

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**March 26, 2019**

The Perkins Township Trustees met on Tuesday, March 26, 2019 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

**MINUTES**

Mr. Coleman moved to approve the minutes of the Regular Session of February 26, 2019. Mr. Ferrell seconded the motion. All were in favor.

**FINANCIAL REPORTS**

Mr. Coleman moved to approve the financial reports for the month ending February 28<sup>th</sup> and the periods ending March 12<sup>th</sup> and March 26<sup>th</sup> 2019. Mr. Ferrell seconded. All were in favor.

**PROCLAMATION**

Mr. Coleman read a proclamation recognizing the accomplishments of Lucas Salmon as State Division II Wrestling Champion in the 170 lb. weight class. Lucas also received a plaque in honor of his accomplishments. Mr. Boggs, Superintendent of Perkins Schools, said a few words honoring Lucas. Mr. Ferrell noted that all athletes start the season with the goal of being a champion and he was able to accomplish that goal.

**NEW BUSINESS**

**RESOLUTION 2019-049**

**Appoint Michael Jarrett as a Part-time Police Officer**

Mr. Coleman moved to appoint Michael Jarrett as a part time Police Officer at a rate of \$14.25 per hour while in training and to a rate of \$15.00 once training is completed, effective March 27<sup>th</sup>. Mr. Ferrell seconded the motion. Chief Parthemore reviewed Mr. Jarrett's qualifications. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Motion passed.

Chief Parthemore administered the oath to Officer Jarrett.

**RESOLUTION 2019-050**

**Accept Offer from Statewide Ford for Trade-In on Cruisers**

Mr. Coleman moved to accept the offer of \$2,200 per cruiser from Statewide Ford for the trade in of four Dodge Charger Police cruisers. Mr. Ferrell seconded the motion. Chief Parthemore said this was a fair offer. If we use GovDeals, we could get a higher price, but maybe a lower price. There would also be additional time and costs to remove the equipment. This is for the trade-in only. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Motion passed.

**RESOLUTION 2019-051**

**Approve Then & Now Purchase for Contractors Design Engineering**

Mr. Coleman moved to approve a Then & Now Purchase Order and payment of an invoice for \$9,500.00 to Contractors Design Engineering for Michigan Avenue for \$3,000.00 for a topographic survey and \$6,500.00 for pavement reconstruction plans. Mr. Ferrell seconded the motion. Mr. Crawford noted that the engineer started before the purchase order was in place. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Motion passed.

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**RESOLUTION 2019-052**

**Hire Part Time Firefighters/EMT**

**Aiden Fisher, Erik Hansberger, Robert Maschari, and Levi Soule**

Mr. Coleman moved to hire Aiden Fisher, Erik Hansberger, Robert Maschari, and Levi Soule as part-time firefighters/EMT's at a rate of \$12.00 per hour, serving a probationary period of one year. Mr. Ferrell seconded the motion. Chief Murphy reviewed the training and current employment of each candidate. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Motion passed.

Chief Murphy administered the oath of office to Robert Maschari who was the only appointee who was able to attend tonight's meeting.

**RESOLUTION 2019-053**

**Approve Application for the**

**Ohio Division of EMS Priority One Training and Equipment Grant**

Mr. Coleman moved to apply for, and accept if awarded, the Ohio Division of EMS Priority One Training and Equipment Grant. Mr. Ferrell seconded the motion. Chief Murphy said that this was a reimbursing grant. The amount will depend on the number of applicants. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Motion passed.

**RESOLUTION 2019-054**

**Approve an Advance of \$9,376.00 from the General Fund to 2291 Police DOJ Fund**

Mr. Coleman moved to approve an advance of \$9,376.00 from the General Fund to 2291 Police DOJ Fund. Mr. Ferrell seconded the motion. Ms. Schaefer explained that this would allow for the payment of the body cams as part of a reimbursing grant to be prepaid within the year. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Motion passed.

**Department Reports**

Public Works Department – Mr. Crawford noted they have started work on the ball fields, but Sartor was still too wet. Corso's and Firelands have been working in the cemetery installing landscaping and lights. They are reviewing applicants for the seasonal workers and hope to have some candidates ready to present at the next meeting. Bids for Michigan & Galloway are due April 8<sup>th</sup>. Work is continuing on Strickfaden.

Fire Department – Chief Murphy said there were two part-time firefighters on a leave of absence. They have some light bars and other equipment that will be taken out of service. Mr. Lang thanked the department for the assistance given to Sandusky recently on two fires. Chief Murphy said that Captain Johnson's shift was on the one at the auto dealer and Captain Miller's shift was on the other.

Police Department – Chief Parthemore reviewed several upcoming community activities. The radio installation is almost complete. Chief read a letter of thanks received regarding how Officer Roesch handled an online suicide threat.

Community Development – Mr. Ricci reviewed by upcoming demolition to be done by the homeowners. He also reviewed the monthly activities. The kick off for the Homeville Cleanup project will be April 18<sup>th</sup>. Ms. Sherlund reviewed the recent BZA hearings. The one for Bike Week was tabled when no one showed up. Chick-fil-a is working with ODOT regarding access. She hopes to have the Comprehensive Plan ready for adoption soon.

Administrator – Firelands Partnership is in the processing of finalizing the contract for the workforce strategic plan. Staff and Mr. Coleman will be working on drafting the strategic plan for the Township as a follow-up to the sessions we had last week. Ethics training is April 3.

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ODOT will be closing Route 6, starting April 8 for 21 days.

**Notices/Correspondence**

- Next Regular Meeting – April 9, 2019 at 6:00 pm
- Liquor permit transfer – D2 & D2X from JND Sandusky, Inc to Mings Garden Sandusky, Inc., dba Mings Garden, 3317 Milan Road – No hearing requested.

**Fiscal Officer Comments**

- Payments for the period March 2<sup>nd</sup> through March 15<sup>th</sup> totaled \$222,630.38 and included payments to Accurate Business Machines for the IT conversion and annual service, Erie Conservation District for Phase 2 of the Storm Water Program, and a payment to Studer-Obringer for the Pavilion Restrooms. Payments for the period March 16<sup>th</sup> through March 31<sup>st</sup> totaled \$494,459.04 and included payments to Intrensic for the body camera lease and a purchase of a CD.
- Joshua Lanyi is a Class B1 Officer as of March 16<sup>th</sup> with a rate of pay of \$25.09 per hour
- Jeffrey Briggs is a Class B1 Officer as of March 23<sup>rd</sup> with a rate of pay of \$25.09 per hour
- James Johnson obtained his Associate of Science in Fire Science from Columbia Southern University as of 2/7/2019. His new 56-hour rate is \$20.89.

**Trustees Discussion - None**

**Public Forum – None**

**Adjournment:**

With no further business, Mr. Ferrell moved to adjourn the meeting at 6:35 pm. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye.

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Timothy Coleman, Chairman

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Diane Schaefer, Fiscal Officer