

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

April 14, 2020

The Perkins Township Trustees met Tuesday April 14, 2020 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were James Lang, Timothy Coleman, and Jeffrey Ferrell. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

MINUTES

Mr. Ferrell moved to approve the minutes of the Regular Sessions of January 28, February 11, and February 25. Mr. Coleman seconded the motion. All were in favor.

FINANCIALS

Mr. Ferrell moved to approve the financial reports for the month ending March 31 and the period ending April 14. Mr. Coleman seconded the motion. All were in favor.

PUBLIC HEARING

Mr. Ferrell asked Mr. Boyle to recap the changes to the zoning resolution text. Mr. Boyle noted that the Zoning Commission had been meeting for several months to review the text of the Zoning Resolution. Over the years there were several standalone documents adopted. This change would incorporate those documents into the Zoning Resolution itself. Another section that would be updated was the Parking regulation. The Board had been provided with a complete packet of the changes.

RESOLUTION 2020-043

Amend the Zoning Resolution Text

Mr. Ferrell moved to adopt the zoning changes as presented. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

NEW BUSINESS

RESOLUTION 2020-044

Approve Payment of a THEN & NOW Purchase to Pavement Management Group

Mr. Ferrell moved to approve the payment of a Then & Now purchase to Pavement Management Group LLL in the amount of \$3,800.00. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

RESOLUTION 2020-045

Authorize a Grant Application with Erie Metroparks

Mr. Ferrell moved to approve, and accept if awarded, a grant with Erie Metroparks under its Local Park Capital Improvement Grant Program. Mr. Coleman seconded the motion. Mr. Boyle said the grant would be for Abernathy Park. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

RESOLUTION 2020-046

**Authorize the Extension of Zoning Approvals or Permits
during a Declared Emergency**

Mr. Ferrell moved to authorize the extension of zoning approvals or permits during a declared emergency. Mr. Coleman seconded the motion. Mr. Boyle said this would allow projects to be continued even when delayed by situations beyond the applicant's control. Mr. Lang asked if the extension was for six months. Mr. Boyle said right now it is six months. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

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RESOLUTION 2020-047

Approve Policy for the Transfer of Sick Leave from Other Public Employers

Mr. Ferrell moved to approve a policy concerning the acceptance of sick leave transfers from public employers in the State of Ohio as follows:

1. This only applies to new hires that have accrued sick leave at another political subdivision or public entity in the State of Ohio;
2. This only recognizes the balance of sick leave accrues and remaining after payout of any sick leave by the previous employer to the new hire;
3. Any new hire must submit a formal request in writing to the Department Head or Administrator requesting that the Township accept the available sick leave balance earned at a previous employer. The formal request needs to be submitted within thirty days of the new employee's date of hire with the Township in order to be considered under this policy;
4. Any new hire must submit to the Township suitable documentation from the previous political subdivision or public entity that identifies the balance of unpaid sick leave hours for that employee;
5. Any new hire that had been employed by a township would be eligible to receive one hundred percent (100%) credit for any sick leave balance;
6. Any new hire that had been employed by a political subdivision or public entity other than a township would be eligible for receive fifty percent (50%) credit for any sick leave balance;
7. Notwithstanding Section 6 above, when recruiting any Department Head, Administrator, or other senior administrative staff, the Board of Trustees can provide any amount of credit for sick leave balance from another political subdivision or public entity in accordance with the negotiated Schedule A for that employee; and
8. At the time of retirement from the Township after ten (10) years of service with the Township, payment of the unused sick leave will be made in accordance with the terms in the employee's collective bargaining agreement or Schedule A, but **only** for those hours accrued while employed by Perkins Township.

Mr. Coleman seconded the motion. Mr. Boyle said this policy goes back to the strategic planning sessions regarding recruiting new employees. Mr. Coleman asked if legal counsel had reviewed this. Mr. Boyle said that they had discussed it in the past. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Resolution adopted.

DEPARTMENT REPORTS

Reports were submitted by the department heads.

Fire – Chief Murphy is reviewing the requirement for the use of funds recently received from the Department of Health and Human Services as part of the CARES Act. The amount received was more than \$25,000.

Public Works – We will still have the Yard Waste drop off at Barnes Nursery the weekend of April 24, but not the drop off at the Fairgrounds.

Community Development – AutoZone and TruHotel are nearing completion.

Notices/Correspondence

- Next Regular Meeting –April 28 is cancelled at this time.

Fiscal Officer Comments

- Payments for the period March 28 – April 14 total \$346,718.27 and include payments to DMC Technology for the servers; and three weeks of baseball refunds
- Street Lighting District for Windamere #5, lots 72-78 – I have received the cost estimates from Ohio Edison for Windemere and Carly Lane. Ms. Schaefer reported that she sent legal counsel a question on whether the developer could install the lot

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himself and them turn the district over to the Township at such time that the district is accepted by public use.

- Officer Briggs became a Class A patrolman as of March 23 , 2020 at a rate of pay of \$26.07 per hour.
- Officer Lanyi became a Class A patrolman as of March 16, 2020 at a rate of pay of \$26.07 per hour.

Trustees Discussion

Mr. Coleman asked what the time frame was for the gas line installation on Schenk. Mr. Boyle said that Mr. Crawford had contact them as soon as he received the permit. Their work should be done in June or earlier. Mr. Crawford also contacted Erie Blacktop who does not have a start date yet. Erie Blacktop asked if the Board would be willing to extend the completion date so that they could start after Columbia Gas was finished. The Board did not have a problem with that.

Adjournment:

With no further business, Mr. Ferrell moved to adjourn the meeting at 6:30 pm. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer