

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**January 28, 2020**

The Perkins Township Trustees met Tuesday January 28, 2020 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were James Lang, Timothy Coleman, and Jeffrey Ferrell. Chairman Ferrell opened the meeting with the Pledge of Allegiance at 8:00 a.m.

**AGENDA**

Mr. Ferrell moved to adopt the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

**NEW BUSINESS**

**RESOLUTION 2020-013**

**Authorize Grant Applications with the Erie County Community Foundation**

Mr. Ferrell moved to authorize the filing and acceptance if awarded of a grant application with the Erie County Community Foundation under its internship program. Mr. Coleman seconded the motion. Mr. Boyle explained that the Township has participated in this program for several years. The grant would be for up to \$4,000. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion passed.

**RESOLUTION 2020-014**

**Authorize Agreement with the Erie Soil & Water Conservation District**

Mr. Ferrell moved to authorize the execution of an agreement with the Erie Soil & Water Conservation District for services related to the NPDES Small MS4 program in the amount of \$14,000.00 per year for 2020 with automatic renewals for four additional years, Mr. Coleman seconded the motion. Mr. Boyle explained that this was the most cost-effective way for the Township to participate in this program. Mr. Coleman estimated that it would cost around \$100,000 if we were to do this on our own. They are working on the mapping now according to Mr. Ricci. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion passed.

**RESOLUTION 2020-015**

**Authorize Disposition of Surplus Equipment**

Mr. Ferrell moved to authorize the disposition of surplus equipment from the Mechanical Room by the best method available. Mr. Coleman seconded the motion. Chief Parthemore explained that they needed room for the new equipment that DMC will be installing. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion passed.

**RESOLUTION 2020-016**

**Accept 2019 Mileage Certification**

Mr. Ferrell moved to accept the 2019 Mileage certification of 46,410 Miles. Mr. Coleman seconded the motion. Ms. Schaefer noted that this was the same as last year. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion passed.

**RESOLUTION 2020-017**

**Promote Bradley Baer to Lieutenant**

Mr. Ferrell moved to promote Bradley Baer to the rank of lieutenant at a 53-rate of \$21.65 per hour, effective February 1, 2020. Mr. Coleman seconded the motion. Chief Murphy gave a brief recap of Officer Baer's education and history with Perkins Township. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion passed.

**RESOLUTION 2020-018**

**Hire Daniel Sharpe as a Class A Firefighter**

Mr. Ferrell moved to hire Daniel Sharpe as a Class A firefighter at a 53-rate of \$19.68 per hour, effective January 31, 2020 for a probationary period of one year. Mr. Coleman seconded the motion. Chief Murphy gave a brief recap of Officer Sharpe's education and history with Perkins Township. This will be a lateral transfer from Margareta Township. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion passed.

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**Department Reports**

**Fire Department** – Chief Murphy would like to apply for two grants. He explained the purpose of each grant.

**RESOLUTION 2020-019**

**Authorize Grant Applications for the 2020 EMS Grant**

Mr. Ferrell moved to authorize the filing and acceptance if awarded of a grant application for the 2020 EMS grant. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion passed.

**RESOLUTION 2020-020**

**Authorize Grant Applications for the 2019 AFG Grant**

Mr. Ferrell moved to authorize the filing and acceptance if awarded of a grant application for the 2019 EFG grant. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion passed.

**Recreation** – Baseball registration is open. Mr. Blovsky met with SportForce for the scheduling and will meet with the FIB coaches. The indoor center is now open for community use. Mr. Coleman asked if there was an update on the basketball program to be held in the fall.

**Police Department** – Chief Parthemore said that they had interviewed two interns through Sandusky School.

**Community Development** – Mr. Ricci gave his monthly report of activities.

**Zoning** – Ms. Murray gave an update of the monthly activities of the zoning boards.

**Administrator** – Mr. Boyle recapped recent and upcoming meetings and event. He also read a letter of retirement that had been turned in by Chief Parthemore. He reluctantly asked the Board to accept this retirement resignation.

**RESOLUTION 2020-021**

**Accept Retirement of Robb Parthemore**

Mr. Ferrell moved to accept the retirement of Robb Parthemore, effective May 31, 2020. Mr. Coleman seconded the motion. Each member of the Board thanked Robb for his service over the years and assured him that he would be missed. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion passed.

**RESOLUTION 2020-022**

**Promote Vincent Donald Acting Chief**

Mr. Ferrell moved to promote Vincent Donald to Acting Chief, effective May 22, 2020, with a 10% increase in pay. Mr. Coleman seconded the motion. Mr. Ferrell said this would allow for a smooth transition until the Board weighs their options. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye. Motion passed.

**Notices/Correspondence**

- Next Regular Meeting – February 11 @ 6:00 pm

**Fiscal Officer Comments**

- Payments for the period January 18 through January 31 totaling \$441,319.53 which included the pension payment of the backpay for the IAFF; Erie Regional Planning, VFIS, Erie County Treasurer, and Erie County Auditor.

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- New 2019-2022 contracts – wage adjustments and back pay will be calculated as soon as we receive the signed contracts.
- The OTA Conference begins Wednesday February 5 through Friday, February 7

**Trustees Discussion**

Mr. Coleman questioned a letter which was recently sent by the Fiscal Officer asking for payments for optional vision and dental insurance. He thought the Board had decided that this would come from the General Fund. He also questioned sending such a letter to the family of a deceased employee and how we could go back to 2004 to correct OUR error. Because Ms. Schaefer was so blindsided by Mr. Coleman’s remarks, she was not able to answer all his questions at that time.

**Adjournment:**

With no further business, Mr. Ferrell moved to adjourn the meeting at 8:40 am. Mr. Coleman seconded the motion. Roll call vote: Mr. Lang, aye; Mr. Coleman, aye; Mr. Ferrell, aye.

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Jeffrey Ferrell, Chairman

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Diane Schaefer, Fiscal Officer