

## **PERKINS TOWNSHIP TRUSTEES**

### **REGULAR SESSION**

**July 23, 2019**

The Perkins Township Trustees met on Tuesday, July 23, 2019 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

#### **AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

#### **MINUTES**

Mr. Coleman moved to approve the minutes of the Regular Session of June 25, 2019. Mr. Ferrell seconded the motion. All were in favor.

#### **FINANCIAL REPORTS**

Mr. Coleman moved to approve the financial reports for the period ending July 23<sup>rd</sup>. Mr. Ferrell seconded. All were in favor.

#### **PRESENTATION**

Chief Parthemore presented Silver Star awards to Detective Joe Rotuno, K9 Officer Joe Bauman, and Sergeant Brent Adams for their involvement and actions involving a call of suicidal male. The Silver Star is the third highest award that is given by the department.

On behalf of the Township, Mr. Coleman thanked the officers for their work. It is something you never plan for.

#### **NEW BUSINESS**

##### **Resolution 2019-126**

##### **Establish New Rates for Driveway/excavation and Connection to Storm Sewer Permits**

Mr. Coleman moved to establish new rates for:

Driveway/ excavation permits within Township rights-of-way \$50.00

Connections to storm sewers \$150.00

Mr. Ferrell seconded the motion. Mr. Crawford said we have never had a permit for a sewer tap and the other rates were less than what the County was charging. Mr. Coleman asked how this was being tracked. Mr. Boyle said we would do this through the County. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

##### **Resolution 2019-127**

##### **Establish Construction Start & End Times**

Mr. Coleman moved to establish construction start and end times. Mr. Ferrell seconded the motion. Mr. Ricci suggested 7:00 am to dusk. Mr. Ferrell asked if there would be a waive process for night paving projects. Mr. Ricci said that it was the milling that caused a noise issue. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

##### **Resolution 2019-128**

##### **Approve payment of Then & Now to Daniel Frederick Architects, LLC**

Mr. Coleman moved to approve the payment of a Then & Now purchase of \$9,557.62 to Daniel Frederick Architects, LLC for engineering services at Strickfaden Park. Mr. Ferrell seconded the motion. Mr. Crawford said that it was brought to his attention that this was not done. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

##### **Resolution 2019-129**

##### **Approve payment of Then & Now to Studer-Obringer**

Mr. Coleman moved to approve the payment of a Then & Now purchase of \$6,405.00 to Studer-Obringer for construction of Strickfaden Park New Restroom. Mr. Ferrell seconded

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the motion. This was a similar situation and the money had been set aside. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

#### **Resolution 2019-130**

##### **Award Nuisance Towing to Wilson's Towing**

Mr. Coleman moved to award a nuisance towing agreement to Wilson's Towing as follows:

Cars & Light Trucks	\$25.00
Heavy Trucks (>10,000)	\$50.00
Boats, trailers, campers	\$35.00

Commercial Tractor trailers, Semi's or heavy equipment quoted as needed

Mr. Ferrell seconded the motion. Mr. Ricci reported that Code Enforcement is discovering many late model vehicles when cleaning up properties. To avoid the cost of storage, they will have the towing company do the initial tow and then the vehicle becomes the property of the towing company. This will be re-bid each year. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

#### **Resolution 2019-131**

##### **Approve Application for Cops Hiring Grant**

Mr. Coleman moved to apply for, and accept if awarded a grant from the US Department of Justice Office of Community Oriented Policing Services for Cops Hiring. Mr. Ferrell seconded the motion. Chief Parthemore said this has been available for several years. He is working with the schools on this project. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

#### **Resolution 2019-132**

##### **Approve Application for Cemetery Grant**

Mr. Coleman moved to apply for, and accept if awarded a \$1,000 grant from the Ohio Division of Real Estate & Professional Licensing- Cemetery Division for a lighted box with a map of the Cemetery. Mr. Ferrell seconded the motion. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

#### **Department Reports**

**Fire Department** – Chief Murphy read a letter he had received from the City of Huron regarding assistance with the rescue at Nickel Plate Park.

The written exam for the Captain's exam will be this week.

#212 will be out of service for a couple of days.

He thanked everyone who assisted in the recent rescue on Campbell Street. Mr. Boyle thanked the department for all that they did. Mr. Coleman also thanked everyone who stepped up to assist in the rescue. Chief Murphy said it was an event you see maybe once in your career.

**Public Work Department** – Mr. Crawford reported that the paving projects continue in various developments. The catch basin crew is out in the neighborhoods also.

Mr. Coleman thanked the department for their oversight of the Michigan and Galloway Road projects.

Mr. Ferrell asked if all the Little Libraries had been installed. He estimated it saved \$1,500 in costs by the department installing them.

**Police Department** – Chief Parthemore received a donation from the Sandusky Memorial Day organization. They attended the Gathering downtown recently. Detective Rotuno has been working with the Task Force.

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Chief Parthemore has been working on getting an inventory of the items in storage for the auction. He would like to have it the last Saturday in September.

#### **Resolution 2019-133**

##### **Accept Resignation of Dylan Goff**

Mr. Coleman moved to accept the resignation of Dylan Goff, effective May 10<sup>th</sup>. Mr. Ferrell seconded the motion. Chief Parthemore noted he just received the resignation letter right before the meeting. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

**Recreation** – Nick Blovsky noted that the basketball league just ended and went well. The theme for the movie this week is Christmas in July. The Little Libraries have been installed in several of the parks.

**Community Development** – Mr. Ricci gave his monthly report. The glass in the bus stops has been repaired. They had a meeting with ODOT to discuss several issues, including mowing, signage and the bus stop shelter locations.

**Administrator** – Mr. Boyle received a thank you call for installing the No Parking signs on Schiller Avenue. Mr. Boyle then read a resignation letter from Megan Sherlund.

#### **Resolution 2019-134**

##### **Accept Resignation of Megan Sherlund**

Mr. Ferrell moved to accept the resignation of Megan Sherlund, effective July 10<sup>th</sup>. Mr. Coleman seconded the motion. Mr. Ferrell thanked Ms. Sherlund for the grant she obtained while with the Township. Roll call: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Boyle received the upcoming meetings and activities.

#### **Notices/Correspondence**

- Next Regular Meeting – August 27, 2019 at 6:00 pm; the meeting for August 13<sup>th</sup> has been canceled.

#### **Fiscal Officer Comments**

- Payments for the period July 10<sup>th</sup> through July 23<sup>rd</sup> totaled \$707,070.02. Included are payments to: Accurate Business Machines for cruiser laptops; Erie Blacktop for Galloway Road; ECEDC; Playworld for Schiller Park equipment; Ed Burdue for Strickfaden Parking Lot
- 2018 Motel Tax Report- YTD shows a decrease of 1.49%. Maui Sands still owes for August & part of September, but have not been able to reach owners.
- There is a Blood Drive scheduled for August 14<sup>th</sup> at the Township Service Building.
- The existing Cemetery Rules & Regulations have been filed as required. We are working on new rules & regulations to cover indigent burials and the definition of resident.

#### **Trustees Discussion**

Mr. Ferrell again thanked the department for their ability to work together. He was so proud of the department. You train for this all your careers. Mr. Lang said that compared to what it used to be, there is no comparison. It was so good to see the departments working together and to see what they have accomplished. Mr. Coleman echoed the

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previous sentiments. All personnel have stepped up to the challenges they have been given. It is reflected in the feedback from the community.

**Public Forum** – None

**Adjournment:**

With no further business, Mr. Ferrell moved to adjourn the meeting at 6:45 pm. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye.

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Timothy Coleman, Chairman

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Diane Schaefer, Fiscal Officer