

REGULAR SESSION
February 2, 2010

Mr. Ferrell called the meeting to order at 6:00 p.m.

Trustees Michael Printy, Timothy Coleman, and Jeffrey Ferrell answered the roll call.

The next scheduled meeting is the Regular Session on February 9, 2010.

Mr. Coleman moved to accept the agenda as presented. Mr. Printy seconded the motion. All were in favor.

Mr. Coleman moved to approve the Financial Statements for the month ending January 31, 2010. Mr. Printy seconded the motion. All were in favor.

Mr. Coleman moved to approve the Minutes from the Budget Session of December 28, 2009 and the Organizational Meeting of January 5, 2010. Mr. Printy seconded the motion. All were in favor.

Dean Frederick gave a presentation for the Bell Avenue park study. The funds for the study are being provided by Erie County. He presented a draft of the procedure. He proposed that the steering committee be the Trustees and the members of the Park Board. The first step is to identify the stakeholders. Then questionnaires will be sent to the stakeholders. A preliminary report will be drafted from the survey results. That will be useful in securing grants for the project. After that at least one public meeting will be held to present the updated project. All the Trustees agreed on the members of the steering committee. Mr. Frederick suggested having a meeting with the Park Board as soon as possible. Mr. Printy thanked Mr. Ferrell on his initiative in securing funding for the study. Mr. Ferrell suggested having the meeting of the steering committee at the next regular meeting at 7:30 pm.

Mr. Ferrell then presented correspondence from Erie County to join two utility aggregations. Mr. Printy asked if there was any mention of grants money to be made available by the aggregator. Mr. Ferrell said that the correspondence did not address any grants. Mr. Printy said it was his belief that there would be. Mr. Ferrell said the he did not remember it being discussed. Shawn Foucher, Sandusky Register reporter, said that he thought the amount was \$200,000, which might be shared with the Townships. Mr. Printy also noted that the voters would be able to vote on this in May. Mr. Ferrell said that the County would be having meetings to present it to the voters. Mr. Printy said the aggregator would probably do this also.

Resolution #2010-0018

JOIN ERIE COUNTY NATURAL GAS AGGREGATION

Mr. Coleman moved to authorize Erie County to act as agent for Natural Gas Aggregation. Mr. Printy seconded the motion. Mr. Coleman noted that it was an opportunity to reduce costs. Mr. Ferrell also noted the program was opt-in opt out. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

Resolution #2010-0019

JOIN ERIE COUNTY ELECTRICITY AGGREGATION

Mr. Coleman moved to authorize Erie County to act as agent for Electricity Aggregation. Mr. Printy seconded the motion. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

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Resolution #2010-0020

ACCEPT RESIGNATION OF PART-TIME FIREFIGHTER/EMS

CHRISTOPHER NEWTON

Mr. Coleman moved to accept the resignation of part time fire fighter/EMS Christopher Newton, effective January 28, 2010. Chief Myosky said that Mr. Newton had accepted a middle management position with his full time employment. Mr. Printy seconded the motion. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

PROCLAMATION THAT FEBRUARY IS BLACK HISTORY MONTH

Mr. Ferrell read a proclamation declaring February as Black History month.

DEPARTMENT HEAD REPORTS:

Fire Department

Chief Myosky reported that #251 would be sent in for repairs.

Chief Myosky said that LifeLine had stopped by with a squad. It had all the bells and whistles at a cost of \$325,000. He has budgeted \$150,000. He will be getting information in the next several months and at the Fire Convention. Mr. Printy wanted to know if he would be able to go to the convention.

Chief Myosky said that he would need an executive session for personnel.

Highway Department

Daryel Sternberg reviewed the projects that his department had completed and were working on.

Mr. Ferrell wanted to know if they had done the potholes. Mr. Sternberg said that while he had, he could not guarantee that his crews had gotten all. Both Mr. Printy and Mr. Coleman said that they could develop over night. Mr. Sternberg said that if the Board had an address, please let him know. Mr. Ferrell said the one he knew of was on Strub near NOMS.

Mr. Coleman asked if there was enough salt. Mr. Sternberg said there was. Luckily most of the storms had gone south of us.

Police Department

Chief Klamar said that two of the audio recorders for the video cameras had gone down. It is under warranty and has been sent back.

Chief Klamar said that they were down to three vehicles at the towing facility. So the new towing policy will go into effect March 1st.

Chief Klamar presented a letter of recommendation to promote James Greenham.

Resolution #2010-0021

PROMOTE JAMES GREENHAM TO CLASS B PATROL OFFICER

Mr. Coleman moved to promote James Greenham to Class B Patrol Office as of January 3, 2010. Mr. Printy seconded the motion. Mr. Printy asked if there was a procedure to remind the Department Heads of this. Chief Klamar said there was not. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

Chief Klamar said that he also needed an executive session time permitting.

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TRUSTEE DISCUSSION

Mr. Printy, being new, had asked that time be set aside for him to ask questions to see how the other Trustees felt about certain subjects. The first was a need for a Safety Committee. Mr. Printy said that he would like to take on that project. Mr. Coleman said that we participate in the Sandusky Safety Council, but that we do not have an internal committee. Mr. Ferrell said that they had given the Office Manager a directive to put a Safety manual together. He also said that similar departments had the same issues and there are ideas that can be obtained from them. Mr. Printy said that his would not replace the training already being done. Mr. Ferrell agreed that it would supplement. Mr. Coleman noted that the Bureau of Workers Compensation had a lot of information.

Mr. Printy said that he had accepted an invitation to visit the American Legion facility. He believes that it is significantly larger than what the Township needs.

Mr. Printy said that it was his understanding the 2010 Census questions would be going out soon and have to be back April 1. He knows that Tim King has a presentation that he would be willing to give regarding the census. He wanted to know if we could do something to promote this. Mr. Ferrell suggested that we organize a meeting for the townships in the entire county. He also suggested that all the local organizations place something on their websites. Mr. Coleman also suggested stressing it at our meetings. Mr. Printy volunteered to organize the meeting. Mr. Ferrell suggested March 1st as a meeting date. Mr. Printy also suggested having a booth at the Mall, Meijer's, Wal-Mart, and Kroger's. Ms. Schaefer said the Zoning Inspector, James Lamb, has completed the update of the addresses added for the Township and the County had submitted the boundary lines. The results of the Census have an impact on a numbers of funds such as Local Government funds, grants. Kathy Mueller asked if all the addresses had been submitted. Ms. Schaefer said that the database that was used by the County had been submitted.

Mr. Printy then asked about the Curbside Recycling committee. He had toured the AW facilities. He said that at one time they did do the separation of recycling materials. Mr. Ferrell said that Kathy Mueller had sent an e-mail about a recycling facility. Ms. Mueller said that the head of that company was going to be on a new show called "Undercover Boss".

Mr. Printy then talked about the automated telephone answering system at the Township. He would like to change the voice on the message and suggested that the Trustees rotate the voice on the message. Mr. Ferrell said that he did not like the system at all. He hates when he calls that he has to listen to it. He said that we have people that work here 40 hours a week and he does not know why it cannot be answer by a person. He felt that Kathy could answer the phone and direct it to the proper person. Mr. Printy said that they were going to have an automated attendant for those calls after hours and on weekends. Mr. Printy was suggesting changing the voice on that. Mr. Ferrell wanted to talk about the system during work hours. Mr. Ferrell and Mr. Coleman said that they thought the phones should be answered.

Chief Myosky said that the chances that a call will go to hold are likely, especially in zoning. He believes that the phone system is effective and efficient. He said that it can be aggravating if you cannot remember the extension that you want. Chief Myosky believes that there would be more complaints if there was no automated attendant and the phones were not answered because the person was on another call, in another office, or out of the building. The calls are being answered. Mr. Printy said that it is his experience that if you want every call answered by a live voice; you are going to essentially hire something to do just that and nothing else. It is almost impossible to make that part of someone else's job. He believes that we will always have an automated system and would like to have a Trustee's voice on the message. Ms. Schaefer said that

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she agrees with Chief Myosky. To have one person answer the phone for all the other departments would be a huge interruption in the workflow for that person. Mr. Ferrell noted that the Zoning number was in the phone book. Ms. Schaefer agreed that it was, but not everyone uses it. After some more discussion, no consensus was reached at this time.

Mr. Printy then asked if either Trustee had used an Advisory Committee to get the input of the community. Mr. Coleman said the way he gets the thoughts of the residents is by talking to them, but not through a committee. Mr. Ferrell said that the individual contact with the people was more beneficial.

Mr. Ferrell presented a letter from the Ohio Department of Natural Resources awarding them a grant, which Kevin Boos had applied for.

Resolution #2010-0022

ACCEPT LITTER CLEANUP GRANT FROM ODNR

Mr. Coleman moved to accept the Litter Cleanup Grant of \$1,859.86 from the Ohio Department of Natural Resources. Mr. Printy seconded the motion. Mr. Ferrell asked that Mr. Stenberg thank Mr. Boos. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

Resolution #2010-0023

REQUEST TO DEMOLISH 908 WOODLAWN AVENUE

Mr. Coleman moved to pass the following resolution:

Whereas, Frank and Ruth Fox, interested parties in the property at 908 Woodlawn Avenue, had signed a waiver and consent to allow Perkins Township, in conjunction with the Erie County Health Department, to use grant funds to demolish the residence and structures at the above location been notified by both certified and regular mail that the property had been declared unfit and ordered to abate and secure the property; and

Whereas, Frank and Ruth Fox said that it was their understanding that this waiver and consent would be used to obtain Community Development grant funds to enter upon and demolish the residence and other structures at 908 Woodlawn Avenue, clean the site, grade and seed it, and turn it back over to them at no charge or expense, all in compliance with local rules and regulations, and

Whereas, the property still remains unfit,

Therefore, the Board of Trustees of Perkins Township, hereby requests that Erie County demolish said property at 908 Woodlawn Avenue.

Mr. Printy seconded the motion. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

Ms. Schaefer said that Version #13 of the budget was available. She used the Fire Department's versions I & J, did the transfers in & out for the Park Development and Highway. There was a realignment of the Highway funds so that the transfers would only be to one of the Highway funds, instead of all three. She will make copies for the Department Heads for review. Hopefully the budget can be adopted at the next meeting. Mr. Ferrell said that if there were any changes, they needed to be reported right away.

Ms. Schaefer then presented a report of severances if everyone were to retire at the end of the year. It included accrued vacation, comp time, and personal days. The payment for unused sick leave was based on the year requirements in each contract. The total amount was slightly over \$410,000. Mr. Printy noted that it was not as much as he had thought it would be. Mr. Ferrell said that he would like each department head to review the report and provide suggestions on how to fund for the future retirement needs for their department. He would like to budget for this. Mr. Coleman agreed.

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Mr. Coleman moved to go into executive session to discuss fire and police personnel and to discuss pending litigation. Mr. Printy seconded the motion. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Motion approved.

Mr. Coleman moved to return to regular session. Mr. Printy seconded the motion. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Motion approved.

With no further business to be conducted, the meeting was adjourned at 9:05 pm.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer