

**PERKINS TOWNSHIP TRUSTEES**

**SPECIAL SESSION**

**January 24, 2019**

The Perkins Township Trustees met on Thursday, January 24, 2019 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell and James Lang. Chairman Coleman opened the meeting at 9:00 am.

**AGENDA**

Work on the 2019 Permanent Appropriations Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

Before starting on the budget, Ms. Schaefer advised that the recent resolutions passed for two police officers were incorrect. She asked that the Board amend the Resolutions.

**Resolution 2019-030**

**Amend Resolution 2019-13**

**Promote Thomas Sheridan Class B1 Patrol Officer**

Mr. Ferrell moved to promote Thomas Sheridan to Class B1 Patrol Officer, effective January 13th, at a rate of \$25.09 per hour. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, abstain; Mr. Ferrell, aye; Mr. Coleman, aye. Motion passed.

**Resolution 2019-031**

**Amend Resolution 2019-14**

**Promote Justin Dority Class A Patrol Officer**

Mr. Ferrell moved to promote Justin Dority to Class A Patrol Officer, effective January 16th, at a rate of \$26.07 per hour. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Ferrell, aye; Mr. Coleman, aye. Motion passed.

Ms. Schaefer had presented everyone with copies of the Temporary Appropriations Version 3 on Wednesday. Version 3 included the carryover amounts. Using the UAN laptop she was able to have the 2019 spreadsheet and the actual 2018 expenses displayed on the white board so that everyone could follow as changes were made to the Temporary Appropriations.

The Board met with Rick Crawford, Director of Public Works.

Some of items discussed were shelters for the parks, equipment for the park operations, spraying of the parks, contracting out work (catch basins, tree trimming, etc.). After the initial review of the Road & Bridge Fund, the Board agreed to transfer an additional \$100,000 to the fund. The Board also discussed the operations of the Cemetery. The fees have been raised, but we will need to transfer approximately \$150,000 from the General Fund. Ms. Schaefer explained that the transfers are made unless actually needed.

After reviewing the Permissive Motor Vehicle fund it was determined that there was a surplus of \$285,795 in that fund. Initially some of the lines items were moved from Road & Bridge to this fund. However, after entering the information, Ms. Schaefer said that there were already purchase orders written against the Medical/Hospitalization account and it would be easier to just move \$145,000 from Road & Bridge salaries to Permissive Motor Vehicle.

There was a very long discussion regarding park development projects. At the end of the Board agreed to transfer \$200,000 from the General Fund for Site Improvement at Strickfaden and Schiller. The ODNR grant of \$62,000 is for equipment at Schiller Park.

Then there was a discussion regarding trucks & plows for the Public Works department. This was added back into the Road & Bridge Fund to be transferred from the General Fund.

The Board discussed a storage building (\$200,000) for all departments and a generator (\$125,000) for the Service Complex.

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The Board then met with Chief Murphy to review the Fire Department appropriations.

Chief Murphy presented his 2019 Appropriations. He reviewed each line item, but with the total appropriations less than total revenues available, there were few questions. Chief Murphy did review the potential retirements, although he has no firm letters to that effect. He has appropriations for potential back pay and fringe benefits for the 2016-19 contract settlement.

He has increased the Health & Safety Program by the amount received from the BWC rebate. He would like to use this for turnout gear. Mr. Coleman asked if there was a grant available for that. Chief said that they were looking at them.

Major projects not included in the appropriations were reviewed. One such is the roof and parking lots at the stations. The revenue needs to be increased by \$50,000 to account for additional EMS funds.

Mr. Ferrell pointed out the balance carryover was decreasing each year. Mr. Coleman also noted that the issue with the fuel tanks has not been addressed. Ms. Schaefer wanted to remind everyone that when budgeting for buildings, the balance from one year does not automatically roll over to the next year unless it is in a Capital Projects fund. So if you want to increase a "building" fund each year within the fire fund, you have to appropriate the balance plus the additional amount.

Mr. Lang left the meeting at 10:20 am.

The Board then met with Paul Ricci of Community Development. Paul explained that the Zoning & Building departments were combined into one department and are reflected as the 1000-190 accounts. Additional part-time personnel will be hired through the Public Works Development to cover light brush & mowing. Ms. Schaefer explained that the amount for part-time mowers & interns needs to go on the line that says Part-Time (OPERS).

The current contract does not include any cost increase for the new IT managed services contract. It is estimated that this cost will double. The Trustees agreed to absorb the additional cost for 2019 and then the pro-rate the cost based on the number of work stations.

There was a lengthy discussion regarding demolitions, heavy mowing, mowers & a motor vehicle. There was a discussion about increasing the demolition to \$150,000.

Mr. Ferrell then talked about the enclosures for bus stops. Mr. Ricci said that he had had discussion with Sandusky Transit regarding the three stops with the highest numbers of riders. One is by Searsville, another by Homeville, and then by the Fireworks Store. Paul is working with Drug Mart and others to partner on this venture. Another stop is by the Mall, but there are some issues with that stop. The estimate is \$15,000 per stop. They are kits and we can assemble. There may be MPO moneys available for this, but not until 2020.

Then there was a discussion regarding a NatureWorks grant along with a Clean Water grant for the property acquisition on Bell Avenue.

The Board is dedicated to continue with the revitalization of the Searsville and Homeville areas. Mr. Ferrell suggested that Community Development come up with a plan for the development of these neighborhoods.

Ms. Schaefer asked if they were going to include the shelters in the appropriations. She suggested putting it in the Community Programs section (690) instead of the Community Development section. Everyone agreed this was a good idea.

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Ms. Schaefer also questioned that cost of the health insurance for his department. She said the monthly cost was \$2,166. This line item was reduced to \$28,000.

**RESOLUTION 2019-032**

**Abate the Board-up Cost**

Mr. Coleman moved to abate the cost of the board up from Resolution #2018-76, adopted April 24, 2018, in the amount of \$2,755.44. Mr. Ferrell seconded the motion. Mr. Ricci explained that the cost for asbestos removal and board up were to be split between the former owners and the new owners of the Tremper Avenue property. He requested that the board up be abated from the tax duplicate of the new owners. We will bill the former owners directly for the cost of the board up. Roll call vote: Mr. Ferrell, aye; Mr. Coleman, aye. Motion passed.

Mr. Ferrell then suggested going back to the task management sheets. Then there was a discussion regarding task management for the Community Development department as it relates to the entire Township.

**Adjournment:**

With no further business, Mr. Ferrell moved to adjourn the meeting at 12:15 pm. Mr. Coleman seconded the motion. Roll call vote: Mr. Ferrell, aye; Mr. Coleman, aye.

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Timothy Coleman, Chairman

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Diane Schaefer, Fiscal Officer