total		\$191,668

Source: Unappropriated funds from CARES Act (HB481)

Mr. Lang seconded the motion. Ms. Schaefer said that she has allocated the fund by program/department so that we could track expenditures with the understanding that the Fiscal Officer could reallocate between different programs if needed. Roll vote: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

Department Reports

Chief Murphy reported that Squad 212 has been operating without issues. He is working with the adjuster for the repairs to Station #3. They are starting to put together the promotional testing for fulltime firefighter.

Acting Chief Donald reported they had gotten the vest grant and the paperwork has been updated. Officer Kisner has been a valuable asset to the department. Chief Donald asked permission for Officer Marsinick to drive his mother to Toledo to deliver a quilt in honor of Fallen Officer Diaz. Permission was granted.

Public Works – Columbia Gas should be finished on Campbell/Schenk this week.

Recreation – The first movie night is today. Nick has been helping in Public Works and Community Development.

Zoning – Report was submitted. Melanie continues to work on the census responses.

Community Development – Report was submitted. Community Development will be coordinating a Township video to help market and promote Perkins Township. Neighborhood surveys are continuing.

Administrator – The front lobby door remains closed and we have had no complaints so we will continue that procedure. Staff is working with the engineering consultant on a road design to connect Milan Road to Sam’s Club

Notices/Correspondence

- Next Regular Meeting – July 28
- Special Meeting – July 16 at 6:00 pm at the Pavilion at Strickfaden Park

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Fiscal Officer Comments

- Payments for the period June 24-July 14 total \$578,058.30 and includes payments to: West Roofing for the temporary repairs to Station #3, Dewey Furniture for the recliners, annual fees to the ECEMA, Keller Plumbing for the water heater, and 7L Construction for the asphalt paving.
- Back Pay for IAFF 2019-2022 has been completed
- Selection of Assistant to the Fiscal Officer

RESOLUTION 2020-83

Approve the hiring of an Assistant Fiscal Officer

Mr. Ferrell approved the hiring of an Assistant Fiscal Officer per a Schedule A, pending the satisfactory completion of background and credit checks and pre-employment testing. Mr. Lang seconded the motion. Roll vote: Mr. Lang, aye; Mr. Ferrell, aye. Resolution adopted.

Trustees Discussion

Public Forum

Adjournment:

With no further business, Mr. Ferrell moved to adjourn the meeting at 8:35 am. Mr. Lang seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer